

MARK BOLDUC
Gooding County
Commissioner

REBECCA WOOD
Lincoln County
Commissioner

**SOUTHERN IDAHO REGIONAL
COMMUNICATIONS CENTER**

JOINT POWERS BOARD
911 EAST AVENUE H
JEROME, ID 83338
(208) 324-1344

SHAUN GOUGH
Gooding County Sheriff
LEAC representative

CHARLES HOWELL
Jerome County
Commissioner
Vice Chair

JACK JOHNSON
Twin Falls County
Commissioner
Chair

MEETING AGENDA

March 20, 2024

1:30pm

Jerome Police Department
223 1st Ave. East,, Jerome, ID, 83338

This meeting will be conducted in person - there is no conference line available at this location.

1. **Meeting open** - Pledge of Allegiance
2. **Public Comment and/or correspondence**
3. **Action Item:** Approval of current fiscal statements/invoices
4. **Action Item:** Approval of meeting minutes - February 14, 2024
5. **Presentation of audit - Scott w/ Mahlke Hunsaker & Co.**
6. **Staff Report** - Deputy Director
7. **Director's report**
 - a. NPSTW - April 14-20
 - b. TFPD FLOCK system meeting March 13th
 - c. Rhonda w/ HUB provided upcoming year's insurance options
 - d. Out of office March 22-26
8. **Discussion item:** Review 2023 Calls For Service report and FY24/25 A-budget rough draft for suggested revisions in preparation for final draft presentation at the April JPB meeting.
9. **Action Item: Old business**
10. **Next meeting date**
11. **Executive session**
 - a. Idaho Code 74-206 (1)(b) "To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent;"
 - b. Idaho Code 74-206 (1)(f) "To communicate with legal counsel regarding pending or potential litigation."

Any person needing special accommodations to participate in the above noticed meeting should contact JIRCOMM 3 business days prior to the meeting at 208-324-1344 or via USPS at P.O. Box 504 Jerome, ID 83338.

SIRCOMM JOINT POWERS BOARD

March 20, 2024 1330 hrs.

Jerome Police Department

223 1st Ave. East

Jerome, ID 83338

In Attendance:

Commissioner Mark Bolduc
Kristy Churchman, SIRCOMM
Missy Shurtz, GCOEM
Scott Bishop, TWFCSO
Gary Taylor, JCSO
Steve Mullen, FFD
Jackie Frey, TFCO OEM

Commissioner Charlie Howell
Shaun Gough, GCSO
Mariann Schiewe, SIRCOMM
Angel Hunsaker, SIRCOMM
Jeremy Engbaum, BPD
Dave Wendell, Elite Accounting.
Commissioner Rebecca Wood, By Phone
Duane Rubink, JPD
Brittany Homan, FFD

1. Meeting called to order 1330 hrs./ Pledge of Allegiance

2. **Public Comment/Correspondence:** A short update was given regarding the ongoing DOC incident.

3. **Action Item: Approval of current Fiscal Statements/Invoices:** The Board inquired on the invoice presented for the State Insurance Fund. After a short discussion Mr. Wendell, the CPA for SIRCOMM was asked to research the account further.

Commissioner Wood made a motion to approve payment of invoices without the State Insurance Fund check #8976 in the amount of \$9649.90 for the "A" Budget and \$91,748.71 for the "B" Budget. Second by Commissioner Bolduc. All in favor, motion passed.

4. Action Item: Approval of the minutes from February 14, 2024:

After a review by the Board, Sheriff Gough made a motion to accept the minutes as presented from February 14, 2024. Second by Commissioner Bolduc. All in favor, motion passed.

5. **Presentation of Annual Audit Report-Scott W/Mahlke Hunsaker & Co.:** Mr. Hunsaker shared that even with the change in accounting services, everything appeared to be in order. Seeing the JPB involved in the review and payment of all accounting and an independent source (Elite Accounting) processing the accounts payable as well as accounts receivable overseeing the internal controls was a very acceptable practice. The SIRCOMM cash reserves are good and the audit went well.

6. **Staff Report: Deputy Director Hunsaker:** Dispatch: 12 full-time, 4 part-time dispatchers, with two new candidates scheduled to begin training the first of April. There are two applicants in the wings.

7. Directors Report: Director Churchman

- a. **ECO Week is April 14th thru April 20th.** Sheriff Gough and Commissioner Johnson will be cooking Tri-Tip for the staff from 6-8 pm. Twin Blades Axe throwing will be on site. The families are invited
- b. **TFPD FLOCK System:** Director Churchman shared details about Twin Falls City's new FLOCK license plate reader system. Captain Taylor advised Jerome County will be demo'ing the system in the near future as well.

- c. Rhonda Bartholmew/HUB: Insurance rates will be going up 7% across the board for the new year. LifeMap (Vision/Life Insurance coverage) has been sold and the new company does not have a vision policy. SIRCOMM's new vision carrier is MetLife.
- d. Kristy will be out of the office March 22-26th.

8. Discussion Item: Calls for Service 2023: Report & FY 24/25 A-Budget rough draft for suggested revisions in preparations for final draft presentation at the April JPB Meeting. Handouts and information with the numbers were reviewed, with proposal on wage increase that will offer support in retaining staff.

9. Action Item: Old Business: Follow up on discussion regarding the misplaced HSA monies. According to Dave Wendell, it does not appear any funds were stolen and theft does not seem to be a factor.

10. Next Meeting Date: April 23, 2024 1330 hrs. Location TBD

11. Executive Session: NONE

Meeting adjourned at 1442 hrs.

Chair: Commissioner Howell
Charles M Howell

Date 4/23/2024

Director: Kristy Churchman
Kristy Churchman

Date 4/23/24