

SIRCOMM Joint Powers Board Meeting

December 20, 2010

Meeting called to order at 1400

Those in attendance:

Director John Moore	Chief Jeff Perry
Chairman Tom Mikesell	T.F. Rural Fire Chairman Jim Olsen
Vice chairman Charles Howell	T.F. Fire Battalion Chief Jack Barnes
Commissioner Tom Faulkner	TFPD Lieutenant Craig Stotts
Commissioner Charles Ritter	Sr. Dispatcher Jennifer Davis
Tech. Cord. Jerry Gonterman	

Sr. Dispatcher Davis recognized for completing Advanced Dispatch Leadership. A certificate of completion was awarded to her.

Motion made by Chairman Mikesell to approve minutes from the last meeting, seconded by Commissioner Ritter.

Vice Chairman Howell moved to hear discussion on Twin Fall Police Department request for frequency. Twin falls fire department has been using a SIRCOMM frequency and would like to have it officially transferred into their name. MOU is currently with Twin falls rural fire district. Rural Fire Chairman Olsen advised permission to release has been given. Director Moore interjected advising they are working on what pair of narrow band will go with that frequency. Lieutenant Stotts also advise there will be no cost to SIRCOMM for the narrow banding of the frequency, they will reimburse the cost. Chairman Mikesell stated that he is fine with the change but would like to see a clean paper trail as to make sure there are no problems in the future. All board members were fine with the request letter they received from Twin falls Police Department. The board will not vote on this issue until they have documentation in hand and the narrow band frequencies have been identified.

Financial report was reviewed. Commissioner Faulkner noticed an overage from the budgeted amount to ICRMP of \$14,000. Director Moore advised they were overpaid and a rebate check has been received. Phone call was made with Susan Tenny, the SIRCOMM accountant. She confirmed that the rebate check was in hand and a total of \$12,000. As soon as the check is deposited the budget will be adjusted to reflect the change. There was still an overage of \$2000; however board members were fine with that. Commissioner Faulkner motioned to approve the financial report. Motion was seconded by Chairman Mikesell.

Annual Audit Report was not ready for this meeting and will be discussed at the next meeting if possible.

Vice Chairman Howell moved to approve the Strategic Planning Committee Bylaws, seconded by Commissioner Faulkner.

Commissioner Faulkner made a motion to approve the SIRCOMM resolution 2010-02 (sole source vendor), seconded by Vice Chairman Howell.

Discussion of the ADCOMM Engineering contract- Director Moore states he is adjusting the contract to have specific dates and has adjusted a few other items to better fit SIRCOMM. The revised contract is ready to be sent back to ADCOMM for approval. The board will vote on the contract when they have the revised version of the contract in hand.

Chair Mikesell made a motion to approve the annual EIS maintenance/support contract. Vice Chairman Howell seconded the motion.

Commissioner Faulkner motioned to approve the Delta Dental Renewal. Commissioner Ritter seconded the motion.

Update on the repeaters given by Tech. Cord. Gonterman. Law Enforcement Primary and Valley channels are fully upgraded and functioning properly. Data channel parts are being programed as we speak today and will most likely be installed the week after Christmas. The Hagerman repeater is fixed from the fire. They are still doing testing in the Dietrich/Richfield area and still having problems with portable radios, but seem to have most of the car radios working.

Email server had gone down and it is still in the process of being fixed. It will be fixed so that the issue does not happen again. They are also looking at two backup options; one outside SIRCOMM, which is not favored, and one on the EIS server, which may work better.

Verizon is removing their equipment off SIRCOMM's tower so they do not adversely affect the communication process. It may take three or four months to complete.

Director Moore advised the tabletop meeting went very well. Many of the people that were in attendance did not know how SIRCOMM worked and now have better knowledge of what we do. They were also invited over for a tour of the facility.

Election of new officers will be moved to the first meeting in January do to the fact that there will be a new commissioner on the board. Chairman Mikesell will remain Chair until January 10th, at which time Vice chairman Howell will move into place as acting chair until an official chairman can be voted on.

Next meeting was set for January 17th, 2011 at 1400hrs.

Meeting was adjourned at 1450

Charles Ritter

Chairman

1/17/2011

Date

John Moore

Director

1/17/2011

Date