

**SIRCOMM Joint Powers Board Meeting  
Minutes August 18, 2015**

Those in attendance: Commissioner McConnell, Commissioner Mills, Commissioner Bolduc, Commissioner Howell, Director Moore, Deputy Director Kristy Churchman, Mariann Schiewe-SIRCOMM

**Commissioner Mills called the meeting to order at 1405 hours.**

**Commissioner McConnell moved to amend the agenda moving item 8 (Staff Reports) to item number one on the agenda due to a scheduling conflict. Commissioner Bolduc second, all in favor, motion carried.**

- Staff Reports: Deputy Director Churchman reported that there are eleven (11) fulltime dispatchers, five (5) part time and two new hires in training on the floor. Both are doing well. Deputy Director Churchman had very positive feedback from the trainer on the results of the “in class training”. The trainer felt the candidate was two to three weeks advanced from previous trainees on the floor in the same time frame.
  
- There will be Oral Board Interviews for six candidates this Thursday, August 20<sup>th</sup>, and there are new applicants cleared and waiting to go through the Criti-Call testing phase of the hiring process.

Deputy Director Churchman also presented the “Radio Usage and Call Volume Report” for July. It was noted that 911 calls from cell phones was up another 1% and continues to rise. The Commissioners asked if this reflected all calls received, and Deputy Director Churchman shared that 1/3 of the calls do not go in as they are often duplicate 911 calls and data is added to a transmission already entered and in progress. New information may be added at any time. The numbers on the report indicate the number of calls actually entered into the CAD, however not the actual number of calls received on the floor.

Deputy Director Churchman shared the SIRCOMM newsletter with pictures from the recently attended “Child Safety Expo” held at Canyon Crest Convention Center last Saturday representing SIRCOMM. She will also have a booth at the Twin Falls County Fair, display the CAN Banner with many informational handouts for adults and stickers and educational coloring books for the kids. Commissioner Bolduc asked if it was possible to share the information at the upcoming Gooding County Fair and she noted that that was a possibility.

- Director Moore noted that a new door had been ordered to replace the backdoor and that it will withstand a 9mm gun shot. Teton Communications has been authorized to order the remote monitoring equipment and will tie it all

together upcoming weeks. He shared that a conference call with White Cloud and MNI in reference to the equipment in question at the tower sites took place on Monday and that he will be notified on a regular basis of progress on repair or replacement of equipment under warranty.

Information was shared on the results of the fire storm in Buhl that resulted in 911 calls being routed to Twin Falls by CenturyLink without SIRCOMM's knowledge. Director Moore is working with Lt. Stott's, Twin Falls City and CenturyLink to prevent this from occurring again. In the near future, a trial run to overload the lines, will be put into action to check & see if calls are rerouted correctly.

- Public Comment-None
- Correspondence-None
- **Commissioner McConnell moved to approve the Minutes of July 21<sup>st</sup>, 2015, with correct item numbers (74-206, 1B) on the executive session. Commissioner Bolduc second, all in favor. Motion carried.**
- Open comments-None
- Financial Report: A discussion entailed on the financial report handouts and it was noted that the shortage in the "B" budget was due to a large payment in October that was a carryover from the last fiscal year. A question arose from

Commissioner Mills regarding the need to open the books and reallocate the shortage properly. A resolution was reached by the board to reopen the books and correct the White Cloud expenditure in the proper time frame.

Director Moore shared that several new line items had been added, such as the Twin Falls & Hagerman Tower Sites and the 911 data dump. The commissioners inquired how it was handled when line items ran short/over. It was suggested by Director Moore to have the accountant contact the auditors on their recommendations on how to handle cash carry overs and move on their recommendations.

**Commissioner McConnell moved to accept the financial report as stands. Commissioner Bolduc second, all in favor, motion carried.**

- Bank Signature Cards: Paperwork was distributed to all Commissioners for information and signatures necessary to open the new accounts at First Federal, Farmers Bank. Director Moore will open all accounts this month.

It was shared that SIRCOMM will host the DIGB4 on October 15<sup>th</sup> at 0930 hours and approximately 30 members will be attending. Refreshments will be provided.

- “B” Budget discussion: Director Moore stated that the “B” Budget has been finalized. The commissioners inquired if

the numbers in the budget were actual numbers and if a cushion was added for safety? Director Moore stated that they were the actual numbers. The board suggested a slight increase in the projected cost for safety and granted permission to adjust the "B" budget once again.

Director Moore stated that he would meet with the accountant and redo the budget adding in the new line items. The report when completed will be forwarded to the board for review.

- **Commissioner McConnell moved that the JPB go into executive session, Idaho Code 74-206(1B) at 1500 hrs., Commissioner Bolduc second, all in favor, motion carried.**

**JPB came out of the Executive Session at 1558 hours, and regular session resumed.**

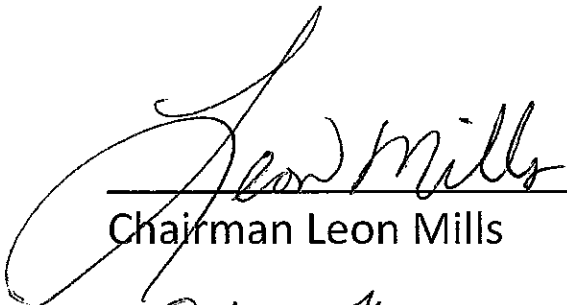
Director Moore led the board on a tour of the SIRCOMM shop area and discussed future options/proposal for a larger conference/training area here at the SIRCOMM facility.

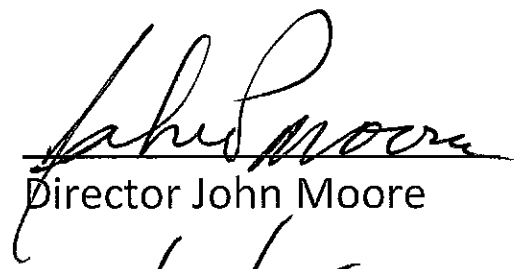
Director Moore introduced the new 911 texting program already in place Bonneville County that is available at no charge or usage fee at this point in time. He noted that he would like SIRCOMM to get on board with this program. The commissioners requested that he check into the

service and options and also with the other counties take on the program and report back at the next meeting.

**Commissioner Bolduc moved to adjourn, Commissioner McConnell second, all in favor, meeting adjourned at 1655 hours.**

Next Meeting Date: September 15<sup>th</sup> 1400 hrs. SIRCOMM

  
\_\_\_\_\_  
Chairman Leon Mills  
Sept 15<sup>th</sup> 2015  
Date

  
\_\_\_\_\_  
Director John Moore  
9/15/15  
Date