

JOINT POWERS BOARD MEETING 01.17.2011

ATTENDANCE: Commissioner Mills, Commissioner Howell, Commissioner Ritter, Commissioner Faulkner, SIRCOMM Director Moore, SIRCOMM Lead Supervisor Kristy Churchman, SIRCOMM Technical Coordinator Jerry Gonterman, Scott Hunsaker, Commissioner Roger Morley, Susan Tenney

Meeting called to order at 1010 hrs.

Introduction of Leon Mills, TFCO commissioner

Public comment – none, no correspondence received

Election of chair – Commissioner Howell asked Commissioner Ritter if he was interested in the Chairman position. Commissioner Ritter answered that he would do it if it is what the board wishes. Commissioner Mills seconded. Commissioner Ritter then nominated Commissioner Howell as Vice Chairman. Commissioner Faulkner seconded. Nominations closed.

Approval of minutes for December 20th meeting: Commissioner Howell moved and Commissioner Mills seconded. All in favor. Minutes approved.

Twin Falls frequency request – Director Moore – The Board requested a letter from the Twin Falls Fire district; Letter was received and everything in order; Spoke with Lieutenant Stotts Friday night reference licensing fees of \$500; He advised they would have no problem reimbursing SIRCOMM for those fees; A letter was drafted, Director Moore will send with the Board's approval and will release the frequency to the Twin Falls Fire district. Commissioner Howell confirmed that the paper trail was taken care of and Director Moore verified. Commissioner Faulker moved to authorize the frequency transfer to Twin Falls Fire district; Commissioner Howell seconded; Vote was unanimous aye; Motion approved and Director Moore will send the letter.

SIRCOMM fiscal year audit report – Mr. Hunsaker provided each board member with a hardcopy of the report; audit was in Nov/Dec 2010; went very well, staff was good at providing needed information. Balance sheet – cash position has improved, 5.5 months worth of expenses reserved, which is great; stronger than last year and improving; prepaid expenses is a new category, due to the timing of the insurance payment; income statement – predictable trends; wireless up, landline down; revenue up 6% due to wireless fees; expenses have come down; attributed to Director Moore and staff. The entity is funding its operations without financing, which means no new debt and debts are being paid off without incurring new. Susan Tenney has improved bookkeeping; the quality of accounting is very good; overall the audit went very well, and Susan and Director Moore are doing a great job. Questions asked – Commissioner Mills asked how much the audit cost: answer \$6200; Commissioner Mills asked if \$148,000 is not secured by FDIC, would it make sense to move that to a different account: answer – a lot of entities are moving and spreading funds between several banks, it seems to be the trend, so everything is secured. It depends on what the Board feels as far as nervousness or anxiety of funds; no other questions. Magic valley bank is the entity's major banking firm.

Approval of financial report – Commissioner Howell stated that nothing that stuck out; asked if ICRMP is a once a year payment – Director Moore answered yes; Director Moore advised last month extra checks came up after the meeting; Susan listed the checks and will re-sign for last month with checks that did get not included – they are now included in this current report; Commissioner Howell moved to accept, Commissioner Faulkner seconded; Unanimous aye vote to accept the financial report.

ADCOMM engineering contract – Director Moore and the attorneys have reviewed the contract; everyone seems ok with it on SIRCOMMs end; specified in contract what they will do for that amount of money as well as a list of fees for each item; Commissioner Howell confirmed that this is only grant money; Commissioner Ritter recalled discussion last month about litigation taking place in Washington; Director Moore confirmed that has been changed in the contract to reflect the state of Idaho instead; clause added about getting out of the lease at any time without penalties; with the Board's approval it will be signed and process will be started with getting them here; supposed to be done in September, Director Moore will attempt to get approval from Col. Shawver for an extension just in case something comes up and ADCOMM does not get it completed by September. Commissioner Faulkner advised if extension is not allowed, really push them to complete it quickly; Commissioner Faulkner moved to enter the contract; Commissioner Howell seconded; Unanimous aye vote.

