

**SIRCOMM**

**Joint Powers Board Meeting**

**March 6, 2018**

**SIRCOMM**

**911 E. Ave H, Jerome, ID 83338**

Those in attendance:

Commissioner Mark Bolduc-Gooding County

Commissioner Jack Johnson-Twin Falls County

Commissioner Cresley McConnell-Lincoln County

Commissioner Charlie Howell-Jerome County

Captain Ismael Gonzales-ISP

Lt. Kyle Fullmer-ISP

Greg Warner-Director, Bonneville Co Emergency Communication Center

Hope Lindsey- Director SIRCOMM

Chief Jason Keller-Rock Creek Fire

Chief Casey Kelley, Shoshone Fire

Mariann Schiewe-Admin. SIRCOMM

Capt. Tim Miller-TWF Co. Sheriff

James Pennington-Magic Valley EMS

Chief Jeremy Presnell-Jerome City Fire

Sean Tajkowski-Tech Planning, SIRCOMM

Sheriff Rene Rodriguez-Lincoln Co. Sheriff

Stephen Phillips- Chief Deputy, Lincoln Co.

Jackie Frey-Coordinator, TFCO Emergency Serv.

**Commissioner Bolduc called the meeting to order at 1402 hours**

**A motion was made by Commissioner McConnell to amend the agenda inserting CITF Public Information Request to number one. Commissioner Bolduc second, all in favor, motion carried.**

- 1. CITF Records Request:** The Director shared that she had been in contact with the Critical Incident Task Force (CITF) regarding the release of records regarding any CITF incidence. SIRCOMM Policy regarding records states that the records, recordings, etc., housed at SIRCOMM may only be released by SIRCOMM with written permission from the county agency in which in which said incident occurred. Due to the circumstance where the CITF may be called in for an investigation where said county may be under investigation, it is requested that SIRCOMM revise their Records Release Policy to state that under such instance the records requested from SIRCOMM can be released to the CTIF chain of custody for said investigation. After a short discussion with Capt. Gonzales and Lt. Kyle Fullmer from ISP representing the CITF answering questions and sharing possible circumstances encountered when such an investigation must take place.

**Commissioner Howell made a motion to authorize the Director to work with SIRCOMM Legal to amendment/revise the records request policy allowing the CITF access to records requested for investigative purposes. Commissioner Johnson second, all in favor, motion carried.**

- 2. Public Comment-** Chief Kelley shared that on the morning of the blizzard he had monitored the radio and stated that the dispatchers had done an outstanding job staying calm and collected throughout the day.

- 3. Correspondence-None**

- 4. Invoices presented for payment:**

**After reviewing the invoices presented for payment, a motion was made by Commissioner McConnell to accept and pay all invoices presented.**

**Commissioner Howell second, all in favor, motion carried.**

- 5. Approval of the Minutes from February 20, 2018:**

**After a review of the minutes by the board a motion was made by Commissioner McConnell to accept the minutes as presented, second by Commissioner Johnson. All in favor, motion carried.**

- 6. CAD System Contract Update:** The Director stated that the RFP was still with legal and they promised that it would be available to meet the deadline of April 3rd.

The issue for payment to EIS regarding their service contract was discussed and the Director clarified that she was not comfortable with the contract and what was not covered in the contract. It does not hold EIS accountable for anything. The mapping issue that has been ongoing since May 15<sup>th</sup> of last year and other issues have not been addressed with the messages that a solution has not been reached however they are still working on it. She noted that there have been no mapping updates in the past two years and everyone is aware that subdivisions have been popping up everywhere. Geo Comm. has done their part; it is EIS that cannot come up with a solution for the mapping issues in the CAD. Commissioner Johnson asked if the work done by Geo Com could be integrated by EIS, to which the Director stated that it could not and EIS has confirmed it is on their end. The Director stated that requests are sent into EIS and the response is we are working on it and no solution has been found. This is a continuous cycle with the issues not being repaired and it appears in the agreement that they cannot be held liable. She feels that SIRCOMM is completely at a disadvantage.

Commissioner Johnson asked the Director if she felt that SIRCOMM had any choice but to pay the contract due at this time. It appears we have been paying for support services in the past and will have to do the same until the new system is in place. Commissioner McConnell shared that this was not a surprise, and is one of the reasons moving to a different CAD vendor is the only option; however it is still nine months to a year out.

