

## **SIRCOMM Joint Powers Board Meeting Minutes September 15, 2015**

Those in attendance:

Commissioner Mills (Twin Falls County), Commissioner McConnell (Lincoln County), Commissioner Bolduc (Gooding County), Commissioner Howell (Jerome County), Director Moore-Director SIRCOMM, Mariann Schiewe-Admin. SIRCOMM

### **The Public Hearing to Reopen the 2014/2015 "B" Budget**

Public Hearing: No Comments

**Commissioner Mills called the meeting to order at 1430 hours.**

- Discussion and approval to adjust Line Item #004.03-12 in the amount of \$136,483.26.

The discussion entailed on moving the invoice from White Cloud Comm. that was paid in this fiscal year, yet issued in the last fiscal year to reflect withdrawal of payment from correct fiscal year to cover the short fall created in paying the invoice in current fiscal year

**A motion was made by Commissioner McConnell to transfer the funds for said White Cloud invoice from 2014/2015 fiscal year into the 2013/2014 to cover the shortfall for line item 004.03.12 and to not be carried over into the next fiscal year. Commissioner Bolduc second, all in favor, motion passed.**

**Commissioner McConnell made a motion to move into Executive Session to consider matters pertaining to Idaho Code 74-206 (1) (c) and 74-206 (1) (a). Commissioner Bolduc second, all in favor, motion carried.**

Mariann Schiewe was excused from the meeting.

The Board came out of executive session at 1505 hours and the regular session began at 1506 hours.

Mariann Schiewe rejoined the meeting.

- Public Comment-None
- Correspondence-None
- Approval of Minutes

**Commissioner McConnell moved to approve the minutes from August 15<sup>th</sup> 2015, Commissioner Bolduc second. All in favor, motion passed.**

- Open comment-None
- Financial Report: Director Moore presented the financial/budget report, noting that only 75% of noted income had been received and there was nothing exceptional other than the addition of a burner phone that is now on the dispatch floor to be used if phone system goes down.

**Commissioner Bolduc moved to accept the financial report as stands. Commissioner McConnell second, all in favor, motion carried.**

- Bank Signature Cards: Paperwork for new bank accounts was passed to the commissioners for signatures.
- "B" Budget Approval: Discussion on the new "B" budget entailed with Commissioner Bolduc inquiring as to the drop in fees from ILETS dropping from \$58k down to \$38k. Director Moore shared that it was unknown why the cost was reduced; however these were the real numbers from ILETS. A question also arose on the line item 004.24. (Testing & Hiring) and Director Moore shared that he felt that after this year those costs should go down and the line item for salaries reflects the 3% COLA wage adjustments discussed last month, but not yet activated.

The Commissioner commented on the new layout of the budget in that they appreciated being able to read and compare past and future information when making decisions regarding the financials of Sircomm. Director Moore stated that in the future he will also use this format for the "A" budget.

Commissioner Bolduc and Mills agreed that the budget looked good.

**Commissioner Bolduc moved to accept the “B” budget as presented, Commissioner McConnell second, all in favor, motion carried.**

- **Vehicle Purchase:** Director Moore stated that in his search for a replacement vehicle there were no BLM vehicles available for purchase. Commissioner Mills suggested going to a local dealer to purchase one. Commissioner McConnell offered checking into the State Bid Site, and agreed it would be good to buy local. Director Moore noted that \$20k had been budgeted and possibly an SUV type vehicle with low mileage (2012-2014) would be the best option. It was suggested putting \$15K down the first budget year and the remaining balance the next fiscal year.

Commissioner McConnell stated that Director Moore should move forward in his search for a vehicle and handle any decisions in the matter pertaining to the purchase of the vehicle.

- **Staff Report:** It was shared that the last interviews for new dispatch candidates did not go well. Of the six to be interviewed, three did not show up and the other three were not qualified to move forward. Six more candidates are scheduled to be interviewed by Police Chief Foster, Fire Chief Bailey, Brenda Gully from Magic Valley Paramedics and Deputy Director Churchman on September 24<sup>th</sup>. Three will hopefully be picked to move into the background process and dispatcher training. The two new hires are doing great, however Julie is out on unpaid medical leave. It was shared that Deputy Director Churchman had represented Sircomm at several community events and looked forward to doing more in the future with local schools and agencies to bring child safety and the C.A.N. project to the community.
- **Syringa Wireless:** The lease between Sircomm and Syringa for space on the Jerome Tower was presented for signing. It was shared that Syringa had declared bankruptcy and that Sircomm has gone to a month to month lease with the legal fees of \$1000 still unpaid. Commissioner Mills felt the charge for the legal fees was not necessary and that there will possibly be a new month to month tenant. Commissioner Mills signed the lease presented by Director Moore.

- Commissioner McConnell moved that the JPB go into executive session, Idaho Code 74-206(1B) at 1535 hrs, Commissioner Bolduc second, all in favor, motion carried.


Mariann Schiewe was excused at this time.


JPB came out of the Executive Session at 1550 hours, and regular session resumed and Mariann Schiewe and Deputy Director Churchman joined the meeting.

Deputy Director Churchman joined the meeting and a discussion ensued on the cost of living wage increase for the staff. It was agreed upon that a blanket 1% COLA raise would be given, however a 3% was possible achieved on merit. It was also noted that the wage scale must be adjusted accordingly. The increase would become effective the first pay period in October beginning October 4, 2015. Commissioner Mills stated he would be out of town that week and unavailable to sign. Director Moore will attempt to get the paperwork to him ahead of time.

Commissioner Bolduc moved to adjourn, Commissioner McConnell second, all in favor, meeting adjourned at 1605 hours.

Next Meeting Date: October 20<sup>th</sup> 1400 hrs. SIRCOMM

  
Chairman Leon Mills  
10/27/2015  
Date

  
Director John Moore  
10/27/15  
Date