

## SIRCOMM JOINT POWERS BOARD

June 2, 2021 1315hrs  
2151 Tiger Drive

Jerome Co. Sheriff's Office  
Jerome, ID 83338

### Those in Attendance:

Commissioner Charlie Howell  
Commissioner Rebecca Wood  
Jeff Troumbley, FPD  
Kristy Churchman, SIRCOMM  
Don Newman, TFCSO  
Scott Bishop, TFCSO  
Tyler Williams, Sircomm Legal-Phone In  
George Oppedyk, JCSO

Commissioner Mark Bolduc  
Commissioner Jack Johnson  
Brett Reid, SIRCOMM  
Mariann Schiewe, SIRCOMM  
Matt West, JCSO  
Susan Tenney, SIRCOMM CPA

### Meeting called to order 1030hrs. The Pledge of Allegiance

1. **Public Comment:** None

2. **Correspondence:** None

3. **Action Item:** Current Fiscal Statement/Invoices Presented for Payment:

Commissioner Bolduc requested information on a payment to Biddle Consulting Group for \$3,495.00; it was noted that this is the annual subscription to the "Criticall" testing phase of the hiring process.

A motion was made by Commissioner Wood to approve payment of invoices as presented for the "B" Budget in the amount of \$36,435.80. Second by Commissioner Johnson, all in favor, motion passed. A second motion was made by Commissioner Wood to approve payment of invoices from the "A" Budget in the amount of \$1736.77. Commissioner Johnson second, all in favor, motion carried.

4. **Action Item: Approval of the minutes from May 12, 2021:** After reviewing the minutes,

Commissioner Bolduc made a motion to accept the minutes as presented from May 12<sup>th</sup> 2021, second by Commissioner Howell, all in favor, motion carried.

5. **Center/Staff Report: Deputy Director Churchman**

- Dispatch has 14 full-time/4 part-time
- Reviewing new applications.

**6. Director's Update:**

- **New Work Stations:** Nearing completion
- **New Phone System:** In progress. Century Link onsite daily
- **Website:** Moving forward rapidly
- **Skeleton Butte:** In progress with SIRCOMM Legal/White Cloud

**7. Action Item: T-Mobile License Agreement:**

- Mr. Williams (Naylor/Hales-SIRCOMM Legal) reviewed drafted lease proposal with T-Mobile at the Sunset Tower Site.
- New Rates/Terms discussed

**Commissioner Johnson made a motion to approve the legally accepted lease with T-Mobile for the Sunset Tower Site. Second by Commissioner Bolduc, all in favor, motion carried.**

**A second motion was made to authorize Chairman Howell to sign said lease on SIRCOMM's behalf by Commissioner Johnson. Second by Commissioner Bolduc, all in favor, motion passed.**

**8. Action Item: Back pay for ECO's not properly classified:** More research by CPA is necessary before addressing this issue.

**A motion was made by Commissioner Johnson to table this item until the next JPB Meeting. Second, Commissioner Bolduc, all in favor, motion passed.**

**9. Action Item: Approval of "A" Budget for 2021/2022**

A discussion entailed with the Director and the Board discussing:

- a) Updated SIRCOMM Classification/Pay Schedule
- b) Wage Survey from Surrounding Area Shared
- c) Projected numbers for SIRCOMM "A" Budget with a 3.75% & 5% Payroll increase for SIRCOMM ECO's to be dispersed as warranted per qualification
- d) PTO Payout being taken out of the budget formula
- e) Calls for service report for all counties/agencies

**A Motion was made by Commissioner Johnson to accept the "A" Budget for the fiscal 2021/2022 year as presented with a 5% increase and adding back into the budget the monies assigned to the "PTO Payout" line item. Commissioner Bolduc second, all in favor, motion passed.**

**10. Old Business: Readdress the SIRCOMM Employee Classification & Pay Schedule Update:**

- Current & proposed updated SIRCOMM Classification/Pay Schedule and wage survey from surrounding area discussed
- Qualifications/training required for each level addressed
- Director/Deputy Director to approve all training required to meet criteria necessary for training hours.

Commissioner Johnson made a motion to approve the proposed classification schedule for all SIRCOMM ECO's as presented, meeting qualifications listed, but not to effect numbers reflected on "A" Budget for the 2021/2022 fiscal year. Second by Commissioner Bolduc, all in favor Motion passed.

11. Next Meeting Date: June 16, 2021 1330hrs JCSO

12. Executive Session: None

Adjourned: 1432hrs

Commissioner Charlie Howell, Chairman

Charlie M Howell

Date 6/16/21

Kristy Churchman  
Deputy

~~Brett Reid, Director~~

Kristy Churchman

Date 6/17/21