Commissioner Howell reiterated that the current contract states that they are not legally responsible for any repairs requested. Commissioner McConnell stated this was the issue legal was working out where SIRCOMM has the right to choose the CAD vendor that can offer the requirements and support for the best system possible.

**A motion was made by Commissioner Johnson to give the Director the authority to move forward with the EIS Support Contract. There was a second by Commissioner McConnell. All in favor, motion carried.**

- 7. Technical Advisor-SACADA System Update & Proposal-Mr. Tajkowski:** The Director shared in advance, that in doing the current fiscal audit; it was brought to her attention that SIRCOMM had paid eighty one thousand plus an additional

seven thousand for monitoring for the non-working SCADA System currently in place here at SIRCOMM. It was discovered from contact with the manufacturer that the current system that was purchased for SIRCOMM was out of date when purchased and has an out of date service contract.

Mr. Tajkowski presented a proposal for replacement with the cost to do so to the board with an explanation of services and support to be performed. There is a proposed alarm system that will be constantly monitored by the Director/Mr. Tajkowski/the dispatch floor the propane vendor the generator administrator so that the correct vendor can be set into motion.

The Director stated that it appears that the cost to repair the current system came in at a much higher cost than a new system with funds that can be allocated from the line item for capital assets in the budget.

**A motion was made by Commissioner Johnson allotting up to twenty six thousand dollars for the purchase of a new SCADA System, and authorize the Technical Advisor to move forward with the project. There was a second by Commissioner Howell. All in favor, motion carried.**

**8. Radio System Update:** The Director stated that Mr. Tajkowski and Mr. Hugi had been working and making progress on the radio system. She asked Mr. Tajkowski to share his findings with everyone present. Mr. Tajkowski

Mr. Tajkowski stated that he and Mr. Hugi are working on an eighteen month plan of action for SIRCOMM that Commissioner Bolduc had asked for and shared that urgent issues have taken precedence over the audit as the Director has requested assistance in addressing issues such as over at the Twin Falls Silo that had been brought to their attention by Mr. Paul Smith. The Director asked the board to approve rekeying all of the tower sites as a safety blanket for liability and safety on SIRCOMM's part and allowing access to vendors upon request only.

It was shared that the FCC frequency research was complete. Mr. Tajkowski will set up a meeting with the Fire Chiefs after meeting with Mike at All Wireless. He is very familiar with what works best for each area. The plan is to be up and running before fire season. The Fire Chiefs will have three times the channels as before.

**8. Jerome Fire Dept. Revisit Radio Tech. Part Time Status at SIRCOMM:** Chief Presnell stated that he felt part of the issues with the radios used by the different agencies was the proper programming of the radios.

Mr. Tajkowski shared that he felt with the amount of technical work taking place at SIRCOMM; it would not be cost effective or time available until while working on the infrastructure here.

Jackie Frey, from the TWF County Emergency Services shared that there may be funding and support for the agency present when it comes to getting radio's programmed as she has developed relationships over the years and has a list of possibility's for assistance.

Mr. Tajkowski started that another issue is the use of different radios and types of radios available in emergency situations and what is accepted within national standards. Once again liability comes into play. He shared that he would share the vendor list that he would suggest for everyone that needs it. Commissioner McConnell shared that Lincoln County has taken their radios to All Wireless and felt that they had been great to work with. Mr. Tajkowski stated that he had given All Wireless a heads up, that radio frequency changes were taking place and that he had shared the new information with them. He felt that working with a local vendor would be the best route to take.

**9. Center Report:** The Director shared that another new hired had started last night. She is a former dispatcher from Baker and had worked with the Director previously. She noted that one of trainees had moved forward to Law and the one of the new hires had moved into Fire/EMS. Two of the new hires were still completing their call taking phase

The Director stated that the audit was still ongoing and should be completed in three weeks. She has been working with the CPA on requested information and invoices. There are seven applications for the position of Deputy Director and an interview board is being assembled for next week for the interview portion of the hiring process.


**Executive Session: None**

**Next Meeting: March 20, 2018 1400hrs**

**Meeting adjourned at 1520hrs**

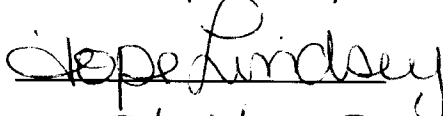
~~Chairman Mark Bolduc~~

~~Jack Johnson~~

~~~~

~~Date 3-20-2018~~

Director Hope Lindsey



Date 3/21/2018