

SIRCOMM Joint Powers Board Meeting

Minutes June 16, 2015

Those in attendance: Commissioner McConnell, Commissioner Bolduc, Director Moore, Brandon Redmond (Consultant), Deputy Director Kristy Churchman, Mariann Schiewe, (Admin. Assistant)

Commissioner McConnell called the meeting to order at 1413 hours.

- **Public Comment:** None
- **Correspondence:** None

- **Approval of the minutes from JPB meeting May 19th:** Commissioner McConnell inquired as to the issue of the medical insurance and Director Moore informed the board that we will be staying with Blue Cross. Commissioner McConnell asked Deputy Director if staff was Okay with that decision and she confirmed they were.

Commissioner Bolduc moved to approve the Minutes of 19 May. Commissioner McConnell second, all in favor, motion carried.

- **Open Comments:** None

- **Financial Report:** Director Moore stated that report was revised as requested for comparisons and percentages reflected in the report. SIRCOMM is in the 75% spending range of the fiscal year, however only 58% of the income is reported and is always one month behind. Director Moore shared that it is projected that we should see a \$96k increase with the POP cellular phones income next year. It was noted that overtime was up 17%, however with the new hires coming on it should drop and that administrative salaries are in the 60% range.
Commissioner McConnell inquired if it was just overtime or the testing and hiring were included in the numbers? Director Moore stated that overtime was for the dispatch only. Commissioner Bolduc asked if the large ICRIMP payment was a once a year? Director Moore shared that it was and was recently paid. Commissioner McConnell noted that his county had received their copy of the SIRCOMM budget for the New Year.

Director Moore shared that White Cloud had cleared up the outstanding invoices from 2014, and that the Century Link two year service warranty would be honored as originally signed. He stated that the B Budget will be ready in July.

Commissioner Bolduc moved to accept the financial report as stands. Commissioner McConnell second, all in favor, motion carried.

Items 6 & 7 (Consultation Presentation & Employee Evaluations) will be moved to the executive session.

Radio System Update: Director Moore stated that Teton Communications continues to work on the system.

They were here four days and were almost ready to completely take over the system. They are still going over what was previously installed & paid for compared to what is really out there. The Quasi Sync Is ready to go. Teton has installed everything on line. They can assist remotely with the ability to perform maintenance procedures on line or walk us through a problem. They have ordered 12-100 watt PA to replace the 40 watt in hopes that the dead spots may be cleared up. It may not be a radio problem. He also noted that he was notified that an agency in the area had purchased radios off of EBay for \$30 dollars and the maker called to say that they would not program the radios to local frequencies when asked to do so.

Commissioner McConnell asked to be notified when the update occurred and the Director confirmed he would do so. He also shared that he had given Director Moore's contact information to Greg Johnson (Nez Pierce) regarding setting up a JPB in their area.

Director Moore stated that there was still a problem occurring with outside interference and static in the valley. Several agencies are working with SIRCOMM in hopes of pinpointing if it is someone with equipment traveling through or an open mic. A switch is flipped to another channel and eventually the static clears up. The movement of the interference is being mapped in order to isolate the problem.

- **Citizen Alert Notification (CAN System):** Paperwork has been signed and sent back for the FEMA approval of IPAWS (The Amber Alert System). This program can send out several types of emergency notifications such as a "HAZ MAT" call, gas leak, etc... Deputy Director Churchman shared that the system was recently used on a gas leak in Kimberly and that it worked great and was impressive to see in action.

Director Moore informed the board that the cost was \$20,000 per year and would reach approximately 120 thousand residents. Commissioner McConnell shared that he sent out a notification that worked well when his county used it for a tornado warning. It was noted that Director Moore & Deputy Director Churchman would be meeting tomorrow with the Disaster Relief Coordinators from each county and that Twin Falls was splitting the cost this year with SIRCOMM.

- **Staff Report:** Deputy Director Churchman reported that we are still at eleven full time dispatchers and five part time, (one part timer retired) one new hire in training and two in the last phase of the a background check and will be on the July schedule if they clear. Three dispatchers have attended training with one completing the POST academy. She is still going over the requirements for training hours to reach each level on the SIRCOMM scale. It was also noted that Deputy Director Churchman has been addressing internal issues among the dispatchers and following up on all issues and concerns.

Deputy Director Churchman passed out paperwork sharing the number of calls processed during the month of May. There were 101,972 transmissions on Law Primary, 25,834 on Fire Primary, 43,967 on Data and 2,731 on Valley Emergency., for a total of 10,557. There were 6,913

Incoming administrative calls and 3,302 outgoing with 342 Alarm calls. The 911 calls were: 911-Business 160, 911 Cellular 2,066, 911 Residential 175, & 911 VOIP 25 for a total of 2,426 911 calls. 85% of all 911 calls were from cell phones(that is up 2% from April). A total of 12,983 calls were processed and a total of CAD calls for service entered were 9,688.

The commissioners asked that a copy of this report accompany the copy of the budget that will be sent to each of their county clerks.

Deputy Churchman shared that there would be a staff BBQ & claim & paint your parking space day on July 11th at 6pm, (to accommodate both shifts) with supplies for the signs being donated by Home Depot. Life Flight out of Burley will be landing in our lot and everyone is invited to stop by and bring your kids.

Commissioner Bolduc made a motion to move into executive session 67-23451 at 1501 hrs. Commissioner McConnell second, all in favor, motion carried.

Non members of the board were excused and the board went into the executive session.

- JPB came out of the Executive Session at 1603 hrs and regular session resumed.

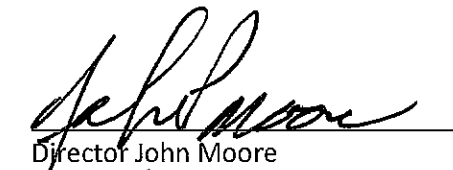
Commissioner McConnell shared a recommendation from LE that research for a new CAD system begin as soon as possible. Director Moore stated he was working on it now, reviewing performance, action, and new options available. He will have information available at the next JPB session.

Commissioner McConnell moved to adjourn the meeting at 1610 hrs, Commissioner Bolduc second, all in favor, motion carried.

Next Meeting Date: July 21st 1400 hrs SIRCOMM Conf. Room


Chairman Leon Mills

Date


Director John Moore
7/21/15

Date