

**SIRCOMM**

**Joint Powers Board Meeting**

**May 17<sup>th</sup>, 2016**

**SIRCOMM Conf. Room**

**911 E Ave. H Jerome, ID 83338**

Those in attendance:

Commissioner Mills-Twin Falls County

Commissioner McConnell-Lincoln County

Commissioner Howell-Jerome County

Commissioner Bolduc-Gooding County

Director Moore-Director SIRCOMM

Kristy Churchman, Deputy Director-SIRCOMM

Ken Jackson- White Cloud Communications

Joe Shelton- White Cloud Communications

Capt. Tim Miller-Twin Falls Sheriff's Office

Mariann Schiewe-Admin. SIRCOMM

**Commissioner McConnell called the meeting to order at 1401 hours**

The board introduced themselves as well as Director Moore, Deputy Director Churchman from SIRCOMM, Joe Shelton and Ken Jackson from White Cloud Communications, Captain Tim Miller from the Twin Falls Sheriff's Office and Mariann Schiewe, SIRCOMM.

- **Public Comment:** None
- **Correspondence:** Memberships to Air St. Luke's was distributed to the staff and will be renewed annually by SIRCOMM. The staff was extremely pleased by the gesture.
- **Approval of minutes from the April Executive Session 2016 Meeting:** Noting that the attorneys had reviewed the minutes from the April JPB executive session and the regular session, **a motion was made by**

**Commissioner Bolduc to approve the minutes with corrections.  
Commissioner Mills, second the motion, all in favor, motion passed.**

- **Financial Report:**

The commissioners scanned the financial report prepared by the accountant. Commissioner Mills suggested it may be the appropriate time for the County of Twin Falls to consider invoicing the city of Hansen for services as they are tied into Kimberly for their emergency services. Commissioner Bolduc noted that overtime was still up. Director Moore noted it should be coming down as the new hires come onto the floor.

**Commissioner Mills made a motion to accept the financial report as stands, Commissioner Bolduc second, all in favor, motion carries.**

- **Idaho Central Credit Union:**

Director Moore asked for clarification on funds to be deposited into the new Idaho Central Credit Union account from the board. The board agreed to move \$250,000 from Columbia Bank into Idaho Central and the remaining funds at Columbia be moved to the SIRCOMM First Federal Bank account.

- **Twin Falls County-HWY 93 South Project:**

Capt. Tim Miller & Director Moore have been working on a project to improve radio communication/coverage along Hwy 93 from the boat check station (MP3-MP14) to Grays Landing South. Coverage in that area has been sketchy in the past and SIRCOMM has been working on a patch for that area. After much research and testing a solution has been found and will possibly be funded by a grant. It was stated that the ES Chat does work in that area, however for officer safety, there needed to be another option. Director Moore stated that the necessary equipment could be purchased for \$3000 and the maximum it would take to get it up and running would be \$10,000. He felt the new system could be up and running within the next two weeks with the boards' approval to move forward with this project. Commissioner Mills stated he felt it they should move forward and Commissioner McConnell agreed, especially where officer safety was a concern.

- **City of Twin Falls –Upcoming Assistance:**

Director Moore shared that he had been contacted by the city of Twin Falls to open up the SIRCOMM Dispatch floor to their dispatchers for the 6 to 8 months that their center will be closed for remodeling. There would be a few of their dispatchers that would need to be trained on our CAD, however some of them already work part time here at SIRCOMM and are familiar with our system. Director felt this was a huge step in the relationship between the two centers and felt comfortable that all of the Communication needs could be met with from here. He did acknowledge that incoming calls would not be identified as TFPD or not, so how that situation will be handled(Twin Falls vs SIRCOMM) is still in question. All commissioners agreed to allow this possible action if/when the time comes.

- **Regional GIS Grant Project:** Director Moore stated that a federal grant application had been released on Friday and he was working with 10 other counties for shared grant monies to fund GIS program/programmer for networking counties. Several counties were are on board and he is working to bring more counties on board. The grant will only be funded if a group of counties co-op in the program. More information is being gathered and other counties are being approached in hopes of qualifying for the state funding.

- **2016/2017 Budget Discussion & Direction:** Director Moore shared the first draft of the A budget with the board. The available cash was noted from the carryover from the previous year that showed appositive balance. It was noted that health insurance and PERSI will increase. After a discussion regarding current funds available for staff benefits and annual COLA wage adjustments, the commissioners felt that an increase to the counties was not necessary at this time. Deputy Director Churchman was asked to review the dispatcher’s range of pay scale and possibly gather information from other dispatch centers as to the pay structure/range used and present a planned format to the commissioners at a future date.

- **Conference Room/EOC Project Update**

The EOC Project will be open for bids on May 24<sup>th</sup> at 0900 hours and will be properly posted in the local newspaper. Mr. Craig expects to have information from three different vendors at that time. The board will convene in June to consider bids and will determine the choice of contractors noting that accepting the company with the lowest bid is not required.

- **Staff Reports:** Deputy Director Churchman noted that there are 11 full time dispatchers and that one trainee was in the third phase of her training and doing very well. The two new candidates have begun the classroom process and one dispatcher will be attending the two week P.O.S.T. Academy in Boise at the end of June.

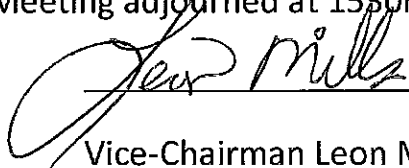
A call volume report was shared with the commissioners showing an increase of 911 calls from cell phones.

- **Surplus Items Disposal:** A list of items to be disposed of at the SIRCOMM location was reviewed by the board.

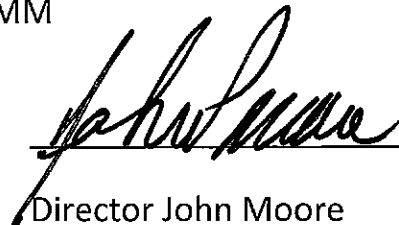
**Commissioner Mills made a motion to move forward with the disposal of noted items, Commissioner Bolduc 2<sup>nd</sup>, all in favor, motion passed.**

- **Open Comment: None**
- **Executive Session:** Commissioner Bolduc made a motion to move into executive session at 1500 hrs. Commissioner Mills second. All in favor.
- **Out of executive session at 1525 hrs. No decisions made.**

**Next Meeting:** June 21, 2016, 1400hrs at SIRCOMM  
Meeting adjourned at 1530hrs.

  
\_\_\_\_\_  
Vice-Chairman Leon Mills

Date \_\_\_\_\_

  
\_\_\_\_\_  
Director John Moore

Date 7/19/16