

**SIRCOMM LAW ENFORCEMENT
ADVISORY COMMITTEE MEETING**

May 7, 2019

1000hrs.

Jerome Co. Sheriff's Office Training Room

Jerome, ID 83338

Present:

Sheriff George Oppedyk-Jerome Co Sheriff's Office

Chief Dan Hall-Jerome Police Dept

Hope Lindsey-Director, SIRCOMM

Chief Deputy Don Newman, Twin Falls Sheriff's Office

Sgt. Matthew Eden, Twin Falls Sheriff's Office

Capt. Scott Bishop, Twin Falls Sheriff's Office

1. Meeting called to order at 1030 hours by Chief Dan Hall

2. Approval of Minutes: Quorum Not present at April Meeting: Those present asked to review notes from the April 9th Meeting. No questions or comments. Chief Deputy Newman asked Director Lindsey if the Deputy Director was an appointed or hired position, to which she stated it was a hired position.

3. Action Item: Discussion of By-Laws & needed changes: Chief Hall thanked Ch. Deputy Newman, Chief Taylor, Sgt. Harrington and Capt. Bishop for assisting in reviewing the by-laws. It was noted that they have not completed the update; however, they feel it can be done in the coming month. Chief Hall clarified that he was referring to the SOP's not the by-laws and confirmed that Director Lindsey is working on getting adobe set up on her computer for the distribution of the documents electronically. He stated that it did not appear that many changes would be necessary; however, they will need to be approved when a quorum is present at a future meeting

4. Update on Zuercher CAD System & MDT Training Dates: Director Lindsey shared that the dates for the upcoming Zuercher Training are May 21st, with the first group from 0800-1000hrs, and the second group from 1000-1200hrs. On the 22nd the first class will be from 1300-1500hrs & the second class from 1500hrs to 1700hrs and on the 23rd from 1300-1500hrs, and that there is space for twenty at each session.

The question was asked if there would be issues for those using smart-phones to pull the CAD up instead of MDT's. The Director and Ch. Deputy Newman stated that it should not be difficult. There will be some differences, but it should not be difficult. The training is scheduled to be held at Sircomm, but anyone with a larger facility available would be appreciated. Chief Newman volunteered County West for the training asking for a list of what would be needed for the classes and what needed to be set up.

Director Lindsey also shared that these classes will be offered as a webinar/online training on June 17th at 2pm, the 18th at 9am, the 19th at 2pm and the 20th at 9am if anyone is unable to attend the trainings on site. Chief Hall stated that if she would forward the schedule to him that he would get it out to the LE community.

Chief Deputy Newman inquired on the status of Sean Tajkowski, Sircomm's Technical Planners, future with Sircomm. The Director shared what information she could on the situation stating that there had been some concerns and that when the project5s were complete, he would be finished. She explained that there were projects he needed to complete and if that a backup plan was in place, should more issues arise.

It is important for all agencies to get their radio's programmed as soon as possible as the switch over is set for June 1. Each agency can set a date for Robert Hugi and Sean to come program the radio's or teach someone to program your radios or take them to an outside entity and send the invoice to Sircomm for payment. Once all radios are programed, it will take one week for the switch over.

Chief Hall asked the question that if the radios were programmed they would be able to switch tomorrow and still use the radios, to which the Director stated yes. She once again asked for everyone to get the information into them for the programming as soon as possible and agreed to assist them in making contact with Mr. Hugi to get the task completed. Mr. Hugi is scheduled to be on sight for the radio frequency changeover.

The issue of Search & Rescue's use of the Magic Valley Emergency Channel was discussed at great length and what was necessary to continue to use this channel as the page out channel and then move to a different frequency so it would still be available as a medical channel. Chief Hall asked who actually owned that channel to which Director Lindsey stated it was Sircomm's.

Director Lindsey and Deputy Chief Newman agreed to research the definition of proper/legal use of the MV Emergency Channel before the next meeting and get that out to the group in regards to Search & Rescue's ability to use this channel for page out only then request to move to a different command channel.

A short discussion entailed on the ability to move to command channels a procedures to do so. Command Channels will be over the command channels and LE will be over the TAC Channels. Chief Newman stated that a "cheat sheet" would be made available to use until everyone is comfortable with the new frequencies.

5. SIRCOMM Deputy Director Position: Director Lindsey shared that after the recent interviews; two candidates were chosen to move forward. One of the interviews was conducted via video conference line. The Board has requested to do a second to interview with both candidates in person. Background checks have started on both candidates. One candidate is local and one from out of the area. The group requests that a thorough background check be done before the second interviews on May 30th. It was also the feeling of the group that moving to Idaho could be a difficult change and needs to be considered when hiring an outside of the area candidate.

6. SIRCOMM Law Enforcement Protocols Review:

a. SOP's: Chief Hall shared that Chief Deputy Newman, Capt. Taylor, Sgt. Arrington and Capt. Bishop had met to begin the process of updating the By-Laws as many had not been updated since 2004. The group will reconvene within the month.

7. SIRCOMM Updates:

a. **Staffing:** It was shared that Sircomm was at minimal staffing level. Interviews were held and one candidate has been moved forward and is currently in the background check. The Director noted that the pay difference between the city and Sircomm is a real issue with four more openings to be filled.

b. **Valley County Dispatching Services:** Director Lindsey shared that Sircomm had been contacted to consider dispatching for Valley County as they cannot fill their dispatch positions and are in the process of closing their dispatch center.

Chief Hall stated that he was uncomfortable with Sircomm taking on more responsibility while struggling with the current staffs' ability to take on more calls and give quality service to current agencies.

The Director stated that she had run the numbers, and in order to handle more calls Sircomm would need to increase staffing by three and that did not seem probable at this time. She stated that she would be advising the Joint Powers Board against these additional duties at this time.

8. Round Table: Chief Newman stated that he was very disappointed in the turn out for this meeting and asked who was needed for a Quorum.

Chief Hall stated that a Quorum is five (5) or more Law Enforcement Officials and there must be one (1) Sheriff and one (1) Chief of Police in attendance.

9. Next Meeting Date: June 27, 2019

Meeting Adjourned;

LE Advisory Chairman

Date