

SIRCOMM JOINT POWERS BOARD

May 27, 2020

Jerome Co. Sheriff's Training Room

1215 Tiger Drive

Jerome, ID 83338

Those in attendance:

Commissioner Jack Johnson, TWF County
Commissioner Rebecca Wood, Lincoln County-Via ZOOM
Mark Bolduc, Gooding County
Kristy Churchman, SIRCOMM
Brett Reid, SIRCOMM
Mariann Schiewe-SIRCOMM

Dan Hall JPD-Via ZOOM
Sheriff George Oppedyk
Eric Smallwood, White Cloud
Doug Hafer-White Cloud
Kirt Naylor, SIRCOMM Legal-Via ZOOM
Tyler Williams, SIRCOMM Legal-Via ZOOM

Meeting called to order 1404 hrs.

1. Public Comment: None
2. Correspondence: None
3. Current Fiscal Statement/Invoices Presented for Payment:

A motion was made by Commissioner Bolduc to approve payment of invoices as presented for the "B" Budget in the amount of \$157,357.72. Commissioner Johnson second, all in favor, motion carried.

4. Approval of the minutes from May 12, 2020:

Commissioner Bolduc made a motion to accept the minutes as presented from May 12, 2020 as presented, second by Commissioner Wood, all in favor, motion carried.

5. White Cloud Final Report: Eric Smallwood reported on items below:

- Comprehensive Site Evaluations
- FCC Compliance Evaluation
- Stakeholder/Agency Evaluations
- Comprehensive Final Report
- **The proposed radio frequency chart/changes to be presented to FIRE/EMS/LE as soon as possible in order to proceed with project.**
- White Cloud proposal for FCC/Radio Frequency Upgrade Project to be added to next meeting agenda as an action item.

6. JPB Agreement/Proposal/MOU Regarding Agency Participation: SIRCOMM Legal:

- Proposed agreement sent to all County Commissioners for Review/with SIRCOMM legal available to address any concerns that arise
- Item tabled allowing time for review

Commissioner Bolduc made a motion to table this item until the next JPB Meeting. Second by Commissioner Johnson, all in favor, motion carried.

7. Center Update: Director Reid:

- Working through COVID-19 Issues
- Preparing for ILET's Audit
- Reviewing proposal for Radio Build Out Project
- Preparing a grant application for a phone system upgrade
- Request for extension from FCC later in June
- Director Reid will be out of the office from June 13th through July 13th.

7. (a) Action Item: Education Reimbursement Incentive EDUCATION REIMBURSEMENT

SIRCOMM may reimburse an employee the actual fees paid up to a maximum of \$1,000 per calendar year for tuition/fees for higher education course work ("Qualifying fees") at any institution of higher learning based upon the following sliding reimbursement schedule:

- Pre-Approval for reimbursement by Director prior to employee enrolling into class
- Final Grade A = 100% reimbursement of qualifying fees for that course
- Final Grade B = 90% reimbursement of qualifying fees for that course
- Final Grade C = 80% reimbursement of qualifying fees for that course
- Final Grade D, F or Incomplete or Dropped = No course reimbursement

Approval for any reimbursement shall be pre-approved by the SIRCOMM Director. If the Director submits a personal reimbursement request, then the reimbursement shall be approved by the JPB Chair.

No Education Reimbursement shall be paid unless the request, grade report, and the receipt of payment are received by the appropriate approving person no later than sixty (60 days) following the date the final grade is issued by the institution of higher learning; and all such requests must be submitted before termination/separation from employment.

A motion was made by Commissioner Bolduc to approve the SIRCOMM Education Reimbursement Incentive with change in language. Commissioner Wood second, all in favor, motion carried.

8. Center/Staff Report: Deputy Director Churchman

- Dispatch has 14 full-time/4 part-time/1 full time trainees on the floor/1 part-time in training.
- Interviews were held and 2 Dispatchers have moved to Floor Supervisor Positions. Destry Orth will begin on June 1 and Ashlee Luna on July 1. There will now be a supervisor on every shift.

9. "A" Budget Discussion/Decision: Budget Proposals were presented:

- Budget with no raises
- Budget with 4% COLA raise
- County CFS Report & % request

The Board requested a workshop Wednesday, June 3rd at SIRCOMM to further discuss/research 2019/2020 budget.

10. LEA Report/Update: NONE.

11. Old Business: NONE

12. Next Meeting Date: June 10th, 2020 1330hrs JCSO Training Room.

14. Executive Session: None

Meeting Adjourned 1620 hrs.

Chairman Commissioner Wood

Rebecca Wood

Date 6/10/20

Director Brett Reid

Brett Reid

Date 6/10/20