

# SIRCOMM JOINT POWERS BOARD

December 14, 2023 1330 hrs.

Jerome Co. Sheriff's Office

2151 S. Tiger Dr.

Jerome, ID 83338

In Attendance:

Commissioner Mark Bolduc

Commissioner Charlie Howell

Mariann Schiewe, SIRCOMM

Angel Hunsaker, SIRCOMM

Gary Taylor, JCSO

Jackie Frey, TFCO OEM

Commissioner Rebecca Wood

Kristy Churchman, SIRCOMM

Stan Flint, MVP

Scott Bishop, TWFCSO

Steven Mullen, FFD

David Armstrong, LC OEM

**1. Meeting called to order 1338 hrs./Comm. Howell-Pledge of Allegiance**

**2. Public Comment/Correspondence:** David Armstrong was introduced by Commissioner Wood as the new appointee to Lincoln Co. Office of Emergency Management.

**3. Action Item: Approval of current Fiscal Statements/Invoices for December 2023:**

**Commissioner Bolduc made a motion to approve payment of invoices as presented for payment in the amount of \$131,291.52 for the "B" Budget for fiscal year 2022/2023 and \$11,501.42 and \$5,112.20 for the "A" Budget. Second by Commissioner Wood. All in favor, motion passed.**

**4. Action Item: Approval of the minutes from November 15, 2023:**

**After a review by the Board, Commissioner Bolduc made a motion to accept the minutes from November 15, 2023 as presented, second by Commissioner Wood. All in favor, motion passed.**

**5. Staff Report: Deputy Director Hunsaker:** Dispatch: 13 full-time, (3 open positions) 6 part-time dispatchers. Six candidates were interviewed, two are in the first stages of training. Now advertising openings/hiring on the SIRCOMM Facebook page.

**6. Directors Report:** Director Churchman

**a. 911 Statistic:** 911 calls remain well within the NENA Standards, and the number of 911 hang ups is slowly going down.

**b. Audit:** Susan Klien will be onsite tomorrow, December 15<sup>th</sup> for the SIRCOMM annual audit.

**c. Roof Repair:** A leak was discovered in the middle room between the dispatch floor and the shop. A restoration company was called out to inspect the leak. The roof near the skylight is leaking and the roof is in need of repair. The Director will get bids on the costs for repairs.

**7. Action Item: Jerome County ETS Project/Approval for Sircomm Legal to draft a contract to allow Jerome County to utilize space on SIRCOMM's Jerome Tower in exchange for increased bandwidth an extra charge:**

The Director shared that Ben Stephenson felt it would secure redundancy for SIRCOMM. An inquiry was raised as to the added weight/space on the tower, to which the Board was assured that it would not be an issue. The Board agreed to allow SIRCOMM Legal to move forward in drafting a proposal for the agreement.

8. **Action Item: Old Business-** Phone Tree: The Director shared that the phone tree was up and running. The general consensus seems to be that it does reduce the number of calls received for the jails/sheriff's office and other non-emergency numbers. There are still a few kinks to be worked out. It was also shared that 911 Fees are presumably going from \$1.25 to \$2.00 In February 2024.

9. **Next Meeting Date: January 17<sup>th</sup> at the JCSO Training Room**

10. **Executive Session: NONE**

**Meeting adjourned at 1355 hrs.**

Chair: Commissioner Johnson



Date 1-23-2024

Director: Kristy Churchman



Date 1/23/24