

SIRCOMM Joint Powers Board Meeting
Meeting Minutes

February 22, 2013

Present: Gooding County Commissioner, Tom Faulkner
Lincoln County Commissioner, Cresley McConnell
Twin Falls County Commissioner, Leon Mills
Jerome County Commissioner, Charles Howell
SIRCOMM Director, John Moore
SIRCOMM Floor Supervisor, Angel Hunsaker
CPA, Susan Tenney
Mahlke Hunsaker & Co, Scott Hunsaker
Charles Ritter

Next meeting: Tentatively, April 2013

Meeting called to order at 1402hrs.

Commissioner Faulkner moved to amend the agenda to add to discussion the contract with Bellevue, Hailey & Sun Valley for dispatch services, and to move Scott Hunsaker to the top of the Agenda. Commissioner Howell seconded the motion. All in favor, motion carried.

I. SIRCOMM'S 2011/2012 Fiscal Year Audit

Scott Hunsaker conducted the audit and advised the books are in good order. The balance sheet shows that activity and accounts payable is up, and cash is up \$1/2 million from last year, which would cover about 9 months of expenses. Revenues are up about \$250,000. We have had an increase in assets of about \$780,000 and a loss of obsolete equipment. SIRCOMM has about \$4.5million in assets at the end of the year, mostly in a lot of new equipment, approximately \$1.4 million of that is available to be used. There is no debt in operating SIRCOMM; we have about \$1 million in cash flow. The Budget to Actual comparison looks good with favorable variances. The quality control over the financial aspect is favorable and strong, as the accountant, Susan Tenney, is a third party to SIRCOMM and all checks need 2 signatures. Overall, it is a good year and everything looks good financially.

Scott Hunsaker and Susan Tenney left the meeting.

II. Election of Chairman and Vice Chairman

Commissioner Mills suggested we move up the election of Chairman and Vice Chairman. Commissioner Faulkner nominated Commissioner Charles Howell for Chairman. Commissioner Mills seconded the motion. Commissioner Faulkner motioned to cease nominations. Unanimous decision, all in favor, motions carried.

Commissioner Howell nominated Commissioner Mills for Vice Chairman. Commissioner Faulkner seconded the motion. All in favor, motion carried.

III. Public Comment

None

IV. Correspondence

Nokia offered \$2,000.00 for mapping information. It was decided that Director Moore would negotiate a different amount that would cover the cost of putting the data together and to wait for the GIS position to be filled so everything could be updated and correct.

V. Approval of minutes for January 2013 meeting

Commissioner Faulkner motioned to approve the minutes for the January 2013 meeting. Commissioner Howell seconded the motion. All in favor, motion carried.

VI. Approval of financial report

It was noted that the telephone expenses are up. Director Moore advised that this was due to the use of Language Line to interpret foreign languages, and that this amount depends on the usage and it varies each month. It was also noted that we are over budget on background investigations. Director Moore advised this was due to the increase in applicants as we attempt to fill the new positions.

Commissioner Faulkner motioned to approve the financial report. Commissioner Mills seconded the motion. All in favor, motion carried.

VII. Security system update

Director Moore went to add new key cards for the front gate, and discovered the motherboard for the security system had crashed (it was installed in 1993). A new system was bought for \$19,000. The new security system is a server instead of a p.c.

VIII. Radio Console update

Installation has begun for the new radio consoles. There have been a couple of hiccups and they are not live yet.

IX. Logging recorder replacement

It was discovered that the current logging recorder (which is 5 years old) will not accept the new radio console system due to equipment issues. Director Moore looked at two different logging systems and we will stay with the current brand so that any archive data can be retrieved. A new logging recorder for approximately \$24,000. This should go live in about 2 weeks.

X. Twin Falls Tower Discussion

Commissioner Mills and the other Twin Falls County Commissioners feel they should not bear the expense to move the tower. The tower is becoming unsafe and they are concerned about it falling over, the guide wires are loose and pulling on the structure of the building. Commissioner Mills is unable to find anyone to tighten them. White Could refused to tighten them as it was unsafe. Commissioner Mills advised the Historical Society would not allow a new tower on the building. Commissioner Mills advised moving the tower 6 blocks, over by The Depot Grill, will put the tower about 100 feet higher, so the quality of coverage should remain as it is or better.

Director Moore informed the Board that the communication tower cannot just be moved as there are communication concerns in the canyon as well as the area around the City of Twin Falls that will be affected. An engineering study will need to be done before hand so that any radio

communication issues are identified and a solution found before microwave system and radio equipment is moved.

Commissioner Mills made a motion to move forward with starting the studies and process of moving the tower. Commissioner Howell seconded the motion. All in favor, motion carried.

XI. Emergency Alert System

Director Moore requested to table this topic until next the meeting.

XII. Magic Valley Bank Signature Cards

Commissioner Howell made a motion to update Magic Valley Bank signature cards with the current board members. Commissioner Faulkner seconded the motion. All in favor, motion carried.

XIII. AT&T lease agreement addendum for Jerome Tower

AT&T will be upgrading their equipment and adding 3 more antennas on the Jerome Tower site. This will put the tower at 91% capacity and Director Moore stated that no more additions to the tower be added. Director Moore advised the current rent for AT&T is \$1,060 for 9 antennas, which equals about \$117.77 per antenna. \$117.77 will be charged for each new antenna, which will put their new rent at \$1413.33. Commissioner Faulkner moved to approve for the chairman to sign the lease agreement. Commissioner Mills seconded the motion. Commissioner Faulkner amended this motion to include all other tower sites as well as they come up. Commissioner Mills seconded the motion. All in favor, motion carried.

XIV. Contract for non-emergency dispatch services for Bellevue, Hailey and Sun Valley

Ned Williams, the attorney for the three cities, agreed to the contract and will present it to the city councils (Bellevue, Hailey and Sun Valley) for approval. Contract was received on 2/21/13. There was discussion regarding the 3 cities, they are paying for their own equipment to be put in place to communicate with SIRCOMM. There will be approximately \$15,000-\$20,000 annual profit for SIRCOMM by taking them on and it is a one year contract. Commissioner Mills was opposed, all others approved.

XV. Executive Session 67-2345 1 F – discuss with JPB conversation with Legal Counsel reference Sole Source Resolution

Vice Chairman Howell moves that the board enter into executive session at 1515hrs to discuss information the Director needs to pass along from legal counsel reference Sole Source.

Executive session ended at 1520hrs.

XVI. Resolution for Sole Source Vendor for 911 phone system upgrade

Commissioner Faulkner made the motion to adopt resolution 2013-01. Commissioner McConnell seconded. All in favor, motion carried.

XVII. Next meeting date is tentatively scheduled for April, 2013

Meeting adjourned at 1535hrs.

Charles M. Howell

Charles Howell---Chairman
Joint Powers Board

5/27/13
Date

John Moore

John Moore-----Director
SIRCOMM

5/27/13
Date