

SIRCOMM Joint Powers Board

Meeting Minutes September 23, 2014

Those in attendance; Commissioner Howell, Commissioner Faulkner, Commissioner McConnell, Commissioner Mills, Director Moore, Barbara Shaffer (GIS Tech), Brandon Redmond (Contractor), Tracy Koyle (Dispatcher), Brian Murphy (Dispatcher), Sheriff Ellis (Lincoln Co)

Meeting called to order at 1410 hours.

There was no Public Comment.

Director Moore stated that he received email from ECC finalizing the 2013 grant. There was \$6,000.00 unused and Dave Moore questioned what SIRCOMM was going to do, Director Moore replied to close out the grant. Director Moore also stated that SIRCOMM did not receive the 2015 grant. Stated that the CAD system did not meet the criteria. Commissioner Howell questioned the next step and Director Moore replied that EIS will be doing an upgrade at no cost to SIRCOMM which will hopefully fix any bugs in the system. Commissioner Howell asked if there were any other vendors and questioned the time frame on the upgrade. Director Moore replied there were other vendors and that the upgrade should take place the end of October or 1st part of December.

Commissioner McConnell moved to accept minutes of August 18, 2014 as is and the minutes of August 26th, 2014 with corrections. Commissioner Mills second all in favor, motion carried.

During open comments, Tracy Koyle commented in reference to the CAD that every morning at approx. 0400 the system freezes and that the busier the system is the slower it becomes. She also asked about the meetings. Director Moore said he would start posting agenda on the bulletin board in the back room.

Commissioner Howell questioned the meetings being changed to Tuesdays and Director Moore said that it was not set in stone.

Director Moore commented there were no changes on the 2014/2015 budget from what he gave to the board members. He also commented on the 60% White Cloud invoice yet to be paid and that SIRCOMM should be getting another for the remaining 20%. Commissioner Mills stated that prior to payment of the last 20% SIRCOMM needed to be 100% satisfied. Commissioner Howell asked about the Microwave loop and Director Moore said it was fixed last month. Commissioner Faulkner commented that the legal Fees should have an additional amount. Discussion on the amount and Commissioner Faulkner moved to move \$10,000 to the legal fees from the capital outlay, Commissioner Mills second, all in favor, motion carried. Commissioner Faulkner also moved to accept the 2014/2015 budget, Commissioner McConnell second, all in favor, motion carried.

Discussion on staffing, Director Moore said that there were 3 starting one on the 2, 3 and 7th of October 2014 and 2 in background checks. Still receiving 4-5 applications per day and that it took approximately 16 weeks to fully train new dispatchers.

Discussion opened on the staff schedule with Director Moore stating that the staff decided on a 4 on 2 off schedule. He asked for suggestions on how to deal with 2 employees requesting vacation at the same

time from the same shift. Commissioner Milles asked if part time employees can be used and Director Moore said that 2 had signed up to cover. Tracy Koyle asked about the \$2.00 emergency additional pay and why not the same for mandatory work on day off. Commissioner Faulkner stated that is was a scheduling thing, that only last minute call in for the \$2.00. Brian Murphy commented that the dispatchers could be working 7-8 days in a row. More discussion followed on the coverage of the 2 employees' shifts for their vacation request. Director Moore stated that vacations are requested in January and anything later is requested time off. Brian Murphy questioned an increase, incentive to come to work more?

Commissioner Mills questioned the seniority or 1st come 1st serve. Commissioner Howell commented that this had extenuating circumstances and Director Moore stated that normally SIRCOMM would not allow 2 persons on the same shift to have vacation at same time. Commissioner Faulkner suggested that one take the first two weeks and the other take the last two.

Director Moore commented that the staff is doing a wonderful job filling in for the shortages now.

Discussion was opened on the Multi Agency meeting held September 16th, 2014 by Commissioner Howell. He stated that there were 9 agencies represented and that most discussion was on the staffing coverage and the vendor maintenance. He mentioned the pagers and the radios. Sheriff Ellis commented on the no signal coverage areas in Lincoln County and that logging the location is not always feasible by the officers and that they can request dispatchers to log it. Tracy Koyle mentioned that 2 weeks ago a request from an officer came in to log no coverage and the graveyard dispatchers did not know what he was talking about. Discussion on the appropriate way to log no coverage followed. Sheriff Ellis questioned creating another call? Tracy Koyle stated that creating a memo on the CAD system would take less time than creating a new call. Brian Murphy commented that the memo can be relayed during the shift change report.

Brandon Rendon followed with comments on the band width and that not only SIRCOMM is affected but all over the US by the narrow band. Commissioner McConnell on the UHF/VHF and Director Moore replied that SIRCOMM is on UHF and the only way to not have no coverage areas would be to put up more towers.

Brandon suggested compiling a spread sheet on the no coverage memos.

Director Moore opened discussion on the Gooding County Addressing project and that in approximately February 2014 SIRCOMM discussed the payment of \$2.00 per county (rural only, no city) resident from 2010 census for addressing signage. He stated that \$18,000 would be the amount for Gooding County. Commissioner McConnell moved to pay Gooding County the \$18,000 for addressing and Commissioner Mills second, all in favor, motion carried. Director Moore will have a check done.

There were no staff reports.

Director Moore did comment on the RFP for a new radio vendor was still being worked by the attorney.

Commissioner McConnell commented that he was listening in on the radio and thought the dispatchers were doing a great job.

Commissioner McConnell moved to enter into Executive Session pursuant to Idaho Code 67-2345 (1) Commissioner Mills seconded the move, all in favor, motion passed. Roll call taken and session started

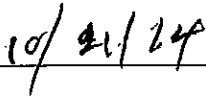
at 1535. Barbara Shaffer, Tracy Koyle and Brandon Rendon left the meeting at 1530. Session ended at 1825.

Next meeting will be October 21st, 2014 at 1400 hrs.

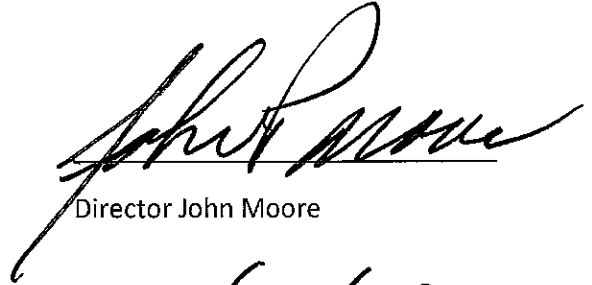
Meeting adjourned at 1825 hrs.



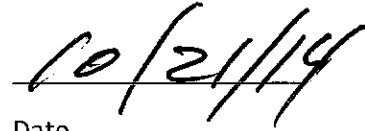
Chairman Charles Howell



Date



Director John Moore



Date