

SIRCOMM

Emergency Joint Powers Board Meeting

December 5, 2017

SIRCOMM Conf. Room

911 E Ave. H, Jerome, ID 83338

Those in attendance:

Commissioner Bolduc-Gooding County
Commissioner Cresley McConnell-Lincoln County
Commissioner Charlie Howell-Jerome County
Commissioner Jack Johnson-Twin Falls County
Deputy Director Hope Lindsey
Chief Casey Kelley-Shoshone Fire
Rene Rodriguez-Lincoln County Sheriff
Robert Hugi-Initial Point Group
Steve Phillips-Under Sheriff, Lincoln County
Jackie Frey-TFCO Emer. Services
Mariann Schiewe-Admin. SIRCOMM

Commissioner Bolduc called the meeting to order at 1400 hours

Commissioner McConnell made a motion to amend the agenda, moving item eight (8) to item one. Commissioner Johnson second.

Commissioner Johnson made a motion to go into executive session Idaho Code 74-206 (1) (a) Commissioner McConnell second. Roll call vote taken, all in favor, motion carried.

The Board went into executive session at 1405.

The Board came out of executive session at 1429.

Commissioner Johnson made a motion to appoint Hope Lindsey as the Director of Sircomm, Commissioner McConnell second, all in favor, motion carried.

It was noted that in the executive session that the board had agreed that the withdrawal of the remaining interested party left the position open to Ms. Lindsey.

1. **None.**
2. **Correspondence:** It was brought to the Board's attention that each county would be receiving a check from the Idaho Associations of Counties with a check from a settlement regarding the lawsuit with TracFone Wireless. Monies received are for 911 Fees and should be sent to SIRCOMM. It was also shared by Commissioner's Bolduc, Johnson and McConnell that the checks received were made out to the County Commissioners.
3. **Current Fiscal Statement/Invoices Presented for Payment:** It was noted that the accountant will attend the next meeting on December 19 with the current fiscal statement and Invoices for payment. She will also be available to answer any questions the board may have for her.
4. **Approval of the Minutes from November 21st:**
Commissioner McConnell moved to accept the minutes as presented.
Second by Commissioner Howell, all in favor, motion carried.
5. **Third Party Assessment Update-Robert Hugi:**
Mr. Hugi introduced himself and shared about his background in radio technology. He shared his findings thus far at the SIRCOMM Tower sites and noted that he would be on site Friday and Saturday to continue the process. He suggested to the Board that a life cycle replacement program be put into play rather than waiting for equipment failure and then replacing. He noted that he was still researching the radio frequency information and stated that the repairs and updates will be done in three phases: Internal Repairs, Cables at tower sites, sealing doors & painting. Commissioner McConnell shared that he understood that Teton Communications had stated that they were responsible for some of the items on the list and that they would do the work. Mr. Hugi stated that he would touch bases with them and move forward in getting the work done and that he wanted to get an assessment on the Sunset Tower before beginning the repairs. Commissioner Johnson asked if he had been to the

Twin Falls Silo, to which Mr. Hugi stated that was also on the list and would like to have an overall assessment by Christmas. Commissioner Howell asked about the frequency licensing and service to do so, to which Mr. Hugi stated that he would like to take over that responsibility as he understands the issue inside and out and does this on a regular basis.

6. Teton Communication: Conference Call w/Mr. Hafla:

Mr. Hafla shared his concern regarding an outstanding invoice for the AVTEC agreement with SIRCOMM from August. Director Lindsey shared that she had been in contact with the people at AVTEC and felt that she had discovered many discrepancies regarding charges and updates. After a short discussion and several questions on the software and options available directly from AVTEC and working with SIRCOMM's IT personnel, the issue was tabled until research and follow up could be completed. Mr. Hafla stated that he felt the confidence level with SIRCOMM had changed. He also stated that Teton would take care of the issues at the Hagerman Tower Site that were discussed at the previous board meeting. The Board thanked Mr. Hafla for his input and concern and noted that a continuance will be added to the next meeting's agenda. The conference call was ended.

