

SIRCOMM JOINT POWERS BOARD

December 27, 2018

911 E Ave. H

SIRCOMM Conf. Room

Jerome, ID 83338

Those in attendance:

Commissioner Mark Bolduc, Gooding County
Commissioner Charlie Howell, Jerome County
Hope Lindsey, Director SIRCOMM
Chief Casey Kelly, Shoshone Fire
Susan Tenney, CPA
Mariann Schiewe, SIRCOMM
James Pennington, Magic Valley Paramedics

Commissioner Bolduc called the meeting to order at 0904 hrs.

1. Public Comment: None

2. Correspondence: Director Lindsey shared that she had received a call from Rock Creek Fire Department that they were holding a ceremony on December 20th for the individuals who were involved with the house fire in Murtaugh that claimed the life on one man. They were honoring the heroic individuals who were a part of the call and rescue of a second gentleman inside of the house. They also shared that they wanted to honor the dispatcher who took the call, remained calm and assisted in getting the emergency responders on scene and keeping the situation under control. That dispatcher was Stephanie Bowman. The Director read the letter from Sheriff Tom Carter and The Rock Creek Fire Dept presenting Stephanie with the "Outstanding Life Saving Award". Several of her co-workers and her husband were able to surprise Stephanie by attending the ceremony to honor her, along with the four other individuals for their outstanding services the day of the fire. Stephanie not only received the certificates, but also challenge coins from each department. SIRCOMM is very proud of Stephanie and the great job she does on a daily basis.

3. Action Item: Current Fiscal Statement/Invoices Presented for Payment:

Commissioner Bolduc discussed the reports presented, with Ms. Tenney the CPA, on the current status of the financials to which she stated that everything seemed to be

in alignment. He also asked the Director to touch base with Sean on the progress of projects currently being worked on and financials regarding those projects.

A motion was made by Commissioner Howell to approve payment of invoices presented for payment. Second by Commissioner Bolduc, all in favor, motion carried.

4. Approval of the Minutes from December 13, 2018: After reviewing the minutes a motion to accept the minutes as made.

Commissioner Howell moved to accept approve the minutes from December 13, 2018. Second by Commissioner Bolduc, all in favor, motion carried.

5. Radio & Tower Systems Update: The Director shared that they were waiting on heat in the temporary modular to complete the work inside. The Engineering team will be on site on January 15th to move the radio system over.

Commissioner Bolduc suggested that once the Tower Sites repairs have been completed that SIRCOMM may want to hire an individual to oversee the Tower Sites on a regular schedule. Commissioner Howell agreed that with all of the issues from the cell site companies in the past that this may be in order.

The Commissioners questioned the Director on the progress on the Tower Site leases, to which the Director shared that she had sent the information for both AT&T and T-Mobile over to Naylor & Hales over a month ago and having heard nothing, she emailed them again this week. AT&T is working on their end, but T Mobile is still waiting on our legal. The Director shared that she had went back through her emails and that T-Mobile has been waiting on this since May and that they have been patient, however; they are getting very frustrated and knowing this could become a real issue for SIRCOMM. The Director called Naylor/Hales for an update once again and was told that they were needing an update on inventory on the tower. The Director stated to Naylor/Hales the she would get someone out there as soon as possible, but she needed the lease as soon as possible as this has drug on way too long.

Commissioner Howell asked for more clarification on the issue, to which Commissioner Bolduc explained that the holdup may be due to the working relationship between Naylor/Hales and our tower legal, Cell Site Support Services, with SIRCOMM being caught in the middle. The Board agreed that bringing the new Tower Legal on board as this was their specialty, was the correct decision,

considering the past and future fees required for the space on the Tower Sites would play a big part in SIRCOMM's income in the future. The Director explained that Todd from Cell Site Services had referred T-Mobile to our legal as they are one of his customers and it would be a conflict of interest for him to draw up their lease. The Director also stated that Todd had been most helpful in answering all of her questions and assisting her in understanding the major issues at hand. The Commissioners shared the Directors frustration on the inability to complete the lease with T-Mobile, and have asked the Director to follow up with Naylor/Hales for available solutions for these issues.

6. Center Report: The Director reported that two of the dispatchers, Dory Alleman and Ashlee Luna-Trelles, had graduated from POST last Friday and that she and Mariann had gone up for their graduation. She also noted that the two that had graduated from POST in July, Sierra Tucker and Emily Coleman, had received their Basic Certification Certificates and are eligible for their pay increases. The Director shared that the two in training, Tucker Ray and Jaclyn Hopkins were testing this week to be signed off on their call taking and that there is one candidate in background that should be complete this week.

GeoComm had sent a trainer out last week for two days to train our staff on the new system. She was a former dispatcher, so in the training she was able to offer options to our dispatchers that may work for them. She was very engaging both in the class room and on the floor, and the Director stated that she will let GeoCom know how pleased she was with the training.

The Director stated that there would be an Everbridge System Training, which is our emergency alert system, on January 23, 2019 with two sessions. They are scheduled for 1700-1900 and 1900-2100 for all dispatchers to have a better understanding of the system. The OEM representatives from all four counties have been invited to the training and have rsvp'd to attend. The Director is also inviting the agencies to attend, as this tool is available to them and it will help them to have an understanding of how the system works and when it would be advantageous for them to use this service.

Commissioner Howell brought up the topic of the EMS mapping issue with the new system being requested from the last meeting. Mr. Pennington from MVP responded that he had been present for the GeoComm training and that the GeoComm Rep was very knowledgeable; however, there was no patch available that would work, and

she suggested that the best option may be looking into what Zuercher has to offer for mapping on the Mobile MDT units.

The Director shared that while the GeoComm Rep was on site, that she had contacted John Joseph, our former GeoComm Rep to discuss the issue. It was acknowledged that all mapping information that SIRCOMM has purchased is available to all agencies on our CAD with turn by turn directions. The problem is that the CAD will not share this information with the MDT's. They must have two sites open at once. The same is true for the touch screens for the QRU's. The Director stated that after being with GeoComm for four days she is now ready to approach Zuercher with the issues for available options.

Commissioner Bolduc asked if the public had anything more for the board to which Chief Kelly added that he had been monitoring the radio on a daily basis and that there had been some very ugly calls lately, and he wanted to commend the dispatchers on how well they handled the calls. He noted that the accident on Hwy 93 a few days ago was very difficult, however; the dispatcher kept the agencies on scene informed by patching through the pertinent information as she received it. There's a lot of stress and a few stumbles, but overall, he felt dispatch was doing a good job.

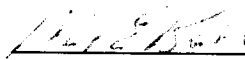
Next Meeting: January 10, 2019 0900hrs

Meeting Adjourned 0948 hrs.

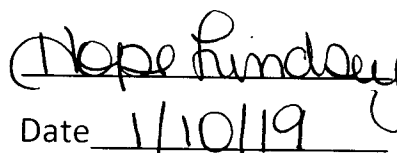
The Board moved into Executive Session.

Chairman Mark Bolduc

Director Hope Lindsey



Date _____



Date 1/10/19