

SIRCOMM JOINT POWERS BOARD

May 12 22, 2020

SIRCOMM Conference Room

911 E Ave H

Jerome, ID 83338

Those in attendance:

- Commissioner Jack Johnson, TWF County-Conference Line
- Commissioner Rebecca Wood, Lincoln County-Conference Line
- Commissioner Charlie Howell, Jerome County
- Mark Bolduc, Gooding County-Conference Line
- Brett Reid, SIRCOMM
- Mariann Schiewe-SIRCOMM
- Kristy Churchman, SIRCOMM
- Dan Hall, JPD-Conference Line
- Susan Tenny, SIRCOMM CPA-Conference Line
- Jackie Frey, TWF Co OEM-Conference Line
- Kirt Naylor, SIRCOMM Legal-Conference Line
- Tyler Williams, SIRCOMM Legal-Conference Line

Meeting called to order 1333 hrs.

- 1. Public Comment: None**
- 2. Correspondence: None**
- 3. Current Fiscal Statement/Invoices Presented for Payment:**

A motion was made by Commissioner Wood to approve payment of invoices as presented for the "B" Budget in the amount of \$42,798.99. Commissioner Bolduc second, all in favor, motion carried.

A motion was made by Commissioner Johnson approve payment of invoices as presented for the "A" Budget in the amount of \$16,866.99. Commissioner Bolduc second, all in favor, motion carried.

4. Approval of the minutes from April 22, 2020:

Commissioner Bolduc made a motion to accept the minutes as presented from April 22, 2020 as presented, second by Commissioner Howell, all in favor, motion carried.

5. White Cloud Updated: Director Reid

- Billable hours invoice presented for payment in the amount of \$17,500.00.
- Installed two new Channels for the Stancil. Not part of original quote, but a necessity at SIRCOMM.
- SCADA System will be implemented next week once Ben has the server set up.
- Reviewing FCC License changes/implementations
- Reviewed AT&T Equipment & Structural Changes at the Tower Sites

- Final Report, recommendations and proposal to be presented at JPB Meeting on May 20th to be made available on ZOOM. In person attendance by invitation only to stay within the governors meeting guidelines. Report will be repeated if necessary when COVID guidelines are lifted.

6. Center Update: Director Reid

- (a.) LEA Meeting on May 6th, committee requested information on FCC Licensing Investigation and resolution. SIRCOMM legal and Commissioner Wood requesting information in writing from the FCC and will pass that information on to Chief Hall.
- (b.) Supplemental insurance policy with AFLAC being offered to the staff. Possible group cafeteria rate, employee pay, very limited interest at this time.
- (c.) Document Destruction list reviewed (9 Boxes listed to be shredded all within guidelines provided by legal.

A motion was made by Commissioner Bolduc to approve destruction of nine boxes of documents listed. Second by Commissioner Johnson, all in favor, motion carried.

- Zuercher annual maintenance/software agreement in the amount of \$46,000.00. Legal requested more information on contract difference on the original contract. Itemized list to be sent to legal. Mobile CAD's for LEA/Mapping add to the extra fees.
- UPS maintenance contract up for renewal. 1 year and 3 year plan presented. Board requested the 3 year plan renewal.
- Insurance will increase \$4680 per month beginning June 1.
- Personnel evaluations/professional development plans/training plan to move forward at SIRCOMM.

7. Center Report: Deputy Director Churchman

- Dispatch has 13 full-time/4 part-time/2 full time trainees on the floor/1 part-time in training.
- Trainees will have review/evaluations this week. If both pass that will bring full time staff to 15. 1 shy of a full staff.
- 2 positions for shift supervisors to open/2 letters of intent received/Interviews next week.

8. Tower Site Agreement/Update: SIRCOMM Legal Tyler Williams

- **Legal counsel reported that tower lease/licensing agreements negotiations are ongoing.**
- White Cloud assisting on structure analysis/equipment/engineering reports as they become available. Legal and the Director suggested entering into a professional agreement with the White Cloud Technical Team to continue to assist with the necessary support necessary for future tower negotiations.

The JPB was in agreement with this suggestion, and asked that a proposal be drawn up by SIRCOMM Legal to be considered at the next meeting.

- 9. "A" Budget Discussion:** After a short discussion. It was suggested to table and discuss at the next meeting when everyone can be present. All in agreement, item tabled

10. LEA Report/Update: Chief Hall requested that this item be combined with item 11.

11. JPB Agreement/Proposal/MOU Regarding Agency Participation: SIRCOMM Legal

Commissioner Johnson made a motion to allow LEA representation on the board with full voting rights on the A & B Budget. No Second. Motion failed.

Commissioner Wood made a motion to allow the JPA be amended to include the JPB Law Enforcement representative voting rights consistent with any existing Management Control Agreements (and IDAPA rules authorizing that agreement) executed between SIRCOMM and individual criminal justice agencies. Commissioner Howell second.

Roll Call Vote taken:

Commissioner Howell-Aye. Commissioner Bolduc-Yes. Commissioner Wood-Yes.
Commissioner Johnson-Yes.

12. Old Business: Education Reimbursement Incentive: Draft included in today's meeting packet.- The Deputy Director would like to add this item as an action item to the agenda for the next meeting.

13. Next Meeting Date: May 20th, 2020 1400hrs JCSO Training Room Limited seating-Invitation Only Others invited to participate via ZOOM.

14. Executive Session: Board moved into executive session at 1529hrs:


A motion was made by Commissioner Wood to move into executive session at 15:29 Pursuant to Idaho code Idaho Code 74-206 (1) (a) & (b) Consider Personnel Matters. Commissioner Howell second.

Roll Call Vote taken: Commissioner Howell-Aye. Commissioner Bolduc-Yes. Commissioner Wood-Yes. Commissioner Johnson-Absent

The Board came out of executive session at 1545hrs.

Commissioner Bolduc made a motion to approve a one-time stipend for the fiscal year 2019/2020 for Deputy Director Churchman in the amount of \$2534.00 based upon her responsibilities as acting Director in Director Reid's absence and tenure. Commissioner Bolduc second, all in favor, motion passed.

VICE CHAIRMAN
Chairman ~~Commissioner Wood~~


Date 5-27-2020

Director Brett Reid


Date 5-27-2020