

Joint Powers Board meeting

Monday, August 20, 2012

In attendance – Director John Moore, Commissioner Ritter, Commissioner Mills, Kristy Churchman
SIRCOMM Budget Hearing called to order at 1500 hrs. There was no public comment received.

Budget Hearing closed at 1515 hrs.

Regular meeting in session at 1515 hrs

Public comment – None

Public correspondence – None

Approval of minutes for July 2012 meeting – Commissioner Mills moved to approve the minutes; Commissioner Ritter seconded; all in favor, motioned passed.

Approval of financial report – Director Moore advised that SIRCOMM is doing well on the A budget; there is an abundance of overtime but the budget still came in under anticipated; B budget is looking good; including both A and B SIRCOMM came in \$200,000 under budget; per the accountant's report SIRCOMM has a 1.5 million dollar cash balance, which includes the LGI fund; Commissioner Mills moved to approve the financial report; Commissioner Ritter seconded, no discussion, all in favor, motion passed.

Approval of 2012/2013 "A" and "B" budgets – Director Moore stated there is no change in revenue from the counties to SIRCOMM; the only significant change to the B budget is the line item to include LGI funds to be withdrawn - \$700K for the RFP for the radio consoles, the Twin Falls tower project, and some other upgrade projects and radio equipment purchases; Director Moore commented that the budget looks hefty but SIRCOMM has been saving for several years and it is time to use it; total budget for 2012/2013 = \$2,449,196; wireless, landline and VOIP fees are estimated – they fluctuate throughout the year; Commissioner Mills asked if SIRCOMM is going to do a vehicle replacement, which Director Moore confirmed that he is and more discussion will be had during staff reports; Commissioner Ritter questioned if SIRCOMM is keeping the same attorney and Director Moore confirmed he is; Commissioner Ritter questioned Director Moore's wage increase being included in the budget before the wage increase has been requested? Commissioner Ritter advised that approving the budget by proxy approves the wage increase; Director Moore stated he was budgeting for the increase to ensure the money is there if the request is approved, and he stated all raises have to be approved by the JPB prior to being enacted; Commissioner Ritter stated that the increase can remain in the budget with the understanding that it is not yet approved; Commissioner Mills agreed, as did Director Moore; Commissioner Ritter stated that he was not comfortable giving Director Moore a wage increase greater than three percent and stated that more on this discussion would take place when more commissioners are present; Commissioner Mills requested in the future to have the new budget in a side-by-side format with the current budget for

easier comparison; Commissioner Ritter confirmed that increases budgeted are mainly for capital improvement; Commissioner Mills moved to tentatively approve the budget with the contingency that Director Moore's 4% raise be discussed in a future meeting with more commissioners present; Commissioner Ritter seconded; no discussion, all in favor, motion passed.

Approval of resolution 2012-2 – Churchman read aloud the resolution, which specifies the amount that each county is responsible for on the "A" Budget. Commissioner Mills moved to adopt the resolution; Commissioner Ritter seconded; no discussion, all in favor, motion passed.

Staff reports –

Director Moore advised that the IECC PSAP committee is putting on a free training seminar in October; it is two days and 16 POST credit hrs; Churchman and Director Moore will attend to verify validity to send more dispatchers in the future; PSAP training has historically not met SIRCOMM's needs so these two will attend first before sending staff.

Director Moore will be attending his final training class for PRIMA (Public Risk Management Association) chapter in October, which means he has two years of ICRMP and PRIMA training completed.

Vehicle discussion– SIRCOMM currently owns a 2002 truck and a 2000 Ford Explorer; the Explorer has some mechanical issues that makes it undesirable for the staff to drive; Director Moore plans on purchasing another truck; Commissioner Ritter asked what kind of miles each vehicle has; Director Moore advised the truck has roughly 116,000 and Explorer has roughly 98,000; Explorer will be offered to agencies for purchase or put up for public auction.

Wendell Fire Department Chief Bob Bailey approached Director Moore about radio concerns based upon how SIRCOMM's radio system is set up; there is bleed over from different agencies on several different channels; Director Moore received a quote from Whitecloud to install a new channel on Sunset Butte to serve the Wendell, Hagerman, and Castleford areas - \$11,977.29 was the estimate; Chief Bailey advised Wendell City and possibly Wendell Rural Fire district may be able to help with monies; Director Moore advised SIRCOMM can put an amount towards this project, possibly close to half with the money left in capital outlay item 004.03.03; Commissioner Mills advised to see what the other agency(ies) will kick in and then perhaps SIRCOMM can cover the rest; Commissioner Ritter advised if more than half is needed then the approval will have to wait for another board meeting; Commissioner Ritter advised up to 50% would be a good cap but without more information at this time it is difficult to approve or oppose the idea.

Director Moore opened a discussion in reference to purchasing new chairs for the dispatch floor and passed around a quote from a company from which he is looking to buy the chairs he has chosen, Commissioner Ritter questioned the amount of money per chair; Director Moore advised that SIRCOMM has two of these particular chairs that were purchased in 2003 and are still functional and used; he would prefer to spend the money on sturdy, lasting chairs than making repeated less expensive purchases for chairs that break and do not last; Churchman made the argument that dispatchers spend 12 hours sitting in these chairs, there are several body types in this dispatch center that need to be accommodated for, and the chair must have certain features to

be fully functional for dispatching purposes; Commissioner Ritter stated that if Director Moore has the money in the budget and he wants to spend it on chairs then he is in no position to oppose.

SIRCOMM Employee classification scale was discussed and questions were posed in reference to the classification requirements; Director Moore stated that adjustments have to be made to some of the requirements due to POST disbanding the Advanced Academy; Director Moore shared with the Board a wage comparison chart to show where SIRCOMM fits in as far as wages with surround dispatch centers.

Commissioner Mills made a motion to enter executive session 67-2345 1(c) and (e); Commissioner Ritter seconded; roll call stated all aye; entered into executive session at 1620hrs.

Resumed regular meeting at 1650 hrs.

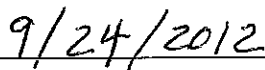
Commissioner Mills made a motion at accept that Commissioner Ritter enter into a contract with Syringa Networks in Lincoln County; Commissioner Ritter seconded; no discussion, all in favor, motion passed.

Next meeting date tentatively set for Monday, September 24th at 1500 hrs; subject to change.

Commissioner Ritter adjourned the meeting at 1655 hrs.



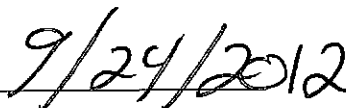
Chairman Charlie Ritter



Date



Director John Moore



Date