

SIRCOMM JOINT POWERS BOARD

July 24, 2018

SIRCOMM Conf. Room

911 E Ave. H

Jerome, ID 83338

Those in attendance:

Commissioner Charlie Howell, Jerome County

Commissioner Mark Bolduc, Gooding County

Rebecca Wood, Lincoln County

Susan Tenney, CPA

Hope Lindsey, Director SIRCOMM

Mariann Schiewe, Admin., SIRCOMM

Matthew Dorsey, Deputy Director SIRCOMM

Chief Dan Hall, Jerome City PD

Meeting called to order 08:00 hrs.

A motion was made by Commissioner Howell to amend the agenda to address the emergency radio situation. Second by Commissioner Wood, all in favor, motion carried.

Deputy Director Dorsey stated that there had been extreme radio static over the last few days and as issues were called in Sean had been able to resync the system until yesterday. Sean reached out to the manufacturer, Microwave Networks out of Texas, for assistance and it was discovered that some of the issues were due to an issue on the installation as a part for the system that was sent to Teton Communications for installation, had never been installed and they had never been called back to complete the project. This is just one of four issues being addressed at this time. A representative is being sent out with the parts needed out to work on the system as soon as possible. The Director shared that she had been notified that there were parts of our microwave system they had been sent to Teton Communications. Teton Communications had not notified us that they had any additional equipment of Sircomm's.

Sean has asked that the Board be brought up to speed as the law channels have had to be reset daily and that vendors here do not have the part necessary and that the manufacturer has been brought into correct the issue.

Commissioner Bolduc stated that he had been in touch with Sean over the last few days and they had agreed on the best path to get the system up and running

properly. He also asked for a list of what needed to be done prioritized and a cost estimate along with a time frame for completion from Mr. Hugi and Sean and hoped to have that by next week. As issues come up the priority's change and will be addressed as they arrive.

The Director stated that she would send emails out keeping the board updated on the progress.

- **SIRCOMM 2018/2019 Budget:**

Commissioner Bolduc moved onto to the "A" budget for the next fiscal year. Susan Tenney, the SIRCOMM CPA, shared what the carryover from the previous year was and the true numbers necessary for the budget. The shortage had been due to the large amount of overtime and PTO payouts due to the staffing shortage and should improve as the staffing levels go up.

The Director handed out the suggested budget for the upcoming year with one addition position and a 3% COLA pay increase and then a budget with the Deputy Director on the 50/50 or a 75/25 split for his salary. She asked for direction from the board on the direction they wanted to take. Upon discussion from the board and reviewing the deputy director's job tasks, it was determined that 25% of the deputy director's salary should come from the A Budget, and the remaining from the B Budget. It was also noted that the three new hires would not start until next week, but their anticipated cost in benefits had been updated.

Commissioner Wood asked for clarification on the anticipated revenue and requested numbers. Ms. Tenney went over the suggested formulas with the true numbers for the positions estimated in the coming year. She also asked for the number with a 1% and a 2% raise. The Director ran the numbers and those numbers were reviewed. Commissioner Bolduc asked how many positions it would take to have a full staff, to which he replied 17. The Commissioners agreed budgeting for one extra position was more feasible for the counties than budgeting for two open positions. All three commissioners agreed that adding one position as opposed to the two proposed positions would be acceptable to their counties. The Deputy Director was questioned regarding four dispatchers on the floor versus three on the floor and the added stress and frustration. He added with sixteen positions filled the four on the floor would be possible. During the summer one hundred deadly days and the bad winter storms, the four on the floor is better for all involved. Commissioner Howell asked what the time frame would be to get more dispatchers trained to

which the answer was six to eight months once we open post an opening for the positions and trainers become available. The Board asked as to how many are currently in training. The numbers are two currently ready to move new positions, with three new hires beginning on July 30th.

After reworking the numbers, the Board agreed to the proposal for one extra open position and the 3% COLA factored in for the 2018/2019 budget year with the total requested from the counties being \$888,931.00.

A lengthy discussion entailed with the final numbers for monies requested in County Contributions for dispatch wages being determined by the percentage of "Calls for Service" to each County divided by that percentage. Gooding County had 17,570 calls for 18.58% of the calls for an increase of \$12,314.83. Jerome County had 26,660 calls for 28.20% of the calls for an increase of \$18,690.96. Lincoln County had 6,258 calls for 6.62% of the calls with an increase of \$4,384.74 and Twin Falls had 44,057 calls for 46.60% of the calls for an increase of \$30,886.48.

The final numbers are: Gooding County- \$155,021.00, Jerome County- \$261,278.00, Lincoln County-\$76,516.00, Twin Falls County-\$888,931.00.

A motion was made by Commissioner Wood to accept the "A" budget for the 2018/2019 budget year as presented for one million ninety nine thousand four hundred and twenty nine dollars and twenty five cents. Commissioner Howell second, all in favor, motion stands.

- **Proposed "B" SIRCOMM Budget for the 2018/2019 Budget Year:**

Commissioner Bolduc stated that he had clarified with Hope the funds remaining in the Capital Expense Fund was \$281,308.00 and the Radio Maintenance was \$191,500.00 for this budget year to cover the current projects.

The Director handed copies of past budgets for comparison and stated that the accountant had shared data from the past few years, and they came to an average for the anticipated income. She went over the new proposed budget line item by line item sharing information on upcoming projects and proposals justifying the numbers. Projects included the new CAD, floor console design changes the need for a new recorder and IT support necessary to perform necessary changes. She also noted that she and the accountant have combined many line items to simplify the budget and to eliminate the redundant budget lines. Any increases requested from last year's numbers were explained and the combination of the multiple line items previously used changed for simplification of bookkeeping purposes. The Director

shared current quotes being presented on projects with the board on upcoming projects and where they fit into the budget.

The state of the SIRCOMM vehicle was discussed along with the estimated increase in training fees due to the new POST requirements, professional services, and ongoing projects for a preliminary estimate was determined.

Following the line by line presentation, a question/answer discussion entailed with the all present.

Commissioner Bolduc excused himself to attend a funeral, and the discussion continued. Commissioner Wood asked about the payroll for the dispatchers coming out of the "A" Budget only, to which Commissioner Howell stated that it was due to state legislation.

The Director shared the possibility of getting a used modular on site for training classes and meetings and a space during the remodeling.

Commissioner Howell asked the Director to update the "B" budget with the discussed items being assigned properly and the real numbers being brought to the board for the proposed "B' Budget.


The Board asked that the discussion on the "B" budget be continued at the next meeting on August 7th at 0900 hrs.

Meeting Adjourned 0935

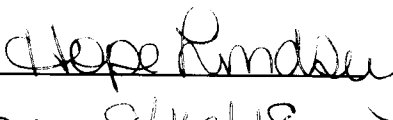
Next Meeting: August 7th, 2018 0900hrs

Chairman Mark Bolduc

Director Hope Lindsey



Date 8/6/18



Date 8/10/18