

SIRCOMM JOINT POWERS BOARD

November 8, 2018

SIRCOMM Conf. Room

911 E Ave. H

Jerome, ID 83338

Those in attendance:

Commissioner Jack Johnson, Twin Falls County

Commissioner Mark Bolduc, Gooding County

Commissioner Rebecca Wood ,Lincoln County (Conf. Line)

Mariann Schiewe, Admin., SIRCOMM

Matthew Dorsey, Deputy Director SIRCOMM

Hope Lindsey, Director SIRCOMM

Susan Tenney, CPA

Sean Tajkowski-Radio Tech SIRCOMM (Conf. Line)

Angel Hunsaker, Sircomm Dispatch

Tanya Stitt, Jerome Co OEM

Chief Jeremy Presnell, Jerome City Fire

Chief Casey Kelly, Shoshone Fire

Chief Dan Hall, Jerome City PD

Jackie Frey, TWF CO OEM

Meeting called to order 0903 hrs.

1. Public Comment: None

2. Correspondence: The Director shared that she had received several emails from the dispatch floor that Valley was better than it has ever been with several officers sharing with them that it was crystal clear. It was an outstanding job from Sean and Robert for making their jobs easier and less stressful and they wanted them to know how grateful they were.

3. Approval of Minutes from October 25th and 31st:

A motion was made by Commissioner Johnson to approve the minutes from October 25th and October 31st. Second by Commissioner Wood, all in favor, motion carried.

4. J-U-B Easement Discussion: The Director stated that she had heard nothing from the city and had received no formal paperwork or proposals to date.

5. Radio & Tower Systems Update: Sean shared via the conference line that he felt the system had made great steps forward as well as five steps back this week. Mr. Tajkowski shared that a failure had occurred this week in the infrastructure of the system due to parts of the sync system (brain of the system) that had been recalled five years ago not being replaced when recalled. However, the manufacturers sent parts and talked them through the repair and piece by piece the parts are being rotated out, sent for repair and reinstalled while keeping the system up and running. The network has been the priority for now, and in the future and upon completion they can comfortably move into the next phase of the frequency switch overs.

Commissioner Johnson asked if the parts they were waiting on had been included in original repair plan, to which Sean replied that no, these repairs were unforeseen, however the manufacturer working with SIRCOMM on this stated it should have been repaired it five years ago. The Director shared a recording of radio test throughout the four counties of the reception now available with the corrections and repairs made thus far.

Commissioner Bolduc asked Chief Presnell to share information with the other Board members regarding permits that may be needed for the modular before bring it in.

Chief Presnell stated that he had just spoken with Ida Clark regarding a special use permit as well as ADA requirements. It was also shared that the next planning and zoning meeting would be held November 16th if it was necessary to attend. After a short discussion and regards of the time frame necessary, Commissioner Johnson stated that he was leaning towards a temporary conditional use and Commissioner Wood and Bolduc agreed that this was their feelings also.

A motion was made by Commissioner Wood to apply for a temporary use permit from the City of Jerome and authorize Director Lindsey to sign all necessary paperwork regarding the permit. Second by Commissioner Johnson, all in favor, motion carried.

6. Amendment of the Agenda:

A motion was made by Commissioner Johnson to amend the agenda adding approval of time sensitive Invoices Presented for Payment. Second by Commissioner Wood, all in favor, motion carried.

The Board reviewed the invoices presented for payment from the CPA.

A motion was made by Commissioner Johnson to approve the accounts payable invoices presented for payment in the amount of \$63,310.39 from the fee fund and \$14,273.34 from the payroll fund. Second by Commissioner Wood, all in favor, motion carried.

7. Center Report: The Director shared that they are moving forward with the new Zuercher CAD System and a modified version was available for the dispatchers to train on. She is in the process of setting up a day for training with Zuercher to come out for the dispatchers and all those agencies that have MDT's on how they want their base built and train on system. E-mails and voicemails have been sent out and she will be following up on that today along with her request from Zuercher for all personnel updates from Law and Fire and EMS. Requests have been sent out to forty four agencies, and responses have been received from only eight agencies. Zuercher cannot move forward until the information they need is received.

SIRCOMM will have a train the trainer's class with Zuercher so that each dispatcher will be able to go through the same training as all cannot train at the same time due to scheduling and new hires coming in.

Commissioner Johnson asked where the center was on staffing, to which the Director replied that there was still one full time position open; however the two extra positions that were budgeted for were being put on hold till April and she had received a notice from Susan, the CPA, that the PERSI rates were going up in July and had not been budgeted for.

Chief Hall asked the Director when the training for the MDT's had been scheduled for and she replied that the date had not been set. She stated that she had sent in information from all of the agencies requesting training so Zuercher would know how many trainers to send. She noted it would possibly be in or after January.

Commissioner Johnson asked if anyone had requested the cost of a patch for the system to the MDT's to which Chief Hall stated that he felt a patch was not necessary if they had the ability to retrieve or access their information from the records managements system.

Next Meeting: November 29, 2018 at 0900hrs

Commissioner Wood requested that the Coroner from Lincoln County be added to the email list for the Joint Powers Board Meetings

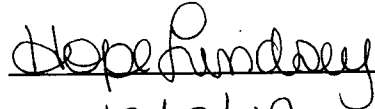
Meeting Adjourned 0935 hrs.

Chairman Mark Bolduc

Handwritten signature of Mark Bolduc in cursive, written over a horizontal line.

Date 12/3/18

Director Hope Lindsey

Handwritten signature of Hope Lindsey in cursive, written over a horizontal line.

Date 12/3/18