

**SIRCOMM**

**Emergency Joint Powers Board Meeting**

**November 21, 2017**

**SIRCOMM Conf. Room**

**911 E Ave. H, Jerome, ID 83338**

Those in attendance:

Commissioner Bolduc-Gooding County  
Commissioner Cresley McConnell-Lincoln County  
Commissioner Charlie Howell-Jerome County  
Commissioner Jack Johnson-Twin Falls County  
Deputy Director Hope Lindsey  
Capt. Tim Miller-SIRCOMM  
Mariann Schiewe-Admin. SIRCOMM  
Chief Casey Kelley-Shoshone Fire

**Commissioner Bolduc called the meeting to order at 1438 hours**

- 1. Public Comment:** Commissioner Howell shared that he had been in contact with an individual that had stated that he had applied at SIRCOMM, however; because he was not bi-lingual, he was turned away. All present agreed that this has never been an issue and no one is ever turned away when applying.
- 2. Correspondence: None.**
- 3. Current Fiscal Statement/Invoices Presented for Payment:**

The Board reviewed the invoices and signed checks presented. It was noted that the accountant has asked for the budget line item the Board would like her to put the fees for Sunset Tower and Mr. Hugi's fees into. She took the fee out of line item 004.03010 (Future Capital Improvement). A short discussion entailed as to the appropriate line items to which Capt. Miller stated that he would meet with the accountant to clear up the questions. Commissioner Johnson asked as to what the payment to the "State of Idaho Military Division" for \$75,445.53 payment was for, to which it was shared

that these are the 911 fees paid to the state each quarter for all four counties. The Board requested that the accountant attend a JPB meeting in the future.

**A motion was made by Commissioner Johnson to accept the fiscal report and invoiced presented for payments as presented, Commissioner McConnell second, all in favor, motion carried.**

**4. Approval of the Minutes from November 7th:**

The Deputy Director shared that the staff had voiced a concern regarding the PTO pay out as presented as it would not allow enough time from their anniversary date if only 40 hours were allowed to be carried over. The Board suggested that if necessary a larger carry over could be permitted if the dispatcher petitioned the board and approval was received ahead of time.

**Commissioner McConnell moved to accept the minutes with the note that a payout for accumulated PTO Hours be dispersed on each dispatcher's anniversary date and a limit of 40hrs PTO time be allowed for carry over unless approval for extra hours has been received ahead of time from the Board. Second by Commissioner Johnson, all in favor, motion carried.**

**5. Insurance Rates-Balanced Rock/HUB:**

Renewal rates from both Balanced Rock Insurance and the current carrier were presented. After a short review it was agreed no changes would be made in carriers.

**6. Third Party Assessment Update-Robert Hugi/Robert Hugi Sean Tajkowski:**

The Deputy Director stated that she had nothing to report on the assessment.

**7. Teton Communications:**

A copy of the assessment on the Hagerman Tower Site was shared with Mr. Hafla and Commissioner Howell asked Mr. Hafla for his view on the report and what he felt was Teton Communications was responsible for regarding repairs and upgrades at the site. Mr. Hafla replied that much of the work at

the site had been done by a previous vendor and he agreed it was in much disarray. He also agreed the site was in need of remedy and that he had already provided a quote for the site. Upon looking at the report he did agree that some of the work in need of repair was performed by Teton Communications, however he did share that each time they had been at the site they had found it in need of sweeping and cleaning up after rodents and other vendors and that Teton would stand behind all of their work. The current state of the antenna's, wiring and monitoring equipment were discussed along with equipment and installation being up to code. Commissioner McConnell asked Mr. Hafla about the issues with the Red 14 Tac Channel to which Mr. Hafla replied that part of that issue had to do with improper licensing thus causing the interference. He stated that he was interested in taking over the frequency licensing for SIRCOMM in hope of eliminating some of these issues. A discussion entailed on narrow banding, alarms, licensing, digital technology, the FCC and TAC Channels. Commissioner Bolduc suggested that having Mr. Hugi provide a prioritized list of work needing to be done would be the best starting point and that they will go from there. Mr. Hafla asked what the time frame for the assessment was and the board shared that they felt it would be 60-90 days out and at that time they would consider a special meeting to review the radio system and set up a prioritized punch list and that they would keep Mr. Hafla informed.

**8. Review/Renewal of Naylor & Hales Contract:**

The Deputy Director shared an email she had received from the office of Naylor & Hale along with a copy of the contract with the changes in red. She stated that she felt if the dates were changed it would work for the new fiscal year. The Commissioners agreed that legal fees would most probably be lower this year and that the increase was based on legal work for last year. Commissioner Bolduc stated that ICRIMP does not consult & Naylor & Hales has been good to work with.

**Commissioner Howell made a motion to accept the new contract from Naylor & Hales Law Firm, Commissioner Johnson Second, all in favor, motion passed.**

**9. Center Report-Deputy Director Lindsey:**

The Deputy Director shared about the outcome of the staff meeting held on the 13<sup>th</sup>, stating that the main concerns were the PTO and the current CAD system. She stated that she had been in the process of finding a center with the Zurcher System already in use and sending a dispatcher to review the system in action. With the current staffing issues, she had found it nearly impossible to do. Commissioner Howell asked if the possibility of Kristy Churchman going was an option to which the Deputy Director agreed that she was a good candidate as she knows SIRCOMM well and knows what is wanted & needed.

**Commissioner McConnell made a motion to go into executive session. Commissioner Howell second. Roll call vote taken, all in favor, so moved.**

**The Board moved into executive session, Idaho Code 74-206 (1) (f) & 74-206 (1) (a) & (b) at 1557 hrs. The Board came out of executive session at 1635hrs.**

**Commissioner McConnell moved to give the Wells Family a first right of refusal should SIRCOMM decide to sell Sunset Butte. Other governmental agencies are excluded. Commissioner Howell second. Yes- McConnell, Johnson, Howell, No- Bolduc Motion carried.**

**Commissioner McConnell moved to deny the request for SIRCOMM to construct any fencing along the access easement. Commissioner Johnson second, motion approved- 4 votes yes.**

Director Appointment tabled.

Adjourn 17:05

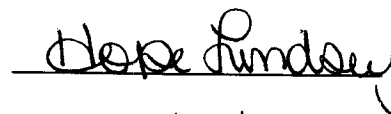
**Next Meeting Date: December 5, 2017 1400hr-1600hrs.**

Chairman Mark Bolduc



Date 12/5/17

Deputy Director Hope Lindsey



Date 12/5/17