

SIRCOMM JOINT POWERS BOARD

June 15, 2022 1330 hrs.

County West. 630 Addison Ave West

Commissioners Meeting Room

Twin Falls, ID 83301

In Attendance:

Commissioner Jack Johnson

Chief Jeff Troumbley, FPD

Commissioner Mark Bolduc

Mariann Schiewe, SIRCOMM

Kristy Churchman, SIRCOMM

Susan Tenney, CPA

Brett Reid, SIRCOMM

Scott Bishop, TWF SO

Jackie Frey-TWFCO-OEM

Tyler Williams, Sircomm Legal-Call In

David Thibault, EHM Engineers, Inc

1. Meeting called to order 1338hrs by Commissioner Johnson

The Pledge of Allegiance

2. Public Comment: None

3. Correspondence: None

4. Action Item: Approval of current fiscal statements/ Invoices Payment: After reviewing the accounts payable invoices:

Commissioner Bolduc made a motion to approve payment of invoices as presented for the “B” Budget in the amount of \$73,877.95 second by Commissioner Johnson, and the “A” Budget in the amount of \$11,998.87 Second by Commissioner Bolduc, all in favor, motion passed.

5. Action Item: Approval of the minutes from May 18, 2022:

Chief Troumbley made a motion to accept the minutes as presented from May 18th, second by Commissioner Bolduc, all in favor, motion carried.

6. Center/Staff Report: Director Churchman

- Dispatch:14 full-time/5 part-time dispatchers/ 2 in classroom training/2 awaiting next hiring phase
- 911 Phone Stats: SIRCOMM Calls still meeting the National Standards.
- The Director is working on an alternative to 911 calls rolling over to Twin Falls City Dispatch when the SIRCOMM 911 lines are busy

7. Project Managers Directors Update: Inventory on equipment in Conex storage container with White Clouds assistance with suggestions usefulness/value of items.

- AT&T Tower lease finalized with SIRCOMM legal.

- **Presentation from EHM Construction-Dave Thibault: plans/construction of proposed training facility:** Mr. Thibault presented drawings/blueprints for the new training facility with explanation and discussion with all present.

8. Action Item: Approval to move forward with training building expansion plans as presented by architect: The Board asked to table this item to allow SIRCOMM Legal to work with Mr. Thibault on finalizing the plans and allow time for Commissioner's Howell & Wood to review.

9. Director's Report:

- a. **911 Call Statistics:** The ECO's are above/meeting the national standards for calls
- b. **School Emergency Planning Committee:** The Director is in the process of setting up a committee with several ECO's interested in the formation/operations of this committee.
- c. **Deputy Director position update:** Interview for the position was held earlier in the day. Further discussion will be held in the executive session.

10. Action Item: Approval of the "A" Budget: Project Manager Reid shared the excel spreadsheets he and CPA Tenney had calculated with a 4%, 5% and 6% wage increase for staff and handouts also for each county's projected contributions for the 2022/2023 year. A lengthy discussion entailed with questions and details regarding numbers presented for changes in cost of health care, and the increase of approximately \$25k per year in Tower Site income.

A motion was made by Commissioner Bolduc to approve the "A" budget as presented with the 6% wage increase. Second by Commissioner Johnson, all in favor, motion passed.

11. Action Item-Approval of AT&T Master License Agreement: Mr. Williams from SIRCOMM Legal, reviewed the updated tower agreement with the rate increases and renewal clauses.

Commissioner Bolduc made a motion to authorize the Chairman of the JPB to sign the AT&T Master Lease Agreement as presented. Second by Chief Troumbley, all in favor, motion passed.

12. Action Item-Letter of Support-Owyhee County cell tower mapping grant: Review of the information on the parameters of the project. The project is mapping/sending all 911cell phone calls to the correct 911 center. A lengthy discussion

entailed with input from Jackie Frey from the TWFC-OEM on future obligations and fees. The Board was not unanimously in favor at this time, no action was taken.

13. Action Item-Approval of Employee request to carry over PTO Hours: ECO Shannon Malone submitted a written request to carry over 156 of her PTO hours (13 shifts) as she is in the process of moving and the time will be necessary for her move. She also requested that 24hrs of her remaining PTO be donated to Alisha Perez to be used during her upcoming maternity leave.

A motion was made by Chief Troumbley to allow ECO Shannon Malone to carry over 156 PTO hours and donate 24 PTO one time. Second by Commissioner Bolduc, all in favor, motion passed.

14. Action Item-Old Business-None

15. Next Meeting Date-July 13, 2022 at the JCSO

16. Executive Session- Idaho Code 74-206 (1) (a) & (b) Consider Personnel

**Commissioner Bolduc made a motion for the Board to move into Executive Session Idaho Code 74-206 (1) (a) & (b): Consider Personnel. Second by Commissioner Johnson, Roll Call Vote:
Commissioner Johnson-Yes Commissioner Bolduc-Yes
Chief Troumbley-Yes**

**The Board moved into executive session at 1515 hrs.
The Board came out of executive session at 1540 hrs.
No Decision made.**

Commissioner Charlie Howell, Chairman

Charlie on Howell

Date 7/13/2022

Kristy Churchman, Director

Kristy Churchman

Date 7/13/2022