

**SIRCOMM JOINT POWERS BOARD**

**June 20, 2019  
Room 2151 Tiger Dr.**

**JCSO Training  
Jerome, ID 83338**

Those in attendance:

Commissioner Jack Johnson, Twin Falls County  
Commissioner Mark Bolduc, Gooding County  
Commissioner Charlie Howell, Jerome County  
Kristy Churchman, Interim Deputy Director SIRCOMM  
Dave Neal, Project Manager, SIRCOMM  
Mariann Schiewe, SIRCOMM  
Susan Tenney, CPA  
Chief Casey Kelly-Shoshone Fire  
Aaron Zent, Rock Creek Fire  
Greg Vawser, Rock Creek Fire  
Don Newman, Twin Falls Co. Sheriff's Office  
Mike Harrison, Jerome City Fire  
Lane Sickles, Jerome City Fire  
Tanya Stitt, JC OEM  
Dan Hall, JPD  
George Oppedyk, Jerome Co. Sheriff's Office  
Missy Shurtz, Gooding Co. OEM  
Ashley Stauffer, Shoshone Fire Dept.  
Angel Hunsaker, Sircomm  
Destry Orth, Sircomm  
Sgt. Dave Benefiel-Twin Falls Co. Sheriff's Office

**Meeting called to order 0904 hrs.**

**1. Public Comment: None**

**2. Correspondence:** A thank you note from the Magic Valley SORT Team was shared. It was in appreciation of the support from SIRCOMM at the SORT Team Soiree fundraiser.

**3. Action Item: Current Fiscal Statement/Invoices Presented for Payment:** All invoices were reviewed by the Commissioners.

**A motion was made by Commissioner Johnson to approve payment of invoices as presented. Commissioner Howell second, all in favor, motion carried.**

**4. Action Item: Approval of the Minutes from June 6 2019:**

**Commissioner Howell made a motion to accept the minutes as presented from June 3, 2019. Second by Commissioner Johnson, all in favor, motion carried.**

**5. Radio & Tower Systems Update:**

Clarification was made that Mr. Tajkowski had resigned from Sircomm and that Mr. Hugi has chosen not to assist in the completion of projects at Sircomm.

Intermountain Communications out of Mountain Home has been contacted to complete the dispatch floor and radio projects at Sircomm and will be on site Friday for a consultation on outstanding projects.

Mr. Neal outlined the path the Board has asked him to move forward on with the new CAD System and radio frequency changes at the top of the list.

Chief Kelly shared that he had been working with Mr. Neal gathering the necessary information required for the frequency change and that only 18 agencies had completed the paperwork from 17 agencies still needed. It was requested that all of those present assist in getting the required information sheets into Sircomm today.

**7. Center Report:**

A short discussion entailed on the proposed procedure for the radio reprogramming and frequency switch at each tower. Mr. Neal also noted that he had been in contact with several vendors and each project would be addressed and completed in a timely manner.

Dispatch Supervisor, Angel Hunsaker, addressed the go live date of the new Zuercher CAD System on June 26<sup>th</sup>. She shared that a conference call was scheduled with Zuercher and the Board for 1100hrs, today to iron out any questions/issues on the new system. The issue of everyone being prepared for the new system would also be discussed and what the dispatchers and agencies can do to prepare. Zuercher Tech's will be on site the 25<sup>th</sup> through the 28<sup>th</sup> to assist in the conversion. It was agreed that a decision would be made on the "go live date" after the conference call.

An update was given on the GeoComm Mapping system and the intercom system between Sircomm and Twin Falls Dispatch, with both projects moving forward. Mr. Neal is meeting with the local HAM Operators in the area to discuss locations for their equipment currently at the Hansen Tower Site.

The console plans for the dispatch floor have been revised back to the original plans and should be installed the first of August completing that project.

Sheriff Oppedyk led short discussion as to the numerous issues that are being addressed at Sircomm and the frustrations shared by all present, asking how things got to this point?

The Board agreed that it has been a vicious circle for everyone. Commissioner Howell stated that Sircomm is moving forward with all projects and that they are being done correctly with Mr. Neal being brought in as the project manager assuring that Sircomm is on a path to get things done and that there are solutions to all issues. We are moving forward and not looking back. A little patience and support will be necessary in the next few months.

Commissioner Johnson shared that an emergency session had taken place where the project manager, Mr. Neal, was hired and that a conditional offer had been signed by a candidate for the director's position and is in the deep background check at this time. Due to the urgency of the situation, the normal hiring procedures with the interview board with the agency heads had been bypassed as to hopefully begin the hiring process sooner than later. He also stated the TWFCO Sheriff's office has assigned Sgt. Benefiel to assist at Sircomm as long as needed. Interim Deputy Director Churchman has been brought up to speed and has stepped up her duties as requested by the Board.

Destry Orth asked, considering the situation at Sircomm, if moving forward with hiring of a Director without the proper interview process was in the best interest of Sircomm. The Commissioners shared that the Board had conducted an interview, and that withdrawal of the candidate for the Deputy Director Position just days before the Director last day, has set up special circumstances. There were several candidates that did apply, with an offer being made to this candidate. She came highly recommended with an outstanding resume.

Ms. Churchman shared that the company that moved the modular had been contacted to repair the outer fence that was damaged.

Supervisor Hunsaker is in the process of entering all agencies' information into the new system; however it has come to our attention that when employees are let go, the information is not passed on to Sircomm. Ms. Churchman stated that whenever changes occur in your agency, the changes need to be updated in the CAD system also. Angel has sent the forms out for the update/input of all employees and if the information does not get to Angel and into the new system, they will not have access to the CAD. It was suggested that possibly updating agency rosters throughout the year may be of benefit to all.

**6. Action Item: Discussion of "B" Budget:** Commissioner Bolduc shared that the "A" Budget was finished and the County Contribution information was ready to be sent out to the County Clerks. Questions as to "On Call/Em Call" pay was discussed and will be addressed with Ms. Tenney.

The "B" Budget was discussed; however, it was felt that more time was needed before moving forward with the.

**Next Meeting: July 3rd, 2019 0900hrs**

**Board moved take a 30 minute recess and continue with the Executive Session at the Sircomm Conference Room with the conference call with Zuercher Technologies at 1047hrs.**

- a. **Executive Session:** Idaho Code 74-206 (1) (a) & (b) Consider Personnel
- b. Idaho Code 74-206 (1)(f) Communicate with legal counsel regarding pending /imminently-likely litigation

**The Board came out of Executive Session at 1130hrs.**

Chairman Mark Bolduc



Date 7/25/19