

SIRCOMM JOINT POWERS BOARD

September 15, 2021 1330hrs
2151 Tiger Drive

Jerome Co. Sheriff's Office
Jerome, ID 83338

Those in Attendance:

Commissioner Charlie Howell
Dan Hall, JPD
Kristy Churchman, SIRCOMM
Brett Reid, SIRCOMM
Scott Bishop, TFCSO
Doug Sugden, TFCSO
Jackie Frey-TFCO OEM
Phone: Tyler Williams, Sircomm Legal

Commissioner Mark Bolduc
Commissioner Jack Johnson
Mariann Schiewe, SIRCOMM
Gary Taylor, JCSO
Susan Tenney, SIRCOMM CPA
Robert Rausch, ISP
Phone: Commissioner Rebecca Wood
Phone: Stan Flint MVP

Meeting called to order 1335hrs The Pledge of Allegiance

1. **Public Comment:** None

2. **Correspondence:** None

3. **Action Item:** Current Fiscal Statement/Invoices Presented for Payment:
Commissioner Johnson stated he had reviewed items and had no questions.

A motion was made by Commissioner Johnson to approve payment of invoices as presented for the "B" Budget in the amount of \$133,366.35 and the "A" Budget in the amount of \$17,509.97. Second by Commissioner Bolduc, all in favor, motion passed.

4. **Action Item: Approval of the minutes from August 18, 2021: After reviewing the minutes:**

Commissioner Bolduc made a motion to accept the minutes as presented from August 18, 2021, second by Commissioner Johnson, all in favor, motion carried.

5. Center/Staff Report: Deputy Director Churchman

- Dispatch has 13 full-time/5 part-time/1 part time in training
- 3 Applicants scheduled for interviews Tuesday, September 21st
- 4 Dispatchers currently out on medical leave/9 dispatchers to cover floor

6. Directors Report/Update

- **Policy Manual Covers Board Discretion to Adjust Compensation:**

This topic tabled until next meeting/awaiting updated Personnel Policy Manual

- **Lava Wind Project/Licensee Microwave Discussion:**
 - *Handout on possible microwave paths near Dietrich Tower owned by BLM
 - *Study on Project still underway
 - *Project still two (2) years out
- **Skeleton Butte:** Electrical completed by White Cloud/FCC Licensing completed. Ben to connect to the two new frequencies. SIRCOMM will purchase two addition recorded lines from Stencil to complete project.
- **Bliss Tower/FCC Frequency Transfer:** SIRCOMM is requesting permission from the FCC to relocate two unused frequency's from the Twin Falls Silo to the Bliss Sewer Lagoon Tower Site. Estimated cost to the FCC to make these frequencies' functional is \$600.00
- **SWET (State Wide Electrical Ticketing) Annual Renewal Fees:**
 - * Cost for application is \$9700 TFSO will be responsible
 - * Currently in use by TFSO/Filer PD & possibly Buhl in the near future.
 - * Annual maintenance fee for the Central Square Software App to interface with the SIRCOMM CAD is \$1400 which TFSO is requesting assistance with annual renewal/maintenance fees to be paid by SIRCOMM.
 - * Not related to the "Field Op's AP"
 - * Used for sharable Database Storage only

After a short discussion this item was tabled until the next JPB Meeting.

- **Training Room Addition:** \$160K is the proposed cost for the requested additions for the training room. Commissioner Johnson asked that this item be put on the next meeting agenda as an action item

7. Action Item: Approve Payment of Annual SWET Renewal Fees:

A motion was made by Commissioner Bolduc to table this item until the next JPB Meeting. Second by Commissioner Johnson, all in favor, motion passed.

8. Action Item: Approve PERSI for Part-Timers Working 24-29 Hours Weekly:

- *Director communicated Sircomm Legal and Lisa Conn from the PERSI office. Action found acceptable
- *Two specific Part-Time Dispatchers have moved from the 12hrs a month/not to exceed 19hrs a week to the permitted 24hrs a week not to exceed 29hrs per week.
- *PERSI only added benefit/no medical benefits
- *Funds available at this point in time from open full time dispatch position

Chief Hall made a motion to approve two "Part-Time PERSI" Positions to be allowed to work 24hrs per week not to exceed 29hrs per week eligible to

receive PERSI benefits from SIRCOMM and the State. Commissioner Bolduc second, all in favor, motion passed.

9. Action Item: Approval of Drafted Seniority Policy: This item was tabled for continued discussion.

10. Action Item: Approve Retention/Appreciation Strategy Plan for Dispatchers:

- Staffing Concerns addressed
- Information shared on difficulty in hiring/retaining dispatch staff
- Options presented: Assist w/health ins, child care, stipend options
- Unused PTO payout/Unused Overtime monies available in current budget
- Discussion with Board/SIRCOMM Legal/Director and Deputy Director

A motion was made by Chief Hall to permit the Director to allot a one time performance incentive payment to each dispatcher at the Director and Deputy Director's discretion not to exceed \$16K using funds from the unused PTO Payout and or the unused Overtime line item fees for this fiscal year. Second by Commissioner Johnson, all in favor, motion passed.

11. Action Item: Director Position:

- This item was tabled by the Board in order to gather more information.
- An interview with Deputy Director Churchman is scheduled for Sept 22 at 1430hrs at the SIRCOMM Conference Room
- LEA requested a meeting before the Sept 22 interview to gather and present their recommendations.

12. Old Business: None

13. Next Meeting Date: October 13, 2021 1330hrs JCSO

14. Executive Session: Idaho Code 74-206 (1) (a) and (b)

Roll Call vote: Howell-Yes, Johnson-Yes, Bolduc-Yes, Hall-Yes, Wood-absent.

Convened 1538

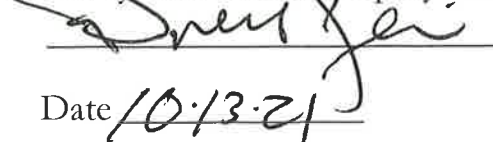
Adjourned 1540

Commissioner Charlie Howell, Chairman



Date 10/13/2021

Kristy Churchman, Deputy Director

 Director

Date 10.13.21