

SIRCOMM

Joint Powers Board Meeting

February 20, 2018

SIRCOMM

911 E. Ave H, Jerome, ID 83338

Those in attendance:

Commissioner Mark Bolduc-Gooding County
Commissioner Jack Johnson-Twin Falls County
Hope Lindsey- Director SIRCOMM
Chief Casey Kelley, Shoshone Fire
Mariann Schiewe-Admin. SIRCOMM
James Pennington-Magic Valley EMS
Deputy Chief Mike Harrison-Jerome City Fire
Sean Tajkowski-Tech Planning, SIRCOMM

Commissioner Bolduc called the meeting to order at 1400 hours

- 1. Public Comment-**
- 2. Correspondence-None**
- 3. Current Fiscal Statement/Invoices-None**
- 4. Approval of the Minutes from February 13, 2018:**
Commissioner Johnson moved to accept the minutes with a spelling correction on page 1. Second by Commissioner Bolduc, all in favor, motion carried.
- 5. CAD System Contract Update:** The Director stated that she had sent the RFP to legal and would follow up today and get it published as soon as possible. She also stated that she had received an invoice from EIS for annual support services. She stated she has not sent it in for payment as she wants clarification from EIS as to what it covers. The mapping issue that has been ongoing and other issues have not been addressed and messages have been left for David Heeb and he has not responded and she has been told he is out of town, and until she speaks to him

and gets some clarification on what they will maintain and what they will not maintain she does not want to move forward.

Commissioner Johnson asked if they had been working on any of the issues the dispatchers recently encountered to which the Director stated that the EIS portal is not working for dispatchers to report issues on line and now they are having to find other avenues to report issues with little or no response. The Commissioners agreed that before paying EIS for services not rendered, more clarification is necessary.

- 6. Center Report:** The Director stated that she had been in contact with Mr. Paul Smith who is the caretaker of the Twin Falls Silo Tower Site, regarding issues with the roof leaking and also issues he is having with equipment on the Silo. He requested that SIRCOMM assist him with working through the issues.

Commissioner Johnson asked who and what was on the Silo to which Mr. Tajkowski clarified what equipment was on the roof and ownership of equipment and what needed to be addressed in order to stay in good standing with Mr. Smith. Mr. Hugi and Mr. Tajkowski are both in the process of researching the structure and SIRCOMM's responsibilities with Mr. Smith.

Commissioner Johnson asked if a structural analysis had been conducted on the Silo to which Mr. Tajkowski stated they were in the process of the investigating the structural integrity and find where the division and who is responsible for the issues and the priority to of issues to be addressed. The Commissioner shared that another option is the tower that had been erected out at County West if needed.

The Director shared that there had been an issue with White Cloud wanting to intrude on SIRCOMM issues to which the Director clearly stated that until the outside audit was complete nothing would change. White Cloud then contacted AVTEC directly stating it was on SIRCOMM's behalf. AVTEC immediately contacted Mr. Tajkowski who contacted the Director. A call was made to AVTEC stating that the only contacts authorized to speak on SIRCOMM's behalf was the Director or Mr. Tajkowski.

SIRCOMM Vehicle: Director Lindsey shared that Con Paulos had been in contact with her and that they could find nothing wrong with the vehicle and requested that she drive it for one thousand miles and then bring it back in for an analysis. They did drive it for one hundred miles and had no issue. The director asked the board how they wanted to handle the issue. Commissioner Bolduc stated that with the warranty, he felt that working with Con Paulos may be the best option as there appears to be a definite oil leak problem after going over all of the service invoices from Con Paulos for past visits. Commissioner Johnson agreed that by doing so we would not void the warranty. The Director stated that she would follow up with Con Paulos and keep them informed on the results.

Radio Issues: The Director asked Mr. Tajkowski (Sean), to bring the board up to date on the recent radio issues after sharing that over the weekend the alarms seen/issues received on the SCADA system. SIRCOMM currently pays Teton Communications \$475.00 a month to monitor the systems and alerts us of there is an issue at any of the tower sites. There were many issues over the weekend and SIRCOMM still has not been contacted regarding the issues by Teton Communications. There were issues with the quasi sync/the TAC channel and blue four out at the Sunset Tower. The director went over the training that she had received on the SCADA system and acknowledged that some of the issues have always been present and was told from Mark at Teton Communications not to worry. Mr. Hugi & Sean have been in contact with the manufacturer of the TAIT System and found that the issues we are having are repairable and some of the equipment was not properly installed and they are working with the TAIT engineers to get the equipment working properly. A short discussion entailed on what Mr. Hugi and Sean were working on and the new discoveries they have encountered and the process they are going through with the manufacturer's to get each issue rectified.

Mr. Tajkowski shared that they have completed the radio frequency investigation and have the blessing of the manufacturer on the proposed plan and the information has gone off to the FCC for approval. They are very close to finishing that project and solving many of their radio issues.

Commissioner Johnson asked if there was any way of knowing what was paid for versus what SIRCOMM actually received. Mr. Tajkowski stated that as these issues come up, the manufacturers are contacted. Information will be available

eventually, but at this point in time, there is no way of knowing. Commissioