

SIRCOMM JOINT POWERS BOARD

January 10, 2019

SIRCOMM Conf. Room

911 E Ave. II

Jerome, ID 83338

Those in attendance:

- Commissioner Jack Johnson, Twin Falls County
- Commissioner Mark Bolduc, Gooding County
- Commissioner Charlie Howell, Jerome County
- Commissioner Rebecca Wood, Lincoln County
- Hope Lindsey, Director SIRCOMM
- Kristy Churchman, Sircomm Int. Deputy Director
- Deputy Chief Mike Harrison, Jerome City Fire
- Chief Jeremy Presnell, Jerome City Fire
- Chief Casey Kelly, Shoshone Fire
- Missy Shurtz, Gooding Co. OEM
- Mariann Schiewe, SIRCOMM
- James Pennington, Magic Valley Paramedics
- Susan Tenney, CPA
- Jeff Jensen, City of Jerome
- Ivan McCracken, J-U-B
- Rick Wuori, City of Jerome

Meeting called to order 0900 hrs.

1. Public Comment: Director Lindsey shared that she had received several kudos from Gooding County officials on what a good job the dispatchers had done on the incident in Wendell where the hay truck had hit the little boy. They were very pleased at how the call was handled.

2. Correspondence: NONE

3. Action Item: Current Fiscal Statement/Invoices Presented for Payment:

Commissioner Johnson inquired as to the check issued to the Director to which it was stated that it was an insurance refund for overpayment.

A motion was made by Commissioner Johnson to approve payment of invoices for presented for payment from the fee fund in the amount of \$96,496.00 and the payroll account for \$11,846.39. Commissioner Howell seconded both motions, all in favor, motion carried.

4. Approval of the Minutes from December 13th, 2018. After reviewing the minutes a motion to accept the minutes as made.

Commissioner Howell moved to accept approve the minutes from December 13th, 2018 as presented. Second by Commissioner Johnson, all in favor, motion carried.

5. SIRCOMIM Vehicle: Replace and/or repair-The Director shared that the vehicle had broken down on the trip back from the POST graduation, was repaired and then was once again back in the shop at Con Paulos with issues on the R-front hub and the stabilizer rod. The estimated cost for repair of the hub is \$535.00 and the stabilizer rod \$700 plus the air conditioning is in need of repair. The Director shared that this car has had ongoing issues, and continues to do so. The question of repairing or replacing the vehicle was brought to the Board.

Commissioner Bolduc stated that it appears to be time to move on and asked if a vehicle had been budgeted for, to which Ms. Tenney stated it had. A discussion entailed, and it was suggested that going back to a pick-up rather than an SUV would be a better choice at this time. The Board asked the Director to do some research on the state website and explore the options of trading or selling the current vehicle and if going through a dealer if they would match the state bid pricing and to stay within the four counties that SIRCOMIM serves to purchase another vehicle and trade in or sell the current 2012 Equinox.

Commissioner Howell made a motion to authorize Director Lindsey to pursue/explore options for replacement of the current SIRCOMIM vehicle. Commissioner Johnson second. All in favor, motion passed.

6. City of Jerome/Ivan McCracken, J-U-B Request to Purchase Right-of-Way:

Mr. McCracken stated that the City of Jerome wished to purchase the right-of-way for the city to have their road right-of-way even on both sides. He went on to explain the requests with aid of handouts showing the property lines and the cities requested new property lines. A short discussion entailed.

Mr. McCracken stated that the City would like to request the Board's consideration to:

1. Allow the City to purchase an additional 15-foot wide strip of SIRCOMM property along South Tiger Drive and a 5-foot wide strip of SIRCOMM property along East Avenue H. The two properties include about 5,167 square feet of real estate.
2. Authorize the conveyance of real property covered by the existing right-of-way easement on South Tiger Drive and East Avenue H. As these two pieces of property are already part of the road way, the City is not proposing to purchase them-the conveyance is a matter of convenience to simplify the roadway records and the recording for the change in ownership can be done at the same time as the recording for the purchase of the real property identified above in item 1.

The City has not had the property in item 1 above professionally appraised, but it has received the opinion of a reputable right-of-way acquisition specialist that the current fair market value of the property adjacent to road right-of-way in Jerome is about \$1.50 per square-foot. At this market rate (\$1.50/SF), the estimated fair market value of the two (2) strips of proposed new right-of-way would be \$7,751.00

The City of Jerome is requesting the SIRCOMM Board inform the City of the Board's determination on the City requested items 1 and 2 above. And, if the SIRCOMM Board is in favor of item 1 above, that it informs the City of what an acceptable price would be for the acquisition of the new right-of-way.

A discussion entailed with Commissioner Bolduc asking if SIRCOMM could retain an egress and ingress path into the remaining Sircomm property, to which Mr. McCracken stated that the City would be amenable to that. Commissioner Johnson asked that if when the curbing was done, if the egress and ingress path to the remaining property would be installed and Mr. McCracken stated that this request could be added in. He also stated that there is an entrance easement on E Ave H side of the property.

The Board questioned Mr. McCracken about future changes and the easement and right-of ways regarding SIRCOMM properties along with physical changes. Mr. McCracken stated that the whole procedure would start over and if it was the city's request, they would be responsible for changes. The Board also requested information on the company providing the assessment and the qualifications were shared.

Commissioner Howell made a motion to authorize Director Lindsey, or a SIRCOMIM representative, to negotiate with the City of Jerome regarding the sale of SIRCOMIM easement, right-of-way properties along Tiger Drive and East Ave H, in the amount of \$ 7751.00, and the signing of necessary documents under the direction of the SIRCOMIM Joint Powers Board and the SIRCOMIM legal team, within the legal guidelines and with final approval from the Board. Commissioner Johnson second. All in favor, motion passed.

7. Radio & Tower Systems Update: The Director shared that Sean was working on an updated list of materials and cost incoming requested at the last meeting. She stated that the new UPS (Universal Power Supply) has been purchased and installed. They have scheduled Idaho Power out for the modular building to have the power hooked up today. Work is being done to get the law channel up and going. The Director noted that the engineers will be here on Tuesday to calibrate and fine tune the system for the next two weeks in preparation for the switch over. Law one is up and they are working on data.

Commissioner Johnson asked the Director to share the notes from the meeting with the City of Twin Falls and Magic Valley Paramedics meeting on January 3rd.

The Director stated that the goal of this meeting was to find a way for both the City of Twin Falls and Magic Valley Paramedics to talk on the same frequency when responding to the same calls. The issue has not been resolved as of yet; however, she shared that the City of Twin Falls does have a frequency assigned as a medical frequency and they are working with Magic Valley Paramedics at this time to come up with a MOU for use of this channel. Sean has been working on a solution for this, as Sircomm currently does not have a channel designated for Meds only. MVP currently operates on the fire frequencies, and on the recent fire in Murtaugh, there was some confusion as traffic from both agencies were on the same channel creating a lot of safety issues.

The Director asked Mr. Pennington from the MVP to expand on the issues and share information on the upcoming meeting.

Mr. Pennington shared that a meeting was set for January 11th and a representative from each department, Sircomm, Twin Falls Fire, the City of Twin Falls and Magic

Valley Paramedics, will be in attendance to discuss what channels will be used, who will use what channels and an MOU between MVP and Twin Falls City to use their medical frequency.

Commissioner Johnson interjected some background on the issues that have come up due to the separation of Twin Falls City and Sircomm. Twin Falls City does not have the capability to dispatch medical calls in the city; therefore Magic Valley Paramedics request that all med calls go to Sircomm for dispatch. The discussion came about due to the interoperability with Twin Falls Fire. Commissioner Johnson stated that it should have no impact on the funding, but meeting the needs of the communications issues and that it should not impact Sircomm in any way and will create a backup plan should either dispatch center go down.

Mr. Pennington stated that being a safety issue Magic Valley Paramedics will be toned out from Sircomm on the medical frequency being assigned to them by Sircomm and MVP are not currently using the medical channel assigned to Twin Falls; however, the solution being discussed is that Twin Falls City Fire can monitor the medical calls and respond when they are needed. Mr. Pennington stated that these changes will take place when Twin Fire moves off of the frequency assigned specifically to medical use.

Chief Presnell asked if communication would be an issue when Twin Falls City switches over to the digital system. The Director replied that there is an issue due to the City of Twin Falls' anticipated trunking system, which will prevent interoperability. Sircomm's entities will not be able to access those channels without special equipment; however, the City of Twin Falls will keep their analog system which can be used for mutual aid response.

Mr. Pennington went on to state that Twin Falls City's issues will not affect Sircomm dispatching all medical calls, as they will switch over to Red 12 or another channel and continue on that channel until Twin Falls decides what frequency they will be using for their fire calls. This should help relieve some of the traffic on the fire channel.

Chief Kelley asked if there were any legal issues with bringing Twin Falls Fire over on Sircomm and Commissioner Johnson stated no, as it is considered mutual aid.

