

**SIRCOMM JOINT POWERS BOARD**

**September 27, 2018**

**SIRCOMM Conf. Room**

**911 E Ave. H**

**Jerome, ID 83338**

Those in attendance:

Commissioner Jack Johnson, Twin Falls County

Commissioner Mark Bolduc, Gooding County

Commissioner Charlie Howell, Jerome County

Mariann Schiewe, Admin., SIRCOMM

Matthew Dorsey, Deputy Director SIRCOMM

Hope Lindsey, Director SIRCOMM

Susan Tenney, CPA

Capt. Tim Miller, TFCSO

Sean Tajkowski-Radio Tech SIRCOMM

Chief Stacey Thomas, Rock Creek Fire

Tanya Stitt, Jerome Co OEM

Chief Jeremy Presnell, Jerome City Fire

Chief Casey Kelly, Shoshone Fire

Deputy Chief Mike Harrison, Jerome City Fire

Greg Vawser, Rock Creek Fire

James Pennington, Magic Valley Paramedics

**Meeting called to order 0909 hrs.**

**1. Public Comment: None**

**2. Correspondence:** Deputy Director Dorsey shared that he had been contacted by Rock Creek Fire stating that an individual that Dispatcher Shannon Malone had done CPR over the phone with until first responders arrived at the scene two weeks ago, had recently been released from the hospital. He felt the SIRCOMM Dispatchers (Shannon) had done an outstanding job and he wanted them to know how grateful he was.

**3. Invoices presented for payment:** Commissioner Bolduc asked for clarification from Mr. Tajkowski on the invoice from RACOMM in the amount of \$389,077.02. Mr. Tajkowski stated that this was the invoice previously approved by the board for replacement and engineering of the new simulcast system. The Commissioner also stated for those present that the check to Zuercher in the amount of \$88,060.80 was the

second installment on the new CAD System with one more to follow upon completion.

**Commissioner Johnson made a motion to approve the invoices for payment in the amount of \$554,611.46, Commissioner Bolduc second, all in favor, motion carried.**

#### **4. Approval of the Minutes from September 13, 2018:**

**A motion was made by Commissioner Howell to approve the minutes from September 13, 2018. Second by Commissioner Johnson, all in favor, motion carried.**

#### **5. Renewal of original CD held with Idaho Central Credit Union:**

Commissioner Bolduc stated that the current CD held at ICCU had matured and has been broken down into twenty five thousand dollar increments that can be withdrawn at any time without penalty within the next five years if funds are needed for current projects at an interest rate of 3.25%

**6. Radio & Tower Systems Update:** Sean shared that he had been on a major cleanup project at the Salmon Tower Site. It was almost a hazmat situation as the building appeared to have been abandoned. It took seven hours to get it cleaned up. Pictures were shared showing animal decomposition and feces along with improper installation of cable and antennas. It appeared from dates on filters that it had not been serviced since at least 2014. He went on to explain that the site is owned by Syringa had been abandoned and not serviced since at least 2014. He shared that it has taken him months to locate and make contact with the owners as it has changed hands several times.

Commissioner Johnson asked what the charge was to use the site to which Sean replied, that after making contact he had shared the need SIRCOMM had for use of this site regarding the officer safety issues down on Hwy 93 and lack of reception. He has thus been able to establish a relationship with Syringa for use of the building and tower and shared that we took it upon ourselves to get the building back in good condition and bring it up to the national standards, thus growing a good relationship with Syringa as they allow us to be there at the cost of maintenance only. The land is owned by the BLM and the building and tower belong to Syringa.

After the major cleanup, he and Mr. Hugi revamped the system it is now up and running with clear reception all the way from the Tower Site to SIRCOMM on the radio's and at the center.

Mr. Tajkowski next went on to share information and pictures from the Dietrich Tower Site regarding issues with radio equipment that has been improperly and unauthorized installed by AT&T that is causing interference with the SIRCOMM equipment. Improper installation is a major issue. There were also issues at Twin Falls this week. These discoveries explain many of the major issues with radio interference we are having these areas. He shared that the information has been turned over to Tower Legal and that it was being addressed immediately as to get the problems corrected. He stated he has been visiting all of the tower sites due to thirty unauthorized entries at this site alone with no one calling ahead for authorization or request to make changes at the sites. The same issue has been taking place at Gooding. He shared that he has also been taking pictures in order to validate the unauthorized installations. Locks have been changed at all sites with request for entry being made ahead of time with keys needing to be picked up and signed for them at the center. Cameras have also been installed as to prevent these issues in the future as he and Mr. Hugi began to revamp the sites are bringing them up to the national standards and specs.

The Director asked Sean if he would share the information on the revenue increases from the Tower Sites that he had received from legal team at Cell Site Support Services, who work with our Legal team regarding the legal issues at the tower sites. A handout containing the new fee structure that they will be negotiating on SIRCOMM's part was shared with those present with the anticipated rate and revenue increases for the future.

**7. Center Report:** The Director shared that she had been out of town however; she had emailed forms out to each dispatcher regarding upcoming evaluations. She would be doing the evaluations as Matt is still in a training/phase and will observe and will conduct the evaluations in the future.

On the Zuercher update, there is Fire/EMS personnel information they need before moving on and she will send out a list today.

Ms. Lindsey stated that she would be doing a class here at the center for the dispatchers on policies and procedures. She feels that getting their input and assistance in the process may give them an understanding of how and why policies' are set and also give them a vested interest in the process.

The next item from the Director was regarding a call she received from the South Hills Treatment Center. It was stated that they have from 100 to 1000 clients there at a time. Due to their location, they do not have any cell service unless they walk over two small hills for reception and have asked for assistance in some type of radio

communication in the event of an emergency. She stated that she has asked Sean to look into it and a discussion entailed on who this group was and exactly where they were located. The Director agreed to pass on any information as it comes into her as well as a solution when available.

The Director shared she did receive the frequency list that had been requested from Twin Falls City last month. She also stated that the GeoComm mapping program will be installed next week and the new maps will be available. The Director stated that she will be out of town Saturday thru Wednesday for the PSAP Conference so she would be a way from her phone.

The Deputy Director's report went over the Active Shooter Training that the dispatchers had received the previous and the great response that had been shared with several of the dispatchers requesting to attend future training in Nampa. He also shared that he had attended several of the frequency meetings with Sean and felt that the response had been extremely positive, especially out at Castleford. It was a great experience to get to meet people we only talk to over the radio and for Sean; he was able to visit with members of the community, share knowledge about the vast area they are responsible and the resources they have available. It was a phenomenal meeting.

Mr. Dorsey shared with the Board that three vacations had been granted last month and he has approved three more for next month. He stated that he had spoken with the floor supervisors last night & Tami stated that she is working with the entire staff around the clock on the floor remodel and that the training program is going well. Angel added that she also felt training was going well and she was still working on improving and adding more to the training regime.

Sean stated that the construction has begun and it will continue to be a large disruption over the next three months with the floor being torn up, wires everywhere, and equipment arriving daily, so be prepared and be patient.

Meeting Adjourned 1115 hrs

**Next Meeting: September 27, 2018 0900hrs**

Chairman Mark Bolduc

Director Hope Lindsey

MSW  
Date 10/25/18

Depe Lindsey  
Date 10/25/18