

SIRCOMM JOINT POWERS BOARD

August 23, 2018

SIRCOMM Conf. Room

911 E Ave. H

Jerome, ID 83338

Those in attendance:

Commissioner Jack Johnson, Twin Falls County
Commissioner Mark Bolduc, Gooding County
Commissioner Charlie Howell, Jerome County
Mariann Schiewe, Admin., SIRCOMM
Matthew Dorsey, Deputy Director SIRCOMM
Chief Jeremy Presnell, Jerome City Fire
Hope Lindsey, Director SIRCOMM
Chief Casey Kelly, Shoshone Fire
Susan Tenney, CPA
Cameron Dirks, Rock Creek Fire
Stacey Thomas, Rock Creek Fire
Jackie Frey, TWCO EM

Meeting called to order 0900 hrs.

- 1. Public Comment: None**
- 2. Correspondence: None**
- 3. Invoices presented for payment:**

Commissioner Johnson made a motion to approve the invoices for payment in the amount of \$141,479.00. Commissioner Bolduc second, all in favor, motion carried.

- 4. Approval of the Minutes from August 7th**

A motion was made by Commissioner Johnson to approve the minutes from August 7th. Second by Commissioner Bolduc, all in favor, motion carried.

- 5. Approval of Uninterruptible Power Supply (UPS) Systems for Tower Sites:**

The Director shared that the current UPS (Uninterruptible Power Supply) was due to be replaced at the Tower sites and to do so would be a cost of \$6695.00 for the

six needed units and that they should be upgraded and replaced every 5-7 years, with several of the current systems overdue for replacement.

A motion was made by Commissioner Johnson to approve funds in the amount of \$6695.00 to replace the current UPS systems at the six Tower Sites. Second, Commissioner Bolduc, all in favor, motion carried.

6. Approval of AT&T Lease Agreement: The Director advised that she did not have the final contract as it has not come back from AT&T. She stated that Todd (Cell Site Support Services, LLC) was working with Naylor/Hales at this time. Commissioner Bolduc stated that there had been some confusion on our legal team's part as to the role and qualifications of Cell Site Support Services. After a brief discussion with explanations from Commissioner Bolduc, Naylor & Hale is giving Todd the information requested and Todd is moving forward with the new AT&T leases and all other Tower Leases for SIRCOMM.

The Board felt that they would like to see the lease before approving it.

A motion was made by Commissioner Johnson to table the Approval of the AT&T Lease until the next meeting or when the lease is available pending final approval. Second, Commissioner Bolduc, all in favor, motion carried.

7. 2018/2019 SIRCOMM "B" Budget: Updated information was handed out regarding the "B" Budget with the Director asking the Board if line item for the addition of a Conference/Training Room should be added to the next year's budget.

Director Lindsey stated that she would like to add one new line item for quality assurance personnel either in this budget year or the next. She went on to explain how this would benefit the center and that it would take up to 29hrs per week based on our call volume to meet minimum QA standards for evaluations.

Commissioner Johnson asked if that would be an "A" budget item or a "B" budget item, to which the Director replied it would be "B" budget item as they would not work on the floor as a dispatcher. Their job would be to review calls for quality assurance purposes to bring into focus where improvements need to be made. The Commissioners went on to share that they felt with all that was going on, it may be best to wait and put that into the next budget year. The discussion continued with explanations for changes in the line item numbers for the CAD System, Capital Improvements and the GIS.

Commissioner Johnson asked if any grant funds were on the radar to which the Director shared that with the past grants received and money available to SIRCOMM

that she feels chances of receiving grant money is very slim. Commissioner Johnson asked Jackie Frey from the Twin Falls CO. Office of Emergency Services her opinion on the possibility of grant money for SIRCOMM and she shared that it has become difficult for many and the requirements from the state and federal grantors are extremely difficult to meet. However, she did encourage the Director to look into any grants that SIRCOMM may possibly qualify for and pursue them if the criteria can be met.

