

SIRCOMM JOINT POWERS BOARD

March 15, 2023 1300 hrs.

Jerome Co. Sheriff's Office Tr. Room

2151 S. Tiger Drive

Jerome, ID 83338

In Attendance:

Commissioner Mark Bolduc

Commissioner Jack Johnson

Kristy Churchman, SIRCOMM

Mariann Schiewe, SIRCOMM

Missy Shurtz, GDGCO OEM

Shaun Gough, GCS

Stan Flint, MVP

Steve Mullen, FFD

Tyler Williams, Sircomm Legal-Call In

Commissioner Rebecca Wood-Call In

Angel Hunsaker, SIRCOMM

Susan Tenney, CPA

Aaron Zent, RCF

Scott Bishop, TWCSO

Jeff Troumbley, FPD

Gary Taylor, JCISO

Scott Hunsaker, CPA

Jackie Frey-TFCO OEM

1. Meeting called to order 1330hrs/Comm. Johnson-Pledge of Allegiance

- The Chairman noted that Sheriff Gough had been appointed as the LEAC liaison to the JPB at the LEAC meeting held last month
- Commissioner Howell was not present due to illness

2. Public Comment/Correspondence: None

3. Action Item: Approval of current fiscal statements/ Invoices Payment: After reviewing and discussing the accounts payable documents:

Commissioner Bolduc a motion to approve payment of invoices as presented for the "A" Budget in the amount of \$12,823.76 and the "B" Budget in the amount of \$276,554.18. Second by Sheriff Gough, all in favor, motion passed.

4. Action Item: Approval of the minutes from February 14, 2023

After a review by the Board, Commissioner Bolduc made a motion to accept the minutes as presented, second by Sheriff Gough, all in favor, motion carried.

5. Audit Presentation: Mahlke Hunsaker, CPA

- Internal controls in place
- Board review of payables consistent
- Use of Grant monies applied properly
- Policy and procedures consistent with the transition of new administration
- Outside accountant positive asset
- Books are in order

6. Staff Report: Deputy Director Hunsaker

Dispatch: 14 full-time, 7 part-time dispatchers, one candidate awaiting interview next week. Two open positions.

7. Directors Report: Director Churchman:

● **911 Call Statistics:** Total calls was 4698. Still above the NENA standards on answer times. We are once again at 100% of answering in under 40 seconds

● **Discussion on the proposed training building:** The board agreed that building prices do not seem to be coming down and will return to this discussion at a later date.

8. Action Item: Approval to enter into agreement with LG HVAC: A contract drafted by SIRCOMM Legal was presented to the Board for review. A short discussion entailed, after which it was requested to have tower keys returned by previous HVAC service company and move forward with new company.

Commissioner Bolduc a motion to approve the contract as presented for HVAC services from LG HVAC, Second by Sheriff Gough, all in favor, motion passed.

9. Action Item: Approval to enter into agreement with Eric Kranzler: Director Churchman has approached Mr. Kranzler regarding part time employment for SIRCOMM maintenance issues. The question of personal liability insurance was addressed with options suggested. Director Churchman will gather more information before any action is taken.

10. Action Item: Approval of FY23/24 "A" Budget: Calls for service numbers as well as the figures for 3%/4% and 5% proposed wage increase for ECO's for the next fiscal year. The Board asked to table this item for until the next session.

11. Action Item: Old business:

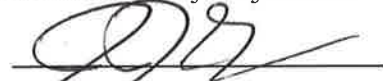
a. Commissioner Wood's previous inquiry regarding 911 fees: Commissioner Wood had shared that Lincoln County had received checks for 911 Fees in the past. It was noted that all 911 fees for all four counties are paid to SIRCOMM for their 911 services.

12. Next JPB Meeting Date: April 19, 2023 JCSO 1330hrs

13. Executive Session: None

Meeting Adjourned: 1450hrs.

Commissioner Jack Johnson



Date 4-19-2023

Kristy Churchman, Director



Date 4/19/23