**X6 SIRCOMM JOINT POWERS BOARD April 22, 2020 SIRCOMM Conference Room**

**911 E Ave H Jerome, ID 83338**

Those in attendance: Commissioner Jack Johnson, TWF County-Conference Line Commissioner Rebecca Wood, Lincoln County-Conference Line Commissioner Charlie Howell, Jerome County Mark Bolduc, Gooding County-Conference Line Brett Reid, SIRCOMM Mariann Schiewe-SIRCOMM Kristy Churchman, SIRCOMM Dan Hall, JPD-Conference Line Kirt Naylor, SIRCOMM Legal-Conference Line

**Meeting called to order 1330 hrs.**

1. **Public Comment: Recognition/treats from Air St. Luke’s, Jerome City Fire, Magic Valley**

 **Paramedic’s, Life Flight Network, Scarrow’s, Mrs. Luna, and Alisha Perez for National**

 **Telecommunicator Week.**

1. **Correspondence: None**
2. **Current Fiscal Statement/Invoices Presented for Payment:**

**A motion was made by Commissioner Johnson to approve payment of invoices as presented for the “B” Budget in the amount of $15,423.30. Commissioner Bolduc second, all in favor, motion carried.**

**4. Approval of the minutes from April 8, 2020:**

**Commissioner Bolduc made a motion to accept the minutes as presented from April 8, 2020 as presented, second by Commissioner Johnson, all in favor, motion carried.**

**5. White Cloud Update** Assessing tower/equipment room at Sircomm this week and found no issues and equipment meeting specs.

* Doug Hafer worked on the FCC Licensing Project preparing to move forward if requested.
* Billable hours expected to be a fraction of original quote.
* White Cloud expects to complete assessment and have the final written report ready for the next JPB meeting on data collected and a power point plan as to the next steps if possible in person.
* Chief Hall shared that his meeting with Eric Smallwood from White Cloud was both productive and encouraging.

**6. Center Update:**

 (a.) Scada System Proposal:

* Director shared information on cost from Endigit to install/upgrade to add analog to current system for $30K.
* All agree current system, staying with digital only functional waiting until the new budget year to add analog features.
* Cost for needed hardware estimated at $4-5K for completion
* Proposal from White Cloud of $16K but no more than $20K implement/install equipment

**Commissioner Bolduc a motion to authorize the proposal from White Cloud for the implementation of the Scada System for $16k not to exceed $20K, with work completed 30-90 days after Ben has the server in place. Second by Commissioner Johnson, all in favor, motion carried.**

* Proposal for the Scada System to be drafted by Legal and sent for signatures

 **(b) Supplemental insurance policy for employees**

 Aflac Insurance: Representative from AFLAC to visit SIRCOMM with information for

 Employees to add a supplemental plan due to the 9.2% increase in the current plan in place at

 SIRCOMM.

* South Central Health District report regarding Covid-19 information regarding active cases, privacy contract received and reviewed by SIRCOMM legal/ signed by board Chair to be implemented by dispatch for the safety of all first responders and updated daily.
* Requesting to add two new supervisor positions to the dispatch staff, having a supervisor on every shift by June 1 as to have a full chain of command.
* Budget may be slightly affected; however, overtime is has been reduced drastically, senior dispatcher being eliminated, leadership on every shift.
* Performance evaluations will begin soon.
* UPS warranty expires in November. Renewal will be $5000.
* Century Link fees are due-approximately $32k annually/negotiating for a reduced fee
* Tower site fees being negotiated by SIRCOMM legal, 25% increase expected. These funds go into the “A” budget. Not all current leases are due for renewal at this time.

**7. Center/Staff Report:**

* Dispatch has 13 full-time/4 part-time/2 new trainees on the floor/1 part-time in training.
* National Telecommunicator week went well.

**8. LEA Report/Update:**

* Chief Hall very appreciative of action taken with the SCHD regarding information to protect all first responders regarding active Covid cases.
* LEA teleconference meeting held on April 15th, quorum present with 7 agencies represented-3 sheriffs and 4 police departments.
* Consensus is for representation on JPB with or without full voting rights
* Chief Hall elected as the LEA representative to the JPB
* Discussion with JPB/SIRCOMM legal/Chief Hall on voting/limited voting rights/definition of limited voting rights/
* Commissioners shared each county’s feedback on voting rights of non-elected officials on the JPB.
* Rules of management according to ILETS and IDAPA to be considered
* EMS and Fire representation on board

**Commissioner Johnson made a motion to add LEA representation on the board with full voting rights. No Second. Motion failed.**

**Commissioner Johnson made a motion to add LEA representation on the board with limited voting rights, with SIRCOMM legal to assist in definition of limited voting rights not to include the SIRCOMM budget.**

* **Discussion on definition of limited voting rights**
* **SIRCOMM legal consider IDAPA rules/meet with LEA to compose definition and specific detail**
* **Commissioner Howell suggested seeing a draft with definition before finalizing.**

**After discussion Commissioner Howell second.**

**Roll Call Vote taken:**

**Commissioner Howell-Yes. Commissioner Bolduc-Yes. Commissioner Wood-Yes. Commissioner Johnson-Yes.**

* **Chief Hall will meet with SIRCOMM Legal and LEA to draft the proposal regarding guidelines for voting rights if possible before the next meeting.**
* **Commissioner Bolduc asked that the “A” Budget & “B” Budget be separated.**

**9. Joint Powers Agreement: Tabled until item 8 determined.**

**10. Old Business: None 11. Next Meeting Date: May 6th, 2020 SIRCOMM Conference Room or SIRCOMM Conference Line**  **12. Executive Session: None**

Chairman Commissioner Wood Director Brett Reid

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