

SIRCOMM JOINT POWERS BOARD

November 9, 2022 1330 hrs.

Jerome Co. Sheriff's Office Tr. Room

2051 Tiger Drive

Jerome, ID 83338

In Attendance:

Commissioner Mark Bolduc

Steve Mullen, Filer Fire

Mariann Schiewe, SIRCOMM

Susan Tenney, CPA

Jackie Frey, TFCO-OEM

Aaron Zent-RCFD

Tyler Williams, Sircomm Legal-Call In

Commissioner Jack Johnson

Angel Hunsaker, SIRCOMM

Kristy Churchman, SIRCOMM

Stan Flint, MVP

Gary Taylor-JCSO

Jeff Troumbley-FPD

Commissioner Rebecca Wood -Call In

1. Meeting called to order 1331hrs/Comm. Johnson-Pledge of Allegiance

2. Public Comment: None

3. Correspondence: Commissioner Johnson noted that Commissioner Howell was attending another Commissioner meeting and was asked to chair this meeting. He commended the SIRCOMM crew on a job well done Tuesday when the 911 lines went down, how it was handled and keeping the board informed on the situation.

4. Action Item: Approval of current fiscal statements/ Invoices Payment: After reviewing the documents information was requested regarding per diem for training. The Director shared that six EOC's would be attending an ILETS Inquiry class on the 16th and 17th of November. Commissioner Bolduc also inquired to the CPA the numbers presented on the report were actually for the end of the previous fiscal year, to which she stated that, yes that was correct.

Commissioner Bolduc made a motion to approve payment of invoices as presented for the "B" Budget in the amount of \$94,952.33 and the "A" Budget in the amount of \$13,353.38 Second by Chief Troumbley, all in favor, motion passed.

5. Action Item: Approval of the minutes from October 19, 2022:

After a review by the Board, Commissioner Bolduc made a motion to accept the minutes as presented, second by Commissioner Wood, all in favor, motion carried.

6. Staff Report: Deputy Director Hunsaker

- Dispatch:14 full-time/5 part-time dispatchers/ 2 have completed phase one and phase two and are now able to work on the floor/1 new hire in classroom training /3 applications on hold. 1 position open.
- Tami Craig received her Post Certification/Tracy Koyle has been promoted to a supervisor position.

7. Directors Report: Director Churchman:

a. 911 call statistics: 97.03 % of all 911 calls were answered in under 15 seconds and 98.71% under 20 seconds. Total calls for the year 26414.

b. CAD Portal Audit/Letter from Legal: An audit of those having access to information entered into CAD is currently in progress by the Director with all agencies. Several agency's discovered that former employees had not had their privileges to CAD access removed. The Director requested that updated rosters be submitted to SIRCOMM and audits to the system will be conducted on a routine basis.

8. Action Item: White Cloud Proposal re: Skeleton Butte/Twin Falls Silo: A representative from White Cloud was not present, therefore this item will be tabled until the next JPB Meeting.

9. Action Item: Old Business: None

10. Next JPB Meeting Date: December 14, 2022 JCSO

12. Executive Session: None

Meeting Adjourned: 1351hrs.

Commissioner Jack Johnson

Charles M Howell

Date 12/14/22

Kristy Churchman, Director

Kristy Churchman

Date 12/14/22