

SIRCOMM

Joint Powers Board Meeting

January 16, 2018

SIRCOMM Conf. Room

911 E Ave. H, Jerome, ID 83338

Those in attendance:

Commissioner Bolduc-Gooding County

Commissioner Cresley McConnell-Lincoln County

Commissioner Jack Johnson-Twin Falls County

Director Hope Lindsey

Susan Tenney-CPA

Sheriff Rene Rodriguez-Lincoln County

Chief Presnell-Jerome City Fire

Capt. Tim Miller-Twin Falls Sheriff's Office

Steve Phillips-Under Sheriff, Lincoln County

Jackie Frey-TFCO Emer. Services

Mariann Schiewe-Admin. SIRCOMM

Commissioner Bolduc called the meeting to order at 1400 hours

1. None.

2. None.

3. Current Fiscal Statement/Invoices Presented for Payment:

Commissioner Johnson also inquired the invoice from GME Supply to which the director explained that it was for safety equipment required by OSHA to be available at each tower and rather than filling out a credit application we will pay by check. He also stated that it may be worthwhile to check out the rigging company on Addison over in Twin Falls also.

Commissioner Johnson moved to approve the current fiscal statement presented. Second by Commissioner Bolduc, all in favor, motion carried.

4. Approval of the Minutes from January 5, 2018:
Commissioner Johnson moved to accept the minutes as presented. Second by Commissioner Bolduc, all in favor, motion carried.

5. Resolution regarding TIA Standards & Practices at SIRCOMM:

The Director stated that there was a policy of standards and practices set up by the TIA (Telecommunications Industry Association) that holds all vendors up to a higher level of performance and accountability that she would like the board to put into a motion to accept the TIA Standards & Practices as an everyday MOU here at SIRCOMM that must be adhered to by all vendors when doing business with SIRCOMM. The standards will be a part of SIRCOMM's operating policy from here forward.

A motion was made to approve resolution # 2018-01, that SIRCOMM put in the TIA Standard's & Practices Policy to be adhered to by all vendors doing work for SIRCOMM from here forward by Commissioner Johnson, second by Commissioner Bolduc, all in favor, motion carried.

6. Update on the AVTEC- the Director shared that she had two quotes for the AVTEC System. Copies of both quotes were handed out, one being from Teton Communications and one from the Avtec themselves. The quote from Avtec includes them flying out a technician, car rental and per diem for said technician. With all cost, the quote straight from AVTEC is still \$10K less than the bid from Teton Communications. She also informed the board on questions raised at the last meeting by Commissioner Johnson regarding the hardware and software here at SIRCOMM after hearing from Teton Communications that it was outdated, that it had been confirmed by Ben Stephenson and Mr. Tajkowski that everything is operating off of Windows 7, and AVTEC confirmed that everything was up to spec's. Commissioner Johnson asked for clarification on the server and PC's for the floor, to which the Director confirmed exactly what the quotes included. She also stated that the first year hardware, software and technical support had been discounted 100%.

7. CAD System Contract Update: The Director stated that she had been in contact with the dispatch center up in Clearwater and had confirmed that they

had sole sourced with Zuercher and she was in the process of getting the information from them and send it onto Naylor/Hale for review. She also stated that she was working with Mr. Munn's from Zuercher on an RFP if needed.

8. **Center Report: Director Lindsey:** The Director shared that the three recent new hires and the fourth new hire were moving forward and doing well. The fourth, Cassidy, has moved to fire and has been answering calls on her own with good feedback from the outside agencies. The other three are now on the floor full time with their individual trainers. It seems that taking the extra time and not rushing them forward seems to be paying off. Director Lindsey stated that with the changes that have occurred over the past week, some of the part time dispatchers have moved to full time. Another surprising response has been, past part time employees have agreed to come on part time. There has been much positive feedback. The need for extra overtime or mandated overtime is at a minimum. It was also noted that there are more applicants in the wings, however; the number of trainers available keep us at a minimum of new hires until we can get them further in their training. We hope to proceed differently as they move to the next station and alternate them to help fill the gaps while they fine tune the skills they have learned. It may take a little longer, however it is a good alternative. The goal is to bring the next new group on in April. Captain Miller stated that after talking with the people using the Zuercher System up in Clearwater, that with the new CAD system, training will be much easier as they do not use their training CAD, as the Zuercher System is very user friendly.

Commissioner Johnson asked if it would take until April for the new hires to be trained, to which the Director stated it can take up to a full year to be signed off of all stations and that April is a very positive goal for this group. This CAD System is extremely hard to learn.

Commissioner McConnell joined the meeting at this time.

Project Updates: The Director asked Mr. Tajkowski to update the Board on the ongoing projects. Mr. Tajkowski stated that he & Mr. Hugi were continuing the audit and shared what repairs were being done along with equipment being

replaced or up to date. He shared that he had been in contact with the people at TAIT and they were flying their engineers out here to audit our system and bring us up to the best operating point we can be at. They will also put in place a future operating plan and will be doing so sharing the cost as a selling point for their product and having the manufacturer on site is to our benefit. He also addressed the AVTEC information provided to the Board stating that moving forward with the manufacturer once again was to SIRCOMM's advantage. In the future we can go forward with manufacturer recommendations and support system to keep everything up to the TIA standards. They also offer training classes on line beginning next month. He also shared that one of the next projects will be the SCADA System and bringing it up to code. A new SCADA System is \$23K. The current software is out of date and it will take about \$15K for the update. A discussion entailed on current billing and lack of information regarding the current system. Ms. Frey asked if the manufacture could be contacted for that information to which the reply was no, as they did not have the information as to where the equipment came from. Moving forward, the plan is to bring the current system up to the best operating level possible and maintain the system at the same level. After a brief discussion regarding the current system Mr. Tajkowski assured the Board that progress was being made to bring SIRCOMM up to the highest and safest standards in the future. The final report will lay it all out.

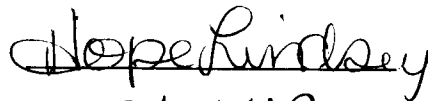
9. Next Meeting: February 6, 2018 1400hrs.

Chairman Mark Bolduc



Date _____

Director Hope Lindsey



Date 2/14/18