

SIRCOMM JOINT POWERS BOARD

January 24, 2019

SIRCOMM Conf. Room

911 E Ave. H

Jerome, ID 83338

Those in attendance:

Commissioner Jack Johnson, Twin Falls County

Commissioner Mark Bolduc, Gooding County

Commissioner Charlie Howell, Jerome County

Commissioner Rebecca Wood, Lincoln County- Via Conference Line

Hope Lindsey, Director SIRCOMM

Kristy Churchman, Sircomm Int. Deputy Director

Mariann Schiewe, SIRCOMM

James Pennington, Magic Valley Paramedics

Susan Tenney, CPA

Chief Dan Hall, Jerome City Police Dept.

Jackie Frey, TWC OEM

Commissioner Brent Reinke, Twin Falls County

Meeting called to order 0905 hrs.

Commissioner Wood joined the meeting via conference line.

1. Public Comment: Commissioner Johnson introduced Twin Falls County Commissioner Brent Reinke to all of those in attendance.

2. Correspondence: Director Lindsey shared a letter she had received from a mother that had lost her son recently and had written to thank the dispatcher, Shannon Malone, for the kindness and compassion shown by all involved in his death. She wanted them to know that they did everything they could and she was in deep appreciation of how the situation was handled.

3. Action Item: Current Fiscal Statement/Invoices Presented for Payment:

Commissioner Howell inquired as to the purchase of electrical wire/romax from Walmart and asked the Director to check into the purchase and report back.

Commissioner Bolduc asked for clarification on the ES Chat invoice, to which the Director stated that Sircomm is invoiced and then we invoice each agency for their portion.

Commissioner Johnson questioned the negative balance on the profit loss statement to which Ms. Tenney, the CPA, replied that this reflected the amount of monies going out with the checks being signed today and that funds come in electronically by the 25th and she will go in and transfer funds to the proper account.

A motion was made by Commissioner Howell to approve payment of invoices for payment from the fee fund in the amount of \$44,414.65. Commissioner Johnson second, all in favor, motion carried.

4. Approval of the Minutes from January 10th, 2019:

After reviewing the minutes, Commissioner Bolduc asked for a few minor corrections.

Commissioner Johnson made a motion to accept the minutes with corrections from January 10th, 2019. Second by Commissioner Howell, all in favor, motion carried.

5. Radio & Tower Systems Update:

The Director summarized the report from Mr. Tajkowski on the status of the new radio systems. She shared the completion of the Tait Systems installation and the progress on the next phase. It was noted that much of the static that had occurred over the last week has cleared up and there is much improvement with Chief Kelley stating that it is much better up in the Shoshone/Lincoln Co. areas.

Jackie Frey stated that one of the OEM's resources for information in emergency situations is the HAM operators in the area. She stated that Mr. Terry Fletcher had been in contact with her regarding access to some of the Sircomm Tower sites to install and repair their radio equipment; however he had been unable to make contact with anyone from Sircomm.

Ms. Lindsey stated that she had not been contacted by anyone regarding this situation; however she would be happy to speak with him if Ms. Frey could get her his information. It was also shared once again, that any outside equipment would not be allowed if there were issues of interference with Law, Fire or EMS frequencies.

Commissioner Howell interjected that these towers are a secure facility for safety issues and unauthorized equipment placed at these secure facilities by unauthorized individuals has caused interference and issues with the Sircomm equipment and has assisted in creating a firestorm with the radio system. In order to keep these sites secure facilities, new locks have been installed at all locations. Authorized personnel must call ahead for permission to enter specified tower sites and a key to the site, signed out and returned to Sircomm when finished.

Commissioner Howell also shared that the radio tower on Hwy. 93 has been released to the Jerome Co. Commissioners and is now available to the local HAM operators in the area with equipment to be installed by the end of the month and that may be another resource for Mr. Fletcher.

Commissioner Johnson suggested looking back in the Sircomm archives to see if there was an agreement in place with the local HAM operators, to which Director Lindsey stated she would look into.

Mr. Pennington asked if there was an updated frequency/channel list available yet as they were ready to program their radios; however they still do not have the information necessary to take to White Cloud for the programming. The Director stated that she was still waiting for information back from several agencies on their code banks so that the code plugs could be compiled. Chief Kelly is working with her to gather this information. The information that has been collected will be made available to everyone.

6. Center Report:

The Director reported that she was still in negotiations with Century Link regarding their maintenance agreement to maintain the 911 equipment. It has been an ongoing struggle and therefore she has chosen to look at another company "Noble 911" for the same services and stay on a month to month agreement with Century Link until the issues are resolved.

Everbridge was on site to hold training on their emergency alert system. All four counties OEM representatives were in attendance along with the Sircomm Dispatch Staff.

Trainee Tucker Ray has been signed off on Fire/EMS and moved onto Law. Int. Director Churchman has been reviewing applications to move forward with the hiring process as there are now two positions open with two more opening up in April.

Zuercher has begun the second phase of the data conversion. They have been working with Ms. Churchman on what information is used and dump what is not.

The Director shared she has scheduled an upcoming tabletop exercise with Buhl Fire/QRU the first week in February on the radio system and how it will work. A past call will be used and it will be demonstrated on how it was done and to how it will be handled on the new system.

Commissioner Johnson asked if the move to the modular had begun to which the Director stated that there had been a few issues with "Design Space" getting the power connected and the floor finished and that had to be resolved before the transition. Hopefully the first week in February everything will be in place.

Commissioner Howell asked if issues were due to Design Space or a Sircomm issue and the Director replied that it was indeed on Design Space & she was going to negotiate the rent for the first month as we were not able to occupy.

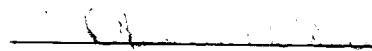
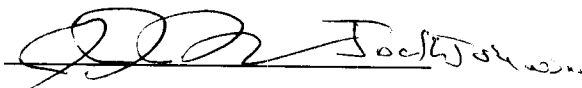
The question was asked if the Deputy Director position had been posted and it was stated that the information had been sent to APCO and would be posted the first of February and will be sent to ILETS for posting also.

Next Meeting: February 14th, 2019 0900hrs

Meeting adjourned 0958 hrs.

Chairman Mark Bolduc

Director Hope Lindsey



Date 2-14-2019

Date _____