

SIRCOMM

Joint Powers Board Meeting

October 11, 2018

SIRCOMM Conf. Room

911 E. Ave H, Jerome, ID 83338

Those in attendance:

Commissioner Mark Bolduc-Gooding County
Commissioner Jack Johnson-Twin Falls County
Commissioner Charlie Howell-Jerome County
Hope Lindsey- Director SIRCOMM
Susan Tenney-CPA
Stephen Phillips-Lincoln Co. Sheriff's Office
Angel Hunsaker – SIRCOMM
Cameron Dirks – Rock Creek Fire
James Pennington – Magic Valley Paramedics

Commissioner Bolduc called the meeting to order at 09:10 hours.

- 1. Public Comment-** No public comment.
- 2. Correspondence:** Commissioner Bolduc shared a letter from Captain Tim Miller with the Twin Falls County Sheriff's Office. It recognized Sean Tajkowski for his efforts in repairing the radio system at Salmon Falls. He discussed the struggles with little to no reception and transmission in the area, which created ongoing officer safety issues for the last few years. He went on to explain how clear the communication was after Tajkkowski's efforts.
- 3. Current Fiscal Statement/Invoice Presented for Payment:** The Commissioners reviewed the current fiscal report and supporting paperwork from the CPA. The board received clarification on items in question from Susan Tenney, CPA and Director Lindsey. The total cash balance was \$1,305,674.

A motion was made by Commissioner Johnson to approve the cash disbursements in the amount of \$140,960.63. Commissioner Howell second; all in favor. Motion carried.

A motion was made by Commissioner Johnson to approve the cash disbursements for benefits in the amount of \$11,836.92. Commissioner Howell second; all in favor. Motion carried.

5. Approval of the Minutes from September 27, 2018:

The Board reviewed the minutes and requested some corrections. The Director confirmed she would oversee the corrections. The board moved to approve the minutes.

Commissioner Howell moved to accept the minutes from September 27 with the corrections being made. Second by Commissioner Johnson. All in favor. Motion carried.

6. Radio and Tower Systems Updates: Director Lindsey shared that Avtec would be onsite next week to install the new consoles and to provide administrative and technical training in an effort to maintain and modify the system as needed. This training should last three days. Ben Stephenson has been included in the training.

Director Lindsey stated that Sean Tajkowski along with either her or Deputy Director Dorsey attempted to meet with all of the agencies individually or in small groups to discuss the frequency changes in detail and to prepare for the upcoming changes. There was only one agency that did not meet with them, but Director Lindsey stated she would make another attempt.

7. Tower Contracts: Director Lindsey shared that our Wireless Consultant, Todd Ruggiero, was working with AT&T to renegotiate the lease agreement and to address any needed back payment and fines up to \$30,000. The contract is still with AT&T's legal team, which was previously reviewed by our legal team. Commissioner Howell questioned if an engineering study was included in that cost. Director Lindsey stated that the engineering analyses are typically done prior to any modifications or additions, but she would double check to see if they have been.

8. Modular Building – Purchase or Rental: Director Lindsey stated that with the renovation in dispatch, they would need to be relocated to a modular building on site. Sircomm received a quote to rent one, which was approximately \$20,000 for three months; to purchase one was approximately \$70,000. There was a short discussion on whether to lease or purchase the building. The discussion continued to include how the building could be used once dispatch moved back into the main building. Jackie Frey mentioned seeing if the emergency services coordinators from the each of the four counties could help fund the purchase of it, but she could not speak on behalf of the other counties. There was further discussion from the board with them requesting a quote for the rental amount with an option to later buy. They also wanted to ensure that the rental amount paid would go to the final purchase of the modular building.

9. Dispatch Consoles: Director Lindsey provided a quote and diagrams from Evans Consoles. The quote was based on the H-GAC contract, which was competitively bid. Director Lindsey has been working with Evans Consoles to get the quote down as far as possible. It was initially around \$220,000. The structure and additional features of the consoles were discussed to include build materials, individual climate control, and more surface space. Director Lindsey went on to discuss how our staff tends to spend more time at Sircomm than at home, so it was important to have them decide what they wanted to work with. The staff was involved in the process of choosing the layout and will choose the color scheme. Director Lindsey also mentioned that if there was a need to expand in the future, this layout would still allow for additional consoles. She went on to explain that she worked with Evans Consoles to ensure the layout would meet ADA requirements.

A motion was made by Commissioner Johnson to move forward with the dispatcher-approved Evans Consoles Project Number: 17-6022 Phase 1 Revision 8 in the amount of \$181,638.24. Commissioner Bolduc second. All in favor. Motion carried.

10. Center Report: Director Lindsey stated that the GeoComm mapping had been completed, but it was not out on the floor yet. She is attempting to schedule a training using the new maps for the dispatcher, which will most likely be held in November.

Director Lindsey stated the configuration portion of the Zuercher CAD System was almost complete. The system is on the dispatch floor. She went on to explain how the dispatchers could log in and begin entering calls into the system. They are to look to see if the data is showing up correctly to fine-tune the system and to make corrections prior to going live. We will begin building templates to customize it to an easier layout. This will allow dispatch to practice on the system. Director Lindsey had been discussing with the Zuercher project manager dates for them to come onsite to provide a "train the trainer" course. Those attending this class will train the rest of the staff on the system.

Director Lindsey discussed the PSAP conference that was held last week. Chief Rick Laskey was the keynote speaker. Four of our dispatchers were able to attend. They have since requested that we have him come to area and speak to all four of our counties. He spoke on a wide-range of topics speaking to people at every level. He has experience working with each discipline.

Director Lindsey stated that she went to a communications training with the City of Twin Falls that was in between the centers around Nampa. They have a combined effort to constantly communicate amongst themselves to include their intercom system. Some of their operations correlate with some of the goals we have between Sircomm and the City of Twin Falls dispatch. The public safety department heads of the City of Twin Falls were all in attendance, which proved to be a productive exercise.

James Pennington from Magic Valley Paramedics stated that he had not been contacted by GeoComm nor Zuercher. Director Lindsey stated that she would forward the emails previously requesting that contact be made. She also stated she would follow up with them again.

Next Meeting: October 25, 2018 at 9 am

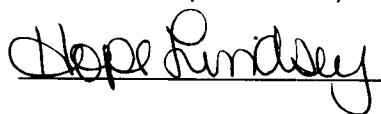
Meeting adjourned at 10:10 am

Chairman Mark Bolduc



Date _____

Director Hope Lindsey



Date _____