A motion was made by Commissioner Johnson to approve the proposed 2018/2019 "B" Budget in the amount of \$2,836,534.00. Second, Commissioner Bolduc, all in favor, motion carried.

8. Center Report: Director Lindsey shared that Zuercher had been on site last week and that three CADS have been installed and the data conversion was complete. This will give the dispatchers a chance to go in and tryout the new system on their down time. The Director stated that she is still working with several agencies for needed information to be put directly into the new system and that seems to be ongoing.

On the frequency and radio report it was stated that the city of Twin Falls had been notified that they have been operating on the frequency dedicated for medical call use only, and that Kathy Markus from the city had stated that they were in the process of rectifying this issue before our new frequencies are put in to action so as not to have to reprogram the radios.

Reporting on the Geo Com Mapping Project, the Director stated that it is still not up and running as promised and that she had met with a Geo Com rep at the conference in Las Vegas and was informed that our account representative for the project had been let go and a new rep has been put into place. A completion date is still not available however a conference call is scheduled for today.

The Director stated that APCO convention in Las Vegas was extremely informative and that she had applied for a position on the PSAP committee that works with POST and 911 dispatch centers. Any meetings she attends will be reimbursed including the APCO Conference in Las Vegas hotel room with the exception of \$64 dollars. It was also noted that the SIRCOMM vehicle was still not running well and a loaner was provided by Con Paulos for the trip to Las Vegas.

The Director shared that she had sent out an email out to all dispatchers regarding a self-evaluation and personal development form to be filled out. She and the Deputy Director will be meeting with each dispatcher individually to go over and assess their performance and progress and discuss what they feel they need from the staff to improve and what changes/improvements they would like to see at SIRCOMM and

how they are willing to make this happen. This is the first self-evaluation here and it will be a good starting point.

Commissioner Bolduc asked the Director that in attending the APCO Convention and seeing all of the new information, where did she feel SIRCOMM was at the present time, to which she stated we are way behind but making progress. A lot of it has to do with NexGen 911. Some of the big cities have camera technology that allows dispatchers to see exactly what is going on with car accidents, fires live, thus changing how they dispatch calls. The issues of funding for the new technology along with training and job descriptions all come into play. She stated there are huge changes coming down the pike for 911 dispatch centers. The Director stated that there was a big presentation on mindfulness regarding everyday stress for dispatchers and several studies underway proving the reality of PTSD for dispatchers. It was shared that there are resources available on coping techniques out there for those who want it for their centers.

The Deputy Director shared that he, Mariann and several dispatchers and his daughter participated in Jerome City Fire's "Stop the Bleed" 5K Event and the Car Show held in the city park. There was excellent participation. It was stated that SIRCOMM had been invited to participate in the "Safe-Kids" event hosted by St. Luke's, to be held at Con Paulos Sept. 8th and also the Hispanic Heritage Event here in Jerome Sept. 15th.

Deputy Director Dorsey stated that the three new hires were in classroom training and had been doing ride alongs with Law Enforcement, Fire and the Magic Valley Paramedics as part of their training and would be on the floor with their individual trainers September 1st. He shared that we are currently at 16 dispatchers, noting that we were at 8 in January. So slowly but surely we are making progress.

It was also noted that Senator Crapo's Office had called to set up a tour of the center for the 29th.

Commissioner Bolduc shared that his county was in the process of gathering information for a low to moderate income grant and ran into a road block regarding addressing information in Gooding County Region Four. He called over and explained to Matt what was needed; Brian was able to go into the system and in an hour had a spread sheet with the appropriate information for Region Four. Just a note of thanks to Brian, and a heads up as to what is available here at SIRCOMM.

After a short discussion it was agreed to meet the second and the fourth Thursdays of the month at 0900hrs.

Meeting Adjourned 0951

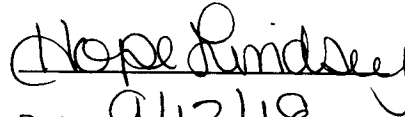
Next Meeting: September 13, 2018

Chairman Mark Bolduc

Director Hope Lindsey



Date 9/13/18



Date 9/13/18