



SIRCOMM Joint Powers Board Meeting

Minutes March 15th, 2016

SIRCOMM Conference Room

911 E Ave. H Jerome, ID 83338

Those in attendance:

Commissioner Mills-Twin Falls County
Commissioner McConnell-Lincoln County
Commissioner Howell-Jerome County
Commissioner Bolduc-Gooding County-Conference Line for Ex. Session
Director Moore-Director SIRCOMM
Kristy Churchman, Deputy Director-SIRCOMM
Mariann Schiewe-Admin. SIRCOMM

Commissioner McConnell called the meeting to order at 1405 hours.

Commissioner Mills made a motion to go into executive session to discuss Idaho Code 74-206(1) (c) and Idaho Code 74-206 (1) (f) in reference to Sunset Tower Site. Commissioner Bolduc second. All in favor, motion passed. Roll call vote was taken all in favor. The board moved into executive session.

Deputy Director Churchman and Ms. Schiewe were dismissed at this time.

The Joint Powers Board came out of executive session at 1430 hours. The Deputy Director and Ms. Schiewe rejoined the meeting. **A motion was made by Commissioner Bolduc and seconded by Commissioner Mills, to direct counsel to take action as necessary to pursue condemnation of property. All in favor,**

motion carried. Commissioner Bolduc disconnected on the conference line at this time.

- **Public Comment:** None
- **Correspondence:** Director Moore shared an email from Wendell Fire Chief, Bob Bailey, praising the dispatchers' great job on their assistance with the incident last week where a child was locked in a fireproof gun safe. The dispatchers went above and beyond to assure a positive outcome to the situation. The letter is posted on the wall on the dispatch floor. Good job Team.

A short video depicting a day in the life of a dispatcher was shared with the board. Commissioner McConnell stated that he appreciated seeing the video, as many do not know what the dispatcher's job entails.

- **Approval of Minutes:** Commissioner Howell moved to approve the minutes from the February 16th meeting as presented, Commissioner Mills second. All in favor, motion passed.
- **Financial Report:** The report was reviewed by the board noting that 44% of the year's revenue has been posted. The fees for the C.A.N. System were discussed with Director Moore stating that the Department of Emergency Services (Jackie Frey) has contributed a good portion of the fees to keep the alert system in our area.

Commissioner Howell made a motion to accept the financial report as stands. Commissioner Mills second, all in favor, motion passed.

- **Idaho Central Credit Union:** Director Moore shared that he had researched as requested by the board Idaho Central Credit Union as an option in moving the remaining funds from Columbia Bank in Twin Falls. He noted that that they are NCUA insured up to \$250,000. The board suggested that Director Moore start the process to move the remaining funds from Columbia Bank to Idaho Central Credit Union.

- **Fiscal Year 2017 Budget:** Director Moore stated he will be starting with the A Budget next week and is sure there will be many changes. A discussion entailed on options for employees with Costco, Air St. Luke's and Idaho Central Credit Union. Director Moore and Mariann will research and bring information back to the board.
- **Safelink Internet Amendment:** The lease from Safelink for the Hansen Tower that was presented at the previous meeting, has been returned for signatures. When available Commissioner McConnell will sign for return to Safelink.
- **Syringa Networks Lease-Salmon/Rogerson Site:** Syringa has agreed to a fee of \$25 a month utility fee. There is no fee for rent on the tower. After a short discussion it was suggested to pay for the whole year.
Commissioner Mills made a motion to pay Syringa Networks for the entire year's utility fee, Commissioner Howell second, all in favor. Motion carried.
- **Text 2 911 Update and Discussion:** Deputy Director Churchman shared that SIRCOMM had already received two 911 texts. A woman in Twin Falls who luckily provided her address because the cell carrier's GPS location was incorrect. The second call was a non-emergency Spanish Speaking Text 2 911 (which does not translate). Using Google translate along with a Spanish speaking dispatcher at SIRCOMM, we were able to work through the call. It was felt that Text 2 911 should be changed to Text to 911 to clear up the confusion on the correct numbers to dial.
- **Radio System Update:** It was noted that Teton Communications has been on site as well as an individual from Tait to work on the radio system. The use of I Phones instead of the radios for Agency heads ability to communicate is being implemented at this time. The cost for each phone is estimated to be \$54 per phone and coverage with the I Phone appears

to be much better than the radios. It has been suggested that the phones to be used should all be agency owned and not personal phones. Director Moore will be conducting a demonstration with the Fire/EMS Advisory Board at their meeting on March 17th here at SIRCOMM if anyone would like to attend.

- **Remodel/Addition for EOC/Training/Conference Room:** Mr. Craig has returned the packets to be forward to the lawyers for review. Upon completion the RFP will go out for bids.
- **National Telecommunications Week:** Deputy Director Churchman stated that the week of April 10th through the 16th is National Dispatchers Week and that she has been putting together packets and an appreciation dinner for the SIRCOMM Dispatchers. New T-Shirts were on the agenda, and the Board approved the purchase and asked Director Moore to check into other tokens of appreciation available for the staff through SIRCOMM. The Board would like to be notified when a date and time are set for the dinner and plan to attend.
- **Agency Updates: None**
- **Staff Report:** Director Moore shared that the second week of June the Bureau of Homeland Security Office of Emergency Communications has offered to come down and evaluate the SIRCOMM Center. There will be a two day Public Safety Communication Center Workshop to be held at the ISP office here in Jerome. There is no charge and Director Moore stated that it will be of good value to have our system assessed.

Deputy Director Churchman indicated that the CPR classes she was offering here at SIRCOMM have been a great success. Classes are full until October. It appears to be great for public relations. She has received many calls on doing the class for outside entities (Office of the Aging/Head Start/The High School); however, focus is on the monthly classes here for now.

There are eleven full time dispatchers, one trainee doing well, one just beginning training and two in background checks and one on hold.

The call volume stats were handed out and reviewed. 75% of all calls were for service.

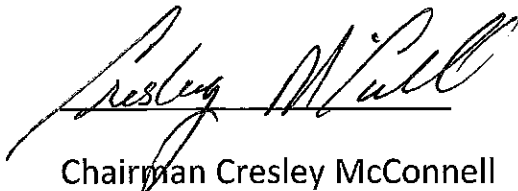
- **Executive Session if needed: None**

Commissioner Mills indicated that Paul Smith had been in contact with him regarding the roof on the Twin Falls Silo possibly in need of repair and also a request from White Cloud to place equipment on the tower. A discussion entailed and the board asked Director Moore to meet with the site owner, Mr. Paul Smith, in regards to the existing SIRCOMM contract on the Silo.

The issue of the GIS maintenance at SIRCOMM was addressed and Director Moore indicated that he had been in touch with GEO Com to possibly come in and clean up and update all of the files and work regionally with eight or nine counties on new mapping and GIS updates and possibly share the cost in the future. The Board also discussed the possible need for more tower sites to increase coverage as suggested by Teton Communications. This item will be researched for future discussion and suggestions.

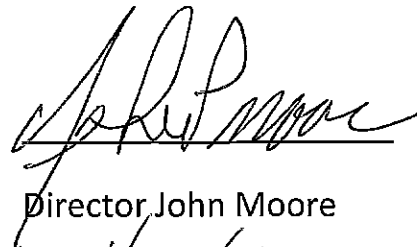
Next Meeting: April 19th, 2016, 1400hrs at SIRCOMM

Meeting adjourned at 1615hrs.


Chairman Cresley McConnell

04/27/2016

Date


Director John Moore

4/27/16

Date