

Southern Idaho Regional Communications Center  
Joint Powers Board Meeting  
June 21<sup>st</sup>, 2010

In attendance:

|                       |                         |
|-----------------------|-------------------------|
| Chairman Tom Mikesell | Chairman Charles Ritter |
| Chairman Tom Faulkner | Director John Moore     |
| Jerry Gonterman       | Denise Gill             |
| Nick Coltrain         | Julie Haycock           |

Meeting called to order at 1400 hours.

Commissioner Faulkner made a motion to add financials to the agenda. Commissioner Ritter seconded the motion.  
Motion voted and carried.

Commissioner Ritter made the motion to approve the meeting minutes for the May 17<sup>th</sup> meeting. Commissioner Faulkner seconded the motion. Motion voted and carried.

Financials report presented by Director Moore  
Commissioner Ritter moved to approve and accept the financials report.  
Motion seconded by Commissioner Faulkner.  
Motion voted and carried

Discussion of Records Retention Policy presented by Director Moore who advised that it appears all records since the inception of SIRCOMM have been retained. He has consulted with the SIRCOMM attorney to determine which records must legally be retained and which records can be disposed of.  
Upon discussion it was decided a list of the records to be destroyed will be presented to the Joint Powers Board. Following approval by the board the records will be destroyed.  
Commissioner Faulkner made the motion to adopt the records retention policy.  
Commissioner Ritter seconded the motion.  
Motion voted and carried.

Staff Reports presented by Director Moore  
Director Moore recognized and thanked the SIRCOMM staff for their support during his personal trials the past two weeks.  
A employee will begin approximately July 5<sup>th</sup> to temporary fill the position of Trevor Churchman as he is actively deployed with the military.  
The ILETs audit completed last month was a success, no problems reported.  
In July the parking lot will be seal coated.  
Text messaging notification has been established for the Critical Incident Task Force via the CAD system. Director Moore has found a web based call out service that may accommodate this more efficiently. During this research it was determined by Director Moore that placing this system in affect would make the call out procedure for several of our agencies more timely and he will be investigating this option further. Commissioner

Mikesell expressed his concern that this may lead to more expense for the agencies we service.

Director Moore requested signatures of approval for the use of Magic Valley Bank courier service. Commissioner Mikesell advised since this is not on the agenda it needs to be addressed on the agenda next month.

Tech Coordinator Gonterman advised that all systems have been moved over to the two new servers. Further stated that the new servers are working well and faster than the old servers.

Advisory Committee presentation made by Denise Gill. The committee was updated on the status of the 700 MHz radio system by Director Moore during their last meeting. The demonstration system and move to 700 MHz radios on a hybrid system was also discussed.

#### Bureau of Homeland Security Grant

Chairman Mikesell advised that SIRCOMM is at the top of the grant list to receive funds. This is a 512,000\$ grant. Within the next few weeks personnel will be at SIRCOMM to determine how these funds could and would be utilized to enhance the SIRCOMM microwave system. This information will then have to be returned to B.H.S. by September.

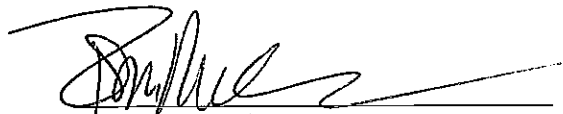
IECC grant application update from Director Moore. The grant application must be submitted by August, the grant would be used to install a telephone for station four and an update of software.

Chairman Mikesell advised the preliminary budget for SIRCOMM has been approved. The board is waiting for the four counties to approve their individual budgets before proceeding.

The Budget will be discussed again during the July Joint Powers Board meeting.

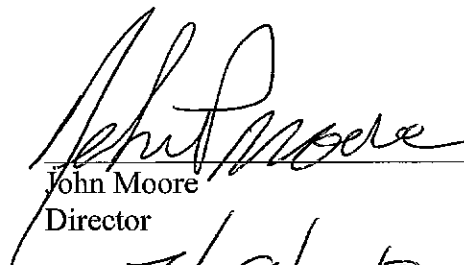
Next meeting will take place July 19<sup>th</sup>, 2:00 p.m.

Meeting adjourned at 2:50 p.m.



Tom Mikesell  
Chairman

Date 7/19/10



John Moore  
Director

Date 7/19/2010