

SIRCOMM JOINT POWERS BOARD

July 13, 2022 1330 hrs.

Jerome Co. Sheriff's Office Tr. Room

2051 Tiger Drive

Jerome, ID 83338

In Attendance:

Commissioner Jack Johnson
Commissioner Rebecca Wood
Commissioner Mark Bolduc
Kristy Churchman, SIRCOMM
Brett Reid, SIRCOMM-Call In
Jackie Frey-TWFCO-OEM
Gary Taylor-JCSO
Angel Hunsaker, SIRCOMM
Stan Flint, MVP

Commissioner Charlie Howell
Chief Jeff Troumbley, FPD
Mariann Schiewe, SIRCOMM
Susan Tenney, CPA
Scott Bishop, TWF SO
Tyler Williams, Sircomm Legal-Call In
Steven Mullen, FFD
Shaun Gough, GCSO
George Oppedyk, JCSO

1. **Meeting called to order 133hrs by Commissioner Howell/Pledge of Allegiance**
2. **Introduction of newly promoted Deputy Director, Angel Hunsaker**
3. **Public Comment:** None
4. **Correspondence:** None
5. **Action Item: Approval of current fiscal statements/ Invoices Payment:** The Board reviewed and discussed the accounts payable invoices:

Commissioner Johnson made a motion to approve payment of invoices as presented for the "B" Budget in the amount of \$91,434.27 and the "A" Budget in the amount of \$23,052.13 Second by Chief Troumbley, all in favor, motion passed.

6. **Action Item: Approval of the minutes from June 15, 2022:**

Commissioner Howell made a motion to accept the minutes with the correction that Commissioner Johnson led the meeting in his absence June 15th, second by Commissioner Chief Troumbley, all in favor, motion carried.

7. **Staff Report: Deputy Director Hunsaker**

- Dispatch:13 full-time/5 part-time dispatchers/ 2 in classroom training (half way thru their first training phase)/2 applications on hold awaiting next hiring phase

8. **Project Managers Update:**

- Revised plans for the proposed training facility with all of the requested changes are approximately 2 weeks from being completed for presentation to the board. SIRCOMM legal is assisting with the solicitation for project going out.
- IPSCC Grant requesting funding for the LUMEN Maintenance Contract for the SIRCOMM CAD System for this funding year.

A Motion was made to amend agenda:

Commissioner Johnson made a motion to amend the agenda, under I.C. § 74-204(4)(c), to include the following: “Action Item: IPSCC Maintenance Grant.” This item was inadvertently omitted from the agenda but must be immediately addressed because the grant deadline is prior to next board meeting. Second by Chief Troumbley. All in favor. Motion passed.

A motion was made by Commissioner Johnson to authorize Brett Reid as SIRCOMM Project Manager to secure a maintenance grant funded by the Idaho Public Safety Communications Commission (IPSCC) and to authorize the Board Chair to execute any necessary documents on behalf of the Board. Second by Commissioner Bolduc. All in favor. Motion passed.

- The Director and the Project Manager are scheduled to meet with CPA, Susan Tenney later this week to complete the “B” Budget for the 2022-2023 fiscal year.

9. Action Item: Approval to move forward with training building expansion plans as presented by architect: The Board asked to table this item to allow SIRCOMM Legal to work with Mr. Thibault on finalizing the plans.

10. Director’s Report:

- **a. 911 Call Statistics:** The ECO’s are still above/meeting the national standards even with the busy 4th of July holiday.
- **b. Phone system outage, June 25th:** SIRCOMM’s 911 admin lines went down/the Director was notified by a text from Tami Lauda at TFC dispatch of the issue at 4:45. Century Link was notified along with all agencies served by SIRCOMM. System was back up and running by 8:00. Discussion entailed the possibility of utilizing the C.A.N. System for notification in the future, back up by other 911 centers willingness to assist and possibility of staff in checking the AIM’s cards.
- **c. Discussion-New Filer Fire Station radio improvement assistance:** Radio communication for fire and medical personnel has become an issue inside the Filer

Fire Station. White Cloud is looking into the issue. Jackie Frey and Capt. Bishop shared information for possible solutions/funding to remedy the situation.

- d. Discussion- "B" Budget: The Director & Project Manager have met with the CPA and will have the proposed "B" budget finalized by the next meeting.
- e. Discussion-SIRCOMM Operations Committee: The Director shared that it has been requested that the Operations Committee/Board be reactivated to assist in supporting SIRCOMM management of projects, intermediary in available funding and agency concerns in the day-to-day operations of SIRCOMM. The Board had no objections and welcome the support. This item will be added onto the next JPB Agenda as an action item with a written format of the committee's intent and structure.

11. Action Item-Old business: None

12. Next Meeting Date-August 17 at the JCSO

13. Executive Session- None

14. Meeting Adjourned: 1502 hrs.

Commissioner Charlie Howell, Chairman



Date



Kristy Churchman, Director



Date

