

JOINT POWERS BOARD MEETING - January 17, 2012

ATTENDANCE: Commissioner Ritter, Commissioner Mills, Commissioner Faulkner, Commissioner Howell, SIRCOMM Director Moore, SIRCOMM Lead Supervisor Kristy Churchman, White Cloud Communications representatives Joe Shelton and Ken Jackson, Sheriff Tom Carter.

Meeting called to order at 1505 hrs.

Public comment – none; Correspondence none

Approval of minutes for November meeting: Commissioner Faulkner moved to approve the minutes; Commissioner Mills seconded, no discussion, motion passed.

Financial Report – Commissioner Faulkner questioned as to why Lincoln County had not yet made payments; Commissioner Ritter advised he was looking into that. Commissioner Faulkner observed that the B budget spent \$55,000 more than budgeted; Director Moore replied that in Sept/Oct SIRCOMM bought a bulk of repeaters that weren't planned for. Commissioner Faulkner noticed that the income was over budgeted however spending was under budget; Commissioner Faulkner made a motion to approve the financial report, Commissioner Howell seconded, all in favor, motion passed.

2010/2011 Carryover – Director Moore inquired how to take the carryover from B budget and move it to a line item; Commissioner Faulkner advised to increase the budget; Director Moore suggested moving the carryover into the LGI fund; Commissioner Faulkner advised that the LGI fund isn't part of the budget and suggested letting the carryover sit and the budget can be gone over later and the carryover moved if necessary.

White Cloud Communications – Director Moore opened discussion about the tower on top of the Twin Falls Courthouse and what to do with it. Representatives from White Cloud Communications advised this is an unusual situation. The tower was erected 15 years ago and has a lot of antennae and microwave dishes that aren't doing anything – they are dead. There are also structural issues such as guy wires pulling out of the concrete base. White Cloud Communications advised that unless some maintenance is done there are going to be serious problems with this tower. The location seems to be wrong for the tower and equipment. In reference to moving the tower as a whole, White Cloud Communications proposed a silo location in Old Town Twin that they have been using for over three years. It is owned by an urban development group and there is already equipment in place, it is a totally working site. White Cloud Communications suggests not moving the old tower to this location, but rather use a 50-60 ft self-supporting tower. The top of the silos has an 8-ft concrete base and is structurally sound and could handle all of SIRCOMM's microwave equipment. Cost of a brand new tower, line and microwave dish replacement and a few weeks of installation is estimated at \$286,000 and would supply a brand new state-of-the art facility and an extra tower. Either way, White Cloud Communications advised that the TFSO tower cannot be left the way it is. It needs at least \$50-60,000 worth of work to bring it back to optimal condition. Commissioner Mills stated the greatest concern is the structure, this year the building turns 100 years old. White Cloud Communications advised if it was their tower they would move it. Commissioner Faulkner inquired if TFPD uses the current tower and the

answer was no. Commissioner Ritter asked about coverage in the canyon if the tower is moved. White Cloud Communications suggested there would be a slight gain in coverage, however a complete coverage map had not been determined due to cost. Commissioner Mills asked that if the tower should come tumbling down, who would be held liable, as it is all under SIRCOMM contracts. Director Moore advised it would have to be settled with ICRMP or in court. It would be a case of the 100 year old building being structurally unsound vs. the tower being unmaintained. WCC advised that new wires and buckles would bring the tower up to specs. Sheriff Carter advised that TFCO wants the tower off the courthouse. Commissioner Faulker stated that this all sounds like a good project but he doesn't know where the money would come from, as there are some SIRCOMM projects to take care of first. Commissioner Howell suggested someone research grants such as historic society grants, etc, to assist with the funding of this project. White Cloud Communications advised that the Seagrave Foundation in Twin Falls has money to allocate every year for projects like this – contact person would be Penelope Parker. Commissioner Howell stated that at this time the Board has no objections to the tower project. Commissioner Mills asked if the IECC fund could be accessed for this and Commissioner Faulkner replied no, that fund is more for 911 center equipment only. Commissioner Mills stated that even if the tower is not to be moved, it needs some maintenance. Director Moore advised that 90% of the equipment on the tower is not SIRCOMM's and no one knows who it belongs to. Commissioner Howell suggested the project be pursued for liability reason and Director Moore said he will get started.

White Cloud maintenance agreement – WCC advised they are very familiar with the SIRCOMM facility. They have replaced all the repeaters that were non-narrowbandable – 56 in all – and they can now be controlled through the internet, all remote, and it is all very nice equipment (15 of the 56 repeaters are narrowbanded). They have replaced all of the voting system and it is working wonderfully. Outstanding issues: the Orbacom consoles – Orbacom went out of business 10 years ago and it is impossible to find replacement parts, therefore running on this system is only a matter of time before it is completely non-repairable should it break down; SIRCOMM is running on 17 year old Orbacom equipment. Commissioner Faulkner asked what kind of money it would take to replace the consoles now, which Director Moore replied about \$360,000 to replace all stations. WCC suggested this be a focus project. WCC also advised that the microwave equipment been ordered, with a possible shipping date of February 23rd, 2012. They assured that the microwave will be done by May 31st, 2012. WCC advised that narrowbanding at individual agencies is currently in progress and the equipment is in place to move through the agencies quickly. Commissioner Ritter asked about continuing the current maintenance contract with White Cloud Communications. Director Moore advised that he just received the contract and it will be reviewed during the March JPB meeting.

White Cloud Communications and Sheriff Carter dismissed themselves from the meeting at this point.

Personnel Policy & Resolution 2012-001 – Commissioner Faulkner moved to approve, Commissioner Howell seconded, no discussion, all in favor, motion passed.

EIS contract – Commissioner Howell moved to approved, Commissioner Faulkner seconded, no discussion, all in favor, motion passed.

Staff reports – Director Moore advised that Hagerman Fire donated radios to SIRCOMM to give to agencies that were having trouble buying new ones. Richfield and Dietrich, have accepted some of these radios.

He also stated that BLM rental fees have been paid by all tenants.

Director Moore informed the Board that ADCOMM estimated \$42,000 for an RFP regarding the radio consoles. The general consensus of the Board was that that figure is abnormally high.

Kristy Churchman relayed some employee recognition information – Supervisor Angel Hunsaker received her POST supervisor certificate; Director John Moore applied for his supervisor certificate, however it was denied – his is not a “first line supervision” position which disqualifies him from that particular certificate; Director Moore stated he is, in fact, only one training hour away from applying for his Management Certificate.

Director Moore commented that law enforcement units are required to submit 40 hours of continued training to POST, however there are no requirements for dispatchers to do the same. SIRCOMM will start requiring its employees to submit 20 hours of continued education training per year.

Future equipment needs - Discussion ensued in reference to future equipment needs. Commissioner Faulkner observed that there is no money for more projects as there are already several in progress. Commissioner Howell suggested working on financing for projects in case the need arises. Director Moore was able to produce an audit report for the Board to review the current numbers. Commissioner Faulkner believes there is enough money in the bank currently to fund the console project and suggested that Director Moore begin putting out RFPs for this and the tower project. Commissioner Howell stated that if the money is there then it should be getting used; there is no point of having a system in danger of failing when the money is there to fix it now. Commissioner Faulkner moved to pursue RFPs for new radio consoles and explore the viability and engineering of the silo site in Old Town Twin Falls for the courthouse tower, Commissioner Howell seconded, no further discussion, all in favor, motion passed.

Next meeting – March 19th @ 1500 hrs

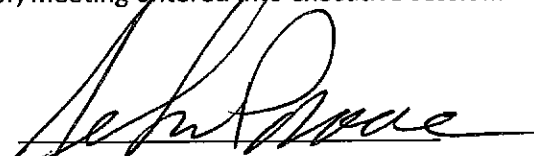
Commissioner Faulkner moved that the Board enter into executive session 67-2345 1(a)(b), Commissioner Howell seconded, roll call vote all in favor, meeting entered into executive session.



Chairman Charles Ritter

4/24/12

Date



Director John Moore

4/24/12

Date

SIRCOMM Joint Powers Board

Resolution 2012-01

COPY

WHEREAS, Southern Idaho Regional Communications Center enacted a Personnel Manual that establishes the policies and procedures for the Center Employees Effective October 13, 2009; and

WHEREAS, this Personnel Manual has had periodic amendments that have been distributed to the employees through memos; and

WHEREAS, SIRCOMM has determined it will be practical to have these amendments contained in one complete manual;

NOW, THEREFOR BE IT RESOLVED, that SIRCOMM does hereby repeal the Personnel Manual adopted on October 13, 2009; and

THEREFORE BE IT FURTHER RESOLVED, that SIRCOMM does hereby adopt the attached Personnel Manual which is incorporated herein reference. This Personnel Manual will be disseminated to all current and future SIRCOMM employees.

Dated this 17th of January, 2012

Southern Idaho Regional Communications Joint Powers Board

Charles Ritter

Charles Ritter, Chairman

Leon Mills

Leon Mills, Board Member

ATTEST:

John Moore

John Moore, Director

Charlie Howell

Charlie Howell, Vice Chairman

Tom Faulkner

Tom Faulkner, Board Member