

**SIRCOMM**

**Joint Powers Board Meeting**

**September 16th, 2016**

**SIRCOMM Conf. Room**

**911 E Ave. H Jerome, ID 83338**

Those in attendance:

Commissioner Howell-Jerome County

Commissioner Bolduc-Gooding County

Commissioner McConnell-Lincoln County

Director Moore-Director SIRCOMM

Kristy Churchman, Deputy Director-SIRCOMM

Mariann Schiewe-Admin. SIRCOMM

Capt. Brent Hilliard-Twin Falls Sheriff's Office

Capt. Tim Miller-Twin Falls Sheriff's Office

Diane Barclay-EIS

**Commissioner McConnell called the meeting to order at 1400 hours**

**Commissioner Bolduc moved to amend the agenda to move Item seven to item one and item nine to item two. Commissioner McConnell second, all in favor, motion carried.**

- **Approval of 2016/2017 "A" Budget and Pay Classification:**

Deputy Director Churchman went over the previously discussed pay classification requirements and pay structure beginning in the 2016/2017 fiscal year. It was noted that the new SIRCOMM pay classifications match the pay scale certificate requirements at P.O. S.T. SIRCOMM has now set in place required certification necessary to advance up the pay scale ladder from entry level up.

**Commissioner Bolduc made a motion to approve the new 2016/2017 "A" Budget and the new pay classification as presented. Commissioner McConnell second. All in favor, motion passed.**

- **EIS CAD and RMS Discussion:**

Director Moore stated that SIRCOMM appeared to be at a standstill with EIS regarding the CAD system and that current issues involving the Twin Falls Sheriff's office were shared with those present. It was noted that the list of repairs presented to EIS had not been completed by the set deadline met. Deputy Director Churchman acknowledged that EIS had been working on specific issues, however there were still three issues from the original action plan that had not been addressed, and one being the ability to verify addresses.

Diane Barclay from EIS acknowledged that EIS was still working on several support tickets, two for sure, however she felt that there would always be new issues regardless of what CAD system a center chose to use. She felt that EIS had been working through many issues, finding that some were work station issues and not CAD issues. Director Moore stated that station two computer had been completely replaced due to the fatal error message it had been receiving and that he had not been made aware of any further problems regarding the fatal error message on that station. The Deputy Director also questioned why, if SIRCOMM and Twin Falls County are both using EIS, why she could retrieve information that Captain Miller could not? Director Moore firmly stated that these issues need to be resolved today or a new CAD system would be sought out.

Ms. Barclay stated that EIS had originally received twelve (12) support requests and that she was only aware of two that had not been resolved and those may be resolved when the new downloads go live. However, re reiterated, that they cannot be tested until the system goes live with the new downloads and that each dispatcher will need 3 to 6 hours of training on all of the new features before they will have the ability to utilize the new and updated features. She requested that SIRCOMM move into this phase of adjustment that will allow the full overview of the system and repair request, movable forms, mapping 5-1 calls will only appear when the system goes live.

Commissioner Howell questioned if there had been a communication breakdown between SIRCOMM & EIS? The board had requested EIS be represented at this meeting and he was made aware that Ms. Barclay had been notified at noon today of this meeting at 2:00, even though both Adam and David made it clear they would not be attending long ago. If she had been appointed the SIRCOMM rep., why did she not know what was happening? Commissioner McConnell

questioned as to why the new system had not been put into play. What was the hold up and why was progress being made? Was it really just a communication breakdown?

Ms. Barclay stated that EIS has tested the new version on larger dispatch centers with great success; however, the dispatchers must be retrained before it can go out on the floor.

Once again, the question surfaced as to why they had not moved forward and Ms. Barclay stated that EIS was just waiting for the go ahead and had yet to be cleared to go live here SIRCOMM.

Captain Hilliard asked if the CAD System they were using at the Twin Falls County Sheriffs' office was the same as SIRCOMM's and Ms. Barclay stated it was the same just as newer version.