Commissioner Bolduc asked how this would impact the dispatch floor and if this would be an extra burden. Int. Dep. Director Churchman stated that the burden is the communication issue. A delay is created by the time a call is transferred and the

information necessary to dispatch the med unit has been passed on. It has been suggested that it would be advantageous to have a dispatcher present at these meetings to share their wants and needs in providing the best service possible.

Mr. Pennington stated that when Twin Falls City receives a medical call, it is to be transferred to Sircomm immediately regardless. They are hearing too many delays on a daily basis. Two and three minute delays are too much. Once City dispatch becomes aware that it is a med call, they are to send the call over to SIRCOMM. They can stay on the line for further information for Twin Falls Fire if necessary; however, delaying the medical calls is becoming a safety issue and public concern.

8. Center Report: The Director reported that there had been a meeting with Twin Falls. Sircomm is going to give Twin Falls Police access to view our ongoing calls. Twin Falls Sheriffs Office can do this now, and it will allow them to see what is going on in the valley. Another item that was discussed was the use of sharing code calls. Recently a call was sent out with a code, and not one of the dispatchers knew what or who the code was for. In order to have interoperability, there must be communication with all agencies involved. It had to do with GPS tracking. When Twin Falls had called over and a code name was used, the information was useless.

An MOU was drafted between the City of Twin Falls and Sircomm using the mapping system. Anytime GeoComm gives Sircomm an update it will be passed onto Twin Falls City and vice versa, so that everyone has the same and most recent information available.

The Director shared that there had been a Law Enforcement Advisory Meeting on the Tuesday. It was noted that there were questions on response times and all issues were addressed except the question from Chief Foster, as they didn't have the date, time or incident number. Int. Director Churchman did pull all of the records with the call stats for the Chief and shared that these reports can be pulled at any time and if there is an issue, it will be looked into, but we must have a day, time and incident type to do so.

Director Lindsey brought everyone up to date on the progress with Zuercher regarding the CAD System. Law Enforcement was asked for input as to how the new system is set up.

The issue of missing children and the use of the "Amber Alert" and "Blue Alert" were addressed due to an incident in Twin Falls last week. Reviewing the protocol from

PSAP ensured everyone was on the same page. Law Enforcement was given a copy of the procedures to ensure issues don't arise in the future.

The Law Enforcement Advisory Board also had asked to review the current by-laws of their group and Sheriff Rodriguez shared the version he had from about 2004; however Chief Hall stated that he felt there was a more recent version and he would attempt to locate them and send them out to the rest of the Board.

Director Lindsey stated that she had attended the PSAP meeting in Boise and that the requirements for dispatchers to be certified have been extended from December 2018 to December 2019. It was noted that beginning this summer the communications academy will be available online with the trainees having only to go up to POST for the graduation swearing in ceremony by a judge.

Commissioners Johnson and Howell asked as to what the dispatchers are sworn to which the Director stated that it was the same as Law Enforcement code of ethics and public safety; however she stated that she would look into it and Chief Kelly stated that he felt it may also cover the privacy of information they come into contact with every day.

A date has not been set for the Zuercher people to come to SIRCOMM for the training as the agency heads have not gotten back to her with dates that will work for them. There will be four classes with ten per class and there will also be a remote on line training. The go live date is still set for June. The director also shared that one of the candidates in training had chosen to resign and not move forward with training.

Commissioner Johnson asked the question as to why the Law Enforcement Advisory Board does not attend the Joint Powers Board meetings and if the chairman of that committee could address this. He stated that solutions are a team effort and that Fire/EMS sends representation then Law Enforcement should also participate rather than just complain.

The Director stated that she reached out to ZUERCHER regarding mapping on the MDT's and she is waiting for a reply. She also shared that Sean and Robert were able to get Law up and running by remoting with our vendors. The interference sounds like Star War lasers at night. After they were able to reconfigure the system, it seems to be much better.

The Chairman asked Ms. Tenney if everything looked in line for where we are with spending and the budget and she replied that it looks fine to her.

Commissioner Wood asked if the maps that were requested were ready and the Director stated that they were still on the list of to do's and she will follow up on them this week.

Commissioner Howell shared his appreciation to Int. Director Churchman for stepping into the position. The entire Board agreed and thanked Ms. Churchman.

Next Meeting: January 24th, 2019 0900hrs

Meeting adjourned 1014hrs

**Commissioner Johnson made a motion to move into executive session
Commissioner Howell second. All in favor, motion passed.**

The Board moved into Executive Session at 1019hrs Idaho Code 74 206 1 (a) (b)

Chairman Mark Bolduc

Director Hope Lindsey



Date 11/24/19



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