A discussion on the entailed and Commissioner Johnson asked what options were available and the possible cost. Director Lindsey shared she felt SIRCOMM's I. T. consultant, Ben Stephenson, was a good fit and Mr. Hugi suggested a radio tech on site would be to SIRCOMM's advantage in solving many of the issues that come up on a daily basis and that the two could work together on the AVTEC as well as other specialized programs used on site & off. The board agreed that an onsite radio tech would also provide a better infra structure with the agency's served by SIRCOMM and the shop offered a great base station for an on staff technician.

Commissioner McConnell shared that he was not aware of the many issues with the SIRCOMM system. Mr. Hugi stated that some of the issues were due to old repeaters/equipment, however, they were fixable but having an onsite tech would be a great advantage. The issue of the outstanding AVTEC invoice was once again addressed and it was stated that a conference call would be scheduled with AVTEC, the Director, Mr. Tajkowski and the AVTEC contacts to sort out the cost and issues questioned.

- 7. Center Report: Director Lindsey:** The Director shared that she had sent the Zuercher contract to Naylor/Hales for review and that she had not been able to send a dispatcher to a site where the Zuercher system was in use due to the short staffing issue. Intense and informative phone conference's had been held with several centers using the Zuercher CAD System with many of the dispatchers asking the questions. Commissioner McConnell stated that he felt that an onsite observation would still be in SIRCOMM's best interest. Sheriff Rodriguez asked if the Director felt enough research on the capabilities of the Zuercher System had been conducted and if she was confident it was the best system out there for SIRCOMM, to which the Commissioner Johnson shared that it had become obvious to him that EIS was not going to work and that he was aware issues from other system failures from agency's in our area and of all the systems, Zuercher has received the best reviews. He feels he is ready to move forward with the new Zuercher CAD System. Commissioner McConnell asked if Twin Falls was staying with EIS to which Commissioner Johnson shared that they also were dealing with EIS issues and were considering a change also. The board asked to vote on this issue at the next board meeting in two weeks.

The Director stated that Zuercher would be onsite Dec. 11th and she would send out information to all agencies to attend the demo.

EMD Cards: The Director shared that the EMD Cards in use by the dispatchers at SIRCOMM were out of date and she is working with St. Luke's to get them replaced and will meet with them on a regular basis to stay on top of changes.

Center Update: Ben from Stephenson's has installed two new servers. Petruzzelli Electric had to install new outlets for the servers.

Quotes for the new consoles are coming from Evans with modifications requested by the dispatchers and different layout options.

The Deputy Director asked if holiday pay for the part time dispatchers was the same as for the full time. The board held a short discussion.

Commissioner Johnson made a motion for part time personnel to receive the same holiday pay as full time personnel. Commissioner McConnell second, all in favor, motion carried.

The Director shared with the board the ongoing concern regarding the issue of the PTO pay out and carry over. The board discussed what had been agreed upon previously and considered the dispatchers concerns. The PTO guidelines were read in the current personnel manual with discrepancies from both sides being addressed taking into account that the dispatchers work twelve hour shifts.

A motion was made by Commissioner McConnell to payout accumulated PTO Hours on each dispatcher’s anniversary date and a limit of 48hrs PTO time be allowed for carry over unless approval for extra hours has been received ahead of time from the Board. Second by Commissioner Johnson, all in favor, motion carried.

Director Lindsey stated that she would like to discuss with the board the position of Deputy Director and administration make up by possibly adding a radio tech, GIS and operations personnel at the next meeting.

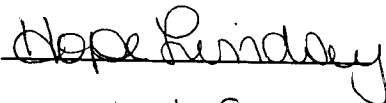
Adjourn 17:04

Next Meeting Date: December 19, 2017 1400hr-1600hrs.

Chairman Mark Bolduc

Director Hope Lindsey





Date 12/19/17

Date 11/3/18