A discussion entailed regarding the issues, repairs, deadlines and updates. It was stated by Commissioner Bolduc, that it appeared that unless SIRCOMM moved into the live download that it would be impossible to see exactly where EIS stands regarding many of the issues that they state they have addressed without SIRCOMM doing their part on moving forward with the live download. Director Moore questioned that was testing the program only available with the live program up and running, "a real time test", and Ms. Barclay stated it was and the program was ready to go, just waiting for the go ahead from SIRCOMM. She noted that all of the issues had been identified and addressed however, there were two issues that cannot be verified until they go live here at SIRCOMM. Commissioner Howell enquired as to the current status of the EIS CAD system and Ms. Barclay stated they were ready to move forward. Commissioner McConnell agreed it was necessary to decide if SIRCOMM was moving forward with EIS or changing systems and Commissioner Bolduc suggested it was time to download the new update and move forward. Commissioner questioned as to why it seemed that SIRCOMM has had so many issues? Was this common with all CAD systems? Ms. Barclay stated that SIRCOMM issues were not overwhelming, just of the norm and all have been addressed and EIS is working to resolve the two outstanding repair tickets that were on the list. The board inquired as to what the next step would be and Ms. Barclay stated that she was ready to begin training with the dispatchers on the new system and that the training should take about a three to six hours. She felt the training could be completed in one month.

Commissioner Howell shared that he felt that it was time to move forward in finding a solution and that this seemed the way the board feels it should go. Ms. Barclay stated she would offer the support necessary and that EIS was always open for suggestions. The commissioners instructed Director Moore and Deputy Director Churchman to move forward with EIS downloads and training as soon as possible.

- **Approval of the minutes:**

**Commissioner Bolduc made a motion to approve the minutes from the August 2016 meeting. Commissioner McConnell second. All in favor, motion passed.**

- **Correspondence: None**
- **Financial Report:**

After a short review and discussion **Commissioner Howell made a motion to accept the financial report. Commissioner Bolduc second. All in favor, motion stands.**

- **Filer Mutual Telephone-Hansen Tower Site Lease:**

Director Moore shared that Filer Mutual has inquired about leasing space on the SIRCOMM Tower at the Hansen site. He felt it would be appropriate to rent the space for \$300.00 a month and then as their numbers went up rent could be raised if necessary.

**Commissioner Howell made a motion to approve the space rental on the Hansen Tower of \$300 per month. Commissioner Bolduc second. All in favor, motion passed.**

- **Request from Twin Falls County Planning & Zoning-Equipment Loan:**

Director Moore noted that he had a request from Twin Falls Planning & Zoning to borrow some mapping equipment that was currently not in use here at SIRCOMM and the board agreed it would be a good gesture. Commissioner Howell

suggested writing up an agreement for usage and when paperwork was in order move forward.

**Commissioner Howell moved to give the chairman the authority to sign the lease when completed. Commissioner Bolduc second, all in favor, motion passed.**

- **2017 IPSCC Grant Award:**

It was shared by Director Moore that SIRCOMM had been granted \$260,000 for the mapping project for accurate GPS with extra data where every house and business will have a point. There will be better direction for cell phone locations when finished. The information will be shared with all four counties building and zoning departments when complete.

- **20<sup>th</sup> Year SIRCOMM Celebration:**

It was noted that 135-140 invitations had been sent out and Commissioner McConnell was invited to be the first guest speaker at 5:00 pm on the day of the event followed by others who have been invited to speak. Deputy Director Churchman will give tours to guests and she has agreed to do the article for the newspaper. Everything appears to be coming together and Director Moore felt 200 guests should be expected.

- **Staff Reports:**

Interviews were scheduled for Monday and that the candidates that pass will move immediately into background check, hopefully getting them into training ahead of schedule.

**Open Comment: None**

**Executive Session:**

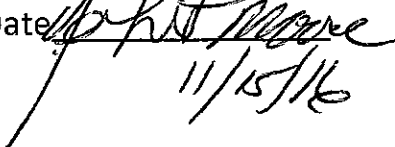
**Next Meeting: October 18th at 1300 hours at SIRCOMM**

Meeting adjourned at 1630hrs.

  
Chairman Cresley McConnell

Date 11/15/2016

Director John Moore

Date   
11/15/16