

SIRCOMM Joint Powers Board Meeting Minutes February 17, 2015

Those in attendance: Commissioner McConnell, Commissioner Mills, Commissioner Howell, Commissioner Bolduc, Director Moore, Brandon Redmond (Consultant), Mariann Schiewe, (Admin. Assistant), Susan Tenney (Accountant), Scott Hunsaker (Auditor)

Commissioner Mills called the meeting to order at 1403 hours.

There was no Public Comment.

There was no Correspondence.

Commissioner McConnell moved to approve the Minutes of 18 November 2014 with corrections. The wording to "entire motion" in bold text, Commissioner Howell second, all in favor, motion carried.

The 2013/2014 Financial Audit pamphlet was handed out by Scott Hunsaker, Auditor, for review. Highlights were covered. It was noted by Mr. Hunsaker that the internal controls were well in place and having an outside accountant was a positive measure. He concluded that the audit went well. Discussion regarding Note J (Public Notice of Audit) will be filed with the legislative auditor. Director Moore will post audit on line in two weeks.

Commissioner McConnell asked for clarification of "unrestricted funds."

The Commissioners discussed moving partial amount into separate account, money market, savings, or LGI Rolling Account, where it would be insured yet accessible if needed.

Director Moore will contact Katie at Columbia bank to research possibilities, and share findings with the board at the next meeting.

Commissioner Bolduc moved to accept the audit. Commissioner Howell second, all in favor, motion carried.

Scott Hunsaker (Auditor) and Susan Tenney (Accountant) left the meeting at this time.

Financial Report: Director Moore stated that on the "A" budget; with proper staffing, that the overtime expense will go down in the next two months, however the 152% will not change. Payroll is at 31%. Commissioner Howell stated that overall; SIRCOMM was well below budget at this point in time. Commissioner Mills noted that this was due to the fact that 10 less dispatchers were employed.

Commissioner Howell moved to accept the financial report as it stands. Commissioner McConnell second the motion, all in favor, motion carried.

Law Enforcement (LE) meeting today at 1300 hrs; Director Moore stated there were not enough present for a quorum when meeting began. The use of the "Crime Stoppers" line was discussed at length and tabled until next meeting. Director Moore shared with the LE concern over the request for certification of all dispatchers by the state. Cost, training, and current dispatcher requirements were

addressed. Brandon noted that most states do not require certification and that it may not get out of the legislature this year. Director Moore will attend the summit on this matter, February 25th in Meridian. Commissioner McConnell inquired if certification required an increase in wages as this would be a hardship on already strapped counties. However, he felt classes would be helpful as his county has EMT, Fire and dispatch cross training and covering all bases.

Consultant Presentation: tabled until the next meeting.

Director Moore shared that the quote from Teton Communications is \$150,000.00 with labor being \$30,000. Director Moore noted that \$170,000 was the amount budgeted for the new system. Problems have been discovered and Tait is looking at these as well. Teton Communications will be in contact with SIRCOMM and should have answers within the next month and a schedule for installations. Commissioner McConnell questioned if the system will be an improvement over the current system when completed. Director Moore stated it would be. Commissioner McConnell inquired if testing could be done ahead of installation. Director Moore shared that Tony was currently checking into coverage, equipment, and operator issues and that it looks good on paper. Commissioner Mills asked what the time frame was for the completion of the installation and Director Moore stated that he felt it would be early summer. Commissioner Mills asked if parts were already ordered, and would it be made & installed by June or July? Director Moore said yes. Commissioner Mills inquired if the current system was still vulnerable? Director more stated affirmative and that this is the reason he has moved forward with Teton repairing as they go along.

Deputy Director Position: To be discussed in Executive Session

It was noted by Director Moore that the daily average calls are as follows:


911 Emergency Call	81
Outside Calls	110
Administrative Calls	200
Alarm Calls	10

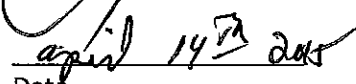
300 calls requesting service received daily.

Staff Report: 11 full Time dispatchers and 6 part time; 1 in training; 3 in background check (2 that will pass) ; 8 that have passed the data entry exam, ready for board interview, and 12 new applications.

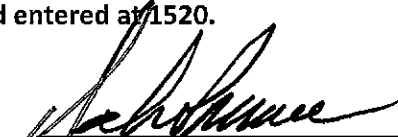
Commissioner Mills moved to enter into executive session for personnel matters, Commissioner McConnell second, all in favor, motion carried and the board entered at 1520.

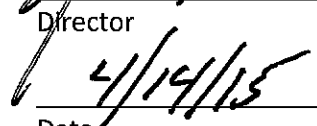
Mariann Schiewe left the meeting at that time.



Chairman/Leon Mills


Date



Director


Date