

## SIRCOMM JOINT POWERS BOARD

September 14, 2022 1330 hrs.

Jerome Co. Sheriff's Office Tr. Room

2051 Tiger Drive

Jerome, ID 83338

### In Attendance:

Commissioner Jack Johnson

Commissioner Mark Bolduc

Commissioner Rebecca Wood-Call IN

Kristy Churchman, SIRCOMM

Brett Reid, SIRCOMM-Call In

Kirtland Naylor, Sircomm Legal-Call In

Stan Flint, MVP

Destry Orth, SIRCOMM Dispatch

Commissioner Charlie Howell

Chief Jeff Troumbley, FPD

Mariann Schiewe, SIRCOMM

Susan Tenney, CPA

Scott Bishop, TWF SO

Gary Taylor-JCSO

Angel Hunsaker, SIRCOMM

**1. Meeting called to order 1331hrs by Commissioner Johnson/Pledge of Allegiance**

**2. Public Comment:** None

**3. Correspondence:** SIRCOMM'S ISPCC Grant for 2023 has been approved as well as Elmore County's multi-agency grant for multi-phone system connection.

**Commissioner Bolduc made a motion to authorize Director Churchman to sign the 2023 Grant Award Document on SIRCOMM's behalf. Second by Chief Troumbley, all in favor motion passed.**

**4. Action Item: Approval of current fiscal statements/ Invoices Payment:** After reviewing the invoices presented for payment;

**A motion was made by Commissioner Johnson to approve payment of invoices as presented for the "B" Budget in the amount of \$174,849.73 and the "A" Budget in the amount of \$12,256.93 Second by Commissioner Bolduc, all in favor, motion passed.**

**5. Action Item: Approval of the minutes from August 17, 2022:** Commissioner Bolduc asked for a correction on page 2- number 9, adding the % sign after the call statistics number. If the two new candidates complete the training program, SIRCOMM will be at full staff.

**Commissioner Bolduc made a motion to accept the minutes with the correction requested, second by Chief Troumbley, all in favor, motion carried.**

**6. Staff Report: Deputy Director Hunsaker**

- Dispatch remains the same:13 full-time/5 part-time dispatchers/ 1 in training, 1 resigned (felt it was not the job for her) / 3 applicants were preparing for oral

interviews however after the four-hour observation requirement, one candidate felt she did not want to move forward. The other two candidates passed the oral interviews and are now in the background process.

## **7. Project Manager Update: Brett Reid**

- A solicitation of bid letters and contract details to Bryan Builders, Starr Corporation, Standlee Construction, and Peterson Brothers Construction for the new training room project on September 1<sup>st</sup> with September 30<sup>th</sup> to respond. A nine (9) month time frame for completion and a cap of \$200,000 or less. Two of the builders solicited have opted out advising the cost and timeline would possibly be an issue.
- AT&T requested to modify their equipment on the Jerome Tower Site and will be doing a mapping on the current foundation of the tower assuring there are no underlying issues at the Jerome tower site. White Cloud will also be consulting on the requested equipment modification.

### **Commissioner Howell joined the meeting at 1400hrs.**

- White Cloud has advised that the repeaters at all tower sites are in need of upgrading the current ten-year-old repeaters. It was noted that the current repeaters in use are no longer available and the newest TAIT repeaters that will be replacing the ones in use will average \$20k-\$30k at each tower site, and recommend starting with the Twin Falls Silo as there is not currently a repeater for data at that site. It was suggested installing the new and upgraded TB-9400's, replacing the old and unavailable TB-8100's one tower site at a time to assess their functionality and interaction with SIRCOMM's current system

**A motion was made by Commissioner Johnson to approve the upgrade of the Tait Repeaters at one SIRCOMM Tower Site, evaluating the compatibility with the current system. Second by Commissioner Bolduc, all in favor, motion passed.**

- Brett Reid stated that this would be his last JPB Meeting and would be moving to the position of consultant beginning October 1.

## **8. Directors Report:**

**a. 911 Call Statistics:** 96.84 % of all 911 calls were answered in under 15 seconds and 98.62% under 20 seconds. Total 911 calls for the year were 19698. Last week was the busiest week of the year so far.

**b. Grant Approvals:** Information was shared above in the Correspondence Report. SIRCOMM'S ISPCG Grant for 2023 has been approved as well as Elmore County's multi-agency grant for multi-phone system connection.

**c. UPS Maintenance report:** SIRCOMM's uninterrupted power supply (UPS) is due to be upgraded as it has surpassed the life of battery cycle.

**d. SIRCOMM Operations Meeting Canceled:** Due to the LE involved traffic accident that morning.

Commissioner Howell inquired on the CSI 911 ECO classes and Director Churchman shared that there had only been 3 people enroll and that CSI felt it was not enough to support continuing the class. She will look into getting POST curriculum approved for class.

**9. Action Item: Administrative Assistants and Director Wage Increase:** The Director shared that a 6% wage increase was allowed to the ECO staff in the 2022/2023 "A" budgeting approval, however; the Director and Administrative Assistant's wages come out of the "B" Budget and were not addressed. The matter was discussed amongst the Board.

**Commissioner Bolduc made a motion to modify the "B" Budget to allow for a 6% wage increase to the Administrative Assistant to \$47,859.00 annually, with the 2022/2023 budget being modified to reflect the adjustment. Second by Commissioner Howell, all in favor, motion carried.**

**A second motion was made by Commissioner Bolduc to increase the Directors wage with a 6% increase, to \$84,800.00 annually, with the 2022/2023 budget being modified to reflect the adjustment. Second by Chief Troumbley, all in favor, motion passed.**

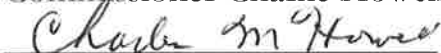
**10.Action Item: Old Business:** Commissioner Howell was given an update on the Project Managers report & items covered previous to his arrival.

**17. Next Meeting Date: October 12 at 1330hrs at the JCSO**

**18. Executive Session: 1545hrs: None**

**Meeting Adjourned: 1451hrs.**

Commissioner Charlie Howell, Chairman



Date 10/19/2022

Kristy Churchman, Director



Date 10/19/2022