

SIRCOMM JOINT POWERS BOARD

August 16, 2023 1330 hrs.

Jerome Co. Sheriff's Office Tr. Room

2151 S. Tiger Drive

Jerome, ID 83338

In Attendance:

Commissioner Mark Bolduc

Commissioner Charlie Howell

Kristy Churchman, SIRCOMM

Mariann Schiewe, SIRCOMM

Stan Flint, MVP

Scott Bishop, TWCSO

Shaun Gough, GCSO

Jackie Frey, TFCO OEM

Commissioner Rebecca Wood/by Phone

Commissioner Charlie Howell

Angel Hunsaker, SIRCOMM

Gary Taylor, JCSO

Mitchell Brooks, TFFD

Tyler Williams, SIRCOMM Legal-Call In

Dave Wendell, Elite Accounting

Aaron Zent, RCFD

1. Meeting called to order 1330 hrs./Comm. Johnson-Pledge of Allegiance

2. Public Comment/Correspondence: Condolences were shared in the recent passing of Peyton Reese, the Lincoln County OEM Director. Sheriff Rene King is organizing First Responder request for the funeral procession.

3. Action Item: Approval of current Fiscal Statements/Invoices: The Director clarified for the Board that the two large payments due to Lumen were invoices for the IPSCC Grant Project with Lumen upgrading the current phone system on the dispatch floor, with approximately \$31,013.34 remaining in IPSCC Grant monies. The smaller Lumen invoice is for SIRCOMM long distance service.

Commissioner Bolduc made a motion to approve payment of invoices as presented for payment in the amount of \$226,275.41 for the "B" Budget and \$4865.86 on the "A" Budget. Second by Commissioner Howell. All in favor, motion passed.

4. Action Item: Approval of the minutes from July 12, 2023

After a review by the Board, Sheriff Gough made a motion to accept the minutes from July 12, 2023 as presented, second by Commissioner Bolduc, all in favor, motion carried.

5. Staff Report: Deputy Director Hunsaker:

Dispatch: 12 full-time, 7 part-time dispatchers, trainee resigned, four open positions, and one full time dispatcher leaving September 1st. Of the 87 applications we reviewed/processed 13 with 2 being fingerprinted and completing the observation phase. Preparing for interviews early next month. The Director & Deputy Director are in the process of reviewing the recruiting and training process in order to streamline the hiring process. Any and all suggestions are very welcome.

6. Directors Report: Director Churchman

a. 911 Hangups are slightly down. Staff is answering the 911 calls well within the NENA Standards.

b. Repeater Replacement Project: The Twin Falls Silo repeater been replaced and Kristy is working with White Cloud to determine which tower site will be next.

7. Action Item: Hansen/Henslee Tower Licensing Agreement: SIRCOMM Legal advised that the contract with White Cloud was prepared and sent to White Cloud for review. This item is tabled awaiting response from White Cloud.

8. Action Item:” B” Budget Proposal: Director Churchman presented the proposed “B” Budget to the Board noting that a line item had been added for “Educational Reimbursement” and “HSA Contributions”. A second line item has been added for GeoComm Software Licensing. Funds for the proposed “Training Room” have been added back into the “Capitol Improvement” line item and the Training Room line item removed. The Director requested a 5% COLA wage increase for the Admin. Assistant and a 3% wage increase for herself. The Board asked why only the 3% and the Director stated that she felt she still has a lot to learn. Sheriff Gough questioned the proposed ILETS fees, to which the Director will research at which time it was agreed to table this item for a vote until the next JPB Meeting.

9. Action Item: Old Business-None

10. Next JPB Meeting Date: Wednesday September 13, 2023 1330 hrs. JCS’s Office

11. Executive Session: None

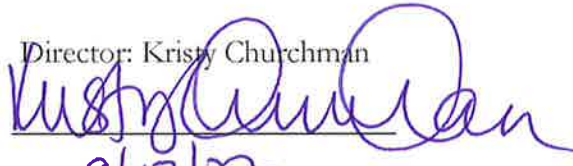
Adjourned: 1421 hrs.

Chair: Commissioner Johnson



Date 9-13-2023

Director: Kristy Churchman



Date 9/13/23