

**REQUEST TO EXAMINE/COPY PUBLIC RECORDS**

**TO: Records Custodian, Southern Idaho Regional Communications Center**

DATE: \_\_\_\_\_

I hereby request, pursuant to Idaho Code § 74-102, to examine and/or receive copies of the following public records (be as specific as possible – include known dates, addresses, times, etc.; note that audio recordings and/or hard copies of incident logs may be requested):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- These records specifically pertain to myself.
- I wish to merely examine these records.
- I wish copies of these records.

**REQUESTOR'S INFORMATION:**

Printed name: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City, State Zip

Email Address: \_\_\_\_\_

Telephone number: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

*I acknowledge by my signature that the records sought by this request will not be used for a mailing list or telephone list as set forth in Idaho Code § 74-120. I further understand there may be costs associated with this request.*

*Submit this form via mail, email or fax to:*

SIRCOMM  
911 E Avenue H  
Jerome, Idaho 83338

email: [requests@sircomm.com](mailto:requests@sircomm.com)  
fax: (208) 324-1443