Staff reports – Director Moore – received lease fee amount from BLM which was about \$1300 higher than in previous years; this is due to BLM fee re-structure - cell companies on BLM towers are now showing as two customers and cell tenants are responsible for their own BLM assessment fees. No contracts back from AT&T yet; letters sent to other two cell companies to retrieve those monies for the BLM assessment fees; it is in the budget to cover. AT&T contract slow but moving forward. State insurance fund check was received. Director Moore created year end reports to show exactly how many calls SIRCOMM takes, makes, etc; will share with clerks when budget process begins; 2004-2010 report calls for service hold consistent with annual increases to counties. Director Moore suggested a resolution to amend bylaws to include the funding form, to be adopted by each county individually, then by the board. Director Moore is looking at revising internet policy. The International Association of Chiefs of Police has a very well written social media policy governing the use of internet; Attorney Naylor is doing some research in reference to off duty comments about the workplace that could negatively reflect on SIRCOMM. New light switches have been installed with Idaho power energy grant – paid for switches, SIRCOMM only paid for install – Director Moore would like to see how much the power bill will drop. Kristy – no report, Jerry – Data channel is going in for new repeater update this week, should be done by Thurs; After today Hagerman should be completely rebuilt from the fire; repeater upgrades done before microwave upgrades so two projects not running together. Narrowbanding – Director Moore will have a calendar put together so we all know where we are at with all these projects; Repeaters, then microwave, narrowbanding, radios, radio consoles on dispatch floor; We will be completely p25 compliant once all is said and done, then just have to update equipment; Jerry - smaller agencies still working on getting upgraded equipment, SIRCOMM is helping as much as they can with what they need to know; Director Moore – we will have more control doing one channel at a time rather than all at once; Commissioner Faulkner – looks to be working very well, coming

together nicely and less expensive than anticipated. Director Moore – down two dispatch positions on the floor; Kristy is working on hiring.

New business – Commissioner Howell asked how is the vehicle situation at SIRCOMM. Director Moore advised we have 2 vehicles – Jerry's and the Explorer, which is now back in working order. BLM have a couple rigs they are going to sell; Jerry doesn't think he needs a new one; rather save the money for next year or use it elsewhere. Commissioner Ritter stated maybe budget for a new vehicle next year. Jerry's truck has 161k miles and the Explorer 90k miles.

Next meeting – third Monday working well for everyone; Director Moore requested to have meetings every month; Commissioner Faulkner suggested to just figure on monthly meetings unless agenda is thin then it can be readjusted; third Monday in Feb. is a holiday; no pending issues or major projects – no meeting in Feb; next meeting March 21st at 2pm.

Entered Executive session.

Commissioner Howell made the motion to go into Executive Session under Idaho Code 67-2345 A, D and E. Commissioner Faulkner seconded the motion. Roll call vote taken all in favor.

Joint Powers Board reconvened at 1105 hrs and meeting was adjourned.

Charles Ritter

Chairman Charles Ritter

6/20/2011

Date

John Moore

Director John Moore

6/20/2011

Date

**Twin Falls Fire
Protection District**

P.O. Box 2230
345 Second Ave. East
Twin Falls, ID 83303-2230
(208) 735-7266

RECEIVED
DEC 23 2010

BY:

December 22, 2010

Southern Idaho Regional Communications Center
Board Members
911 East Avenue H
Jerome, ID 83338

Attention: John Moore, Director

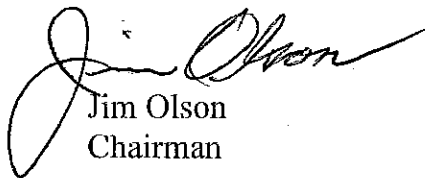
Re: Radio Frequency Agreement – Twin Falls Rural Fire Protection District and
SIRCOMM

Dear Sirs:

This letter is a formal request to terminate the Radio Frequency Agreement between the Twin Falls Rural Fire Protection District and Southern Idaho Regional Communications Center (SIRCOMM) signed by Les Poe, former Chairman of the Twin Falls Rural Fire Protection District, on June 24, 2004, and Ron Vogt, former Director of SIRCOMM, on April 26, 2004.

This agreement termination is with the understanding that SIRCOMM, the licensee of frequency pair 468.150/463.150, relinquish and transfer license ownership to the City of Twin Falls.

Sincerely,



Jim Olson
Chairman

cc: Battalion Chief Jack Barnes, Twin Falls Fire Department
Lt. Craig Stotts, Twin Falls Police Department
JO:lsb

SOUTHERN IDAHO REGIONAL COMMUNICATIONS CENTER



DIRECTOR:
John Moore

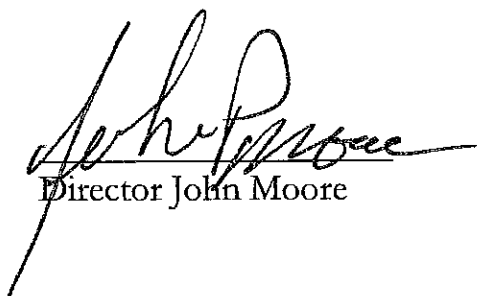
911 East Avenue H • P.O. Box 504 • Jerome, Idaho 83338
(208) 324-1344 • Fax (208) 324-1443

January 17th, 2011

COPY

To Whom It May Concern,

SIRCOMM, the licensee of frequency pair 463.150/468.150, hereby approves and concurs with the application of the City of Twin Falls to apply for an FCC license on this frequency pair. We hereby relinquish this frequency (wideband and narrowband) from our FCC license.


Director John Moore


Date