

JOINT POWERS BOARD MEETING - OCTOBER 17, 2011

ATTENDANCE: Commissioner Howell, Commissioner Ritter, Commissioner Mills, SIRCOMM Director Moore, SIRCOMM Lead Supervisor Kristy Churchman

Meeting called to order at 1510 hrs.

Public comment – none; Correspondence none.

Approval of minutes for Aug. 15th meeting: Commissioner Howell moved to approve the minutes as amended; Commissioner Mills seconded, no discussion, motion passed.

Financial Report – 2010/2011 fiscal year bills have all be sent out and awaiting signatures. The A-budget (payroll) will reflect a carryover of \$128,000 which is a result of short staffing and lower overtime. The B-budget will reflect a carryover of approximately \$4,000 but does not yet include the September remittances for cell phones and landlines, which would bump up the carryover to approximately \$100-130,000. Director Moore asked that the carryover be placed in the LGI account; Commissioner Mills moved to accept this request; Commissioner Howell seconded, all in favor, motion passed.

MV Bank – Director Moore advised that Magic Valley Bank will no longer be charging SIRCOMM late fees or interest charges.

SIRCOMM Personnel Manual – Amending the Personnel Manual Dress code policy, vehicle us policy, and bereavement pay policy has been entitle resolution 2011-02, which will be tabled until next meeting. Commissioner Howell suggested that family members named in the bereavement pay policy should include “in-law” members. Director Moore will approve this with the attorney and the resolution will be brought back to the table for approval at the next meeting.

Agency radio inventory – Director Moore advised that he has been working with the smaller agencies to make sure all are capable of narrowbanding. A few agencies have some changes to make, and those that are not yet capable have been advised that buying new radios is their responsibility. Hagerman Fire Department may be donating radios for redistribution to assist with this issue. On the next meeting’s agenda will be the topic of SIRCOMM paying for reprogramming of the new radios. Commissioner Howell requested a dollar estimate by next meeting.

Director Moore advised that the Fire TAC repeaters will arrive next week and be installed before winter. He is still gathering information from departments that are currently using the new system. He would like to add a couple more test departments for more comprehensive results.

HVAC filter - Director Moore announced that some dispatchers are complaining of sinus problems and headaches while inside the dispatch building but feeling much better when leaving. Terry’s Heating and Air Conditioning gave a quote of \$2,700 for a UV filter system. Commissioner Ritter advised that replacing the system for that price sounded reasonable; Commissioner Milles stated it would be a good system to have in this particular building, as well as show the employees that their health concerns are also a concern of the Board.

PSIC Grant – Director Moore advised that SIRCOMM received an extension on the PSIC grant for the microwave system – new due date being May 31, 2012. There is \$412,000 left in the PSIC grant. RFP will be received by 11-17-2011 at 1330 hrs with the bidding open 11-18-2011 at 0930 hrs.

Radio console system – Director Moore stated that the current radio console system in dispatch is seventeen (17) years old and has been out of manufacture for over eight (8) years. There is no current replacement strategy in place and he would like to open an RFP and actively search for new radio consoles. Commissioner Mills agreed that a plan should at least be looked at; Commissioner Ritter asked for a cost estimate. Director Moore replied that two estimates so far have been \$239,000 and \$270,000. Director Moore would like to do some more research as INEEL is also changing their system; Commissioner Ritter asked if there are still parts available for purchase for the current consoles, to which Director Moore replied that yes there are parts, but not many, and why put new parts in old equipment? Commissioner Howell suggested it be better to be proactive and wondered if SIRCOMM could piggyback INEEL. Director Moore advised he would look into it.

Employee recognition – SIRCOMM Supervisor Taylor Hunsaker was recognized in person for his recent accomplishment of receiving his Advanced Communications Specialist Certificate from POST.

Staff reports –

Director Moore advised that the Dietrich Tower building has been repainted and taken care of. Also, the CenturyLink maintenance agreement has been discussed. Qwest advised that SIRCOMM's phone system is no longer manufactured and supported only until 2016. All available parts have been ordered for stock.

Kristy Churchman stated that she is beginning the hiring process again. The last prospect did not pass polygraph; also another employee turned in his resignation, leaving SIRCOMM down again. The hiring process will begin with applicant testing in November.

Director Moore advised that Kristy Churchman has been working hard to get some dispatchers to training classes, many of which are coming up in November. He himself will be in training at the end of October and into November as well – A BHS Radio Leadership class at POST, as well as training with the SIRCOMM supervisors at POST in November.

IECC Grant update – this grant is for replacing the phone system and SIRCOMM has asked for \$440,000 for this – new phones being \$360,000 and \$80,000 for the 911 trunk lines. SIRCOMM was denied any funds for this grant application period. Director Moore advised the Board that SIRCOMM submits \$350,000 each year to the IECC (from the \$.25 phone fee) but has not ever received a full grant when requested. Commissioner Ritter suggested SIRCOMM stop giving to the IECC if it is not mandated. Ada County, Blaine County, Canyon County, and two other counties don't collect the \$.25 phone fee from taxpayers and don't pay into the IECC. Commissioner Howell suggested SIRCOMM research into what can be done; Director Moore will get with the attorney and discuss options.

Next meeting date set for November 21 at 3pm.

Commissioner Howell moved to enter into executive session 67-2345 (1) (a, b and e); Commissioner Mills seconded. Commissioner Ritter voted aye, Commissioner Mills voted aye, Commissioner Howell voted aye. Motion passed and Commissioners entered into executive session at 1615 hrs.

Meeting adjourned at 1645 hrs.

Charles Ritter
Chairman Charles Ritter

11/21/2011
Date

John Moore
Director John Moore
11/21/2011
Date