

## SIRCOMM JOINT POWERS BOARD

January 12, 2022 1330hrs  
2151 Tiger Drive

Jerome Co. Sheriff's Office  
Jerome, ID 83338

### Those in Attendance:

Commissioner Charlie Howell  
Commissioner Jack Johnson  
Commissioner Rebecca Wood  
Mariann Schiewe, SIRCOMM  
Scott Bishop, TWCSO  
Aaron Zent, RCFD  
Missy Shurtz-Phone  
Stan Flint- MVP, Phone  
Rob Rausch, ISP  
Tyler Williams, Sircomm Legal(Teleconference)

Commissioner Mark Bolduc  
Chief Dan Hall, JPD  
Matt West, JCSO  
Kristy Churchman, SIRCOMM  
Gary Taylor, JCSO  
Susan Tenney, SIRCOMM CPA  
Donnie Newman, TFCSO  
Brett Reid, SIRCOMM  
Chief Jeff Troumbley, FPD

### Meeting called to order 1331hrs

### The Pledge of Allegiance

**1. Public Comment:** None

**2. Correspondence:** None

**3. Action Item:** Current Fiscal Statement/Invoices Presented for Payment:  
Inquires as to the CompuNet remittance and per diem checks issued to several dispatchers.

Director Reid noted that the payment for \$8,584.37 was for the Cisco Smartnet Hardware and Software annual maintenance renewal.

Deputy Director Churchman stated that the dispatchers were being sent to a training seminar at the Ada Co. Sheriff's office within the next two weeks.

**Commissioner Bolduc made a motion to approve payment of invoices as presented for the "B" Budget in the amount of \$64,166.06 and the "A" Budget in the amount of \$15,880.33. Second by Commissioner Johnson, all in favor, motion passed.**

**4. Action Item: Approval of the minutes from December 15, 2021: After reviewing the minutes,**

**Commissioner Bolduc made a motion to accept the minutes as presented, second by Commissioner Johnson, all in favor, motion carried.**

**5. Center/Staff Report: Deputy Director Churchman**

- Dispatch:12 full-time/6 part-time dispatchers/ 1 In Training on the floor
- All full time dispatchers will be attending a training seminar at the Ada Co. Sheriff's office over the next two weeks.
- Job openings posted on the ILETS website and other sites

## 6. Directors Update:

- **CAD to CAD Project-MOU TWF Dispatch:** Both Dispatch Centers use Central Square, but different versions. The Cad2CAD demo only used TWF City's version. No other customer with SIRCOMM's version uses CAD2CAD. SIRCOMM would be the beta. Central Square assures us it will work between the two different versions. Annual cost is estimated at \$7400 per year for each center, however; it appears to be a great tool for both centers.
- **Training Room Expansion:** \$11k is the estimated cost to review the original plans for the addition of the training room and evaluate electrical and structural updates required to use such plans. The Director will continue his research on the 900sq. ft. proposed addition.
- **Skeleton Butte Update:** Blue 14 and Red 17 are up and running. Jerome Co. Sheriff's office has had good reception with mobile radios. Radios for agencies using the two new frequencies have been reprogrammed with SIRCOMM covering the expense.
- **Highway Departments and Access to Tower Sites:** The Director will contact the Highway Departments of the surrounding counties requesting assistance in keeping the roads to all towers open for service vehicles.

## 7. Action Item: Approve BLM Communication Lease at Dietrich Butte:

The full version of the lease has been reviewed by the JPB Board and SIRCOMM with requested changes for occupation on the site.

**A motion was made by Commissioner Johnson to approve the updated lease with the BLM for the Dietrich Tower Site. Second by Commissioner Bolduc, all in favor, motion carried.**

## 8. Action Item" Process for Reviewing Future Director Applicants-LEAC, MVP & Fire Input:

Chief Hall stated that he would be retiring in February and that Chief Troumbley would chair the LEAC. Chief Hall stated that the LEAC will set up a meeting with the Director and Chairman of the JPB to outline the process/suggestions regarding the hiring of the current Director's replacement. Commissioner Johnson agreed that he feels it is imperative that the LEAC have an initial role in the selection of candidates for the position.

Director Reid stated that his probable retirement date will be April 1, 2022, however; he will continue as a consultant if the JPB desires that he do so. The Board requested that this be tabled for further discussion at the next JPB Meeting.

**9. Action Item: JPB Officer Elections-Per Article 4 Section 5 JPA:**

The Chairman opened up the floor for nominations. Following a short discussion it was requested that that they retain the same Board.

**Commissioner Johnson made a motion that Commissioner Howell remain as Chairman of the SIRCOMM Joint Powers Board with Commissioner Wood as Vice Chair. Second by Commissioner Bolduc, all in favor, motion carried.**

**10. Old Business:** Chief Hall shared that he will be retiring from the JPD in February.

**11. Next Meeting Date: January 26<sup>th</sup> 1330hrs at the JCSO Training Room**

**12. Executive Session: None**

**Meeting Adjourned 1434**

Commissioner Charlie Howell, Chairman

Charlie Howell

Date 2/10/22

Brett Reid, Director

Brett Reid

Date 2.10.22