

## SIRCOMM JOINT POWERS BOARD

May 12, 2023 1330 hrs.

Jerome Co. Sheriff's Office Tr. Room

2151 S. Tiger Drive

Jerome, ID 83338

### In Attendance:

Commissioner Mark Bolduc  
Commissioner Charlie Howell  
Angel Hunsaker, SIRCOMM  
Shaun Gough, GCS  
Larry Robbins, JRFD  
Tyler Williams, Sircomm Legal-Call In  
Mitch Brooks, TFFD

Commissioner Rebecca Wood-Call In  
Kristy Churchman, SIRCOMM  
Mariann Schiewe, SIRCOMM  
Scott Bishop, TWCSO  
Rick Bohling, JCSO  
Dave Wendell-Elite Accounting

### 1. Meeting called to order 1000 hrs./Comm. Howell-Pledge of Allegiance

**2. Public Comment/Correspondence:** The Director stated that she had received one application for the maintenance position at SIRCOMM.

**3. Action Item: Approval of current fiscal statements/ Invoices Payment:** A Question regarding several invoices from LG HVAC/Air was asked, to which it was noted that they are the new HVAC people and were conducting spring routine maintenance at all of the tower sites.:

**Commissioner Bolduc a motion to approve payment of invoices as presented for the "A" Budget in the amount of \$12,462.45 and the "B" Budget in the amount of \$251,952.14. Second by Sheriff Gough, all in favor, motion passed.**

### 4. Action Item: Approval of the minutes from April 19, 2023

**After a review by the Board, Commissioner Bolduc made a motion to accept the minutes as presented, second by Sheriff Gough, all in favor, motion carried.**

### 5. Staff Report: Deputy Director Hunsaker:

Dispatch: 13 full-time, 8 part-time dispatchers, one candidate starting in two weeks. Three open positions remaining.

### 6. Directors Report: Director Churchman

**a. 911 Call Statistics:** Busy month. Number of calls continue to rise. Still 100% mark of answering the 911 calls under forty seconds, was still well within the NENA Standards

**b. AT&T Payments:** SIRCOMM Legal has been working with AT&T regarding checks for incorrect payment amounts. New checks will be issued to be deposited into the payroll account.

**7. Action Item: Approval to enter into contract with Elite Accounting (Dave Wendell):** The Director introduced Mr. Dave Wendell and presented the contract drawn up for Elite Accounting up by SIRCOMM Legal. After reviewing the contract and a short discussion:

A motion was made by Commissioner Bolduc that SIRCOMM enter into contract with Elite Accounting beginning May 12, 2023. Second by Sheriff Gough, all in favor, motion passed.

9. Next JPB Meeting Date: Wednesday June 14, 2023 1330 hrs. Jerome Co Sheriff's Office

10. Executive Session:

a. Idaho Code 74-206 (1) (b) "To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public office, employee, staff member or individual agent."

b. Idaho Code 74-206 (1)(f) "To communicate with legal counsel regarding pending or potential litigation."

Roll Call:

Commissioner Johnson: Absent  
Commissioner Howell: Yes

Commissioner Bolduc: Yes  
Commissioner Wood: Yes (via telephone)

Sheriff Gough: Yes

Session Convened at 1024 hrs.

Meeting Adjourned: 1035 hrs. No Decisions made.

Vice Chair Commissioner Howell

Charles M Howell

Date 6/14/2023

Kristy Churchman, Director

Kristy Churchman

Date 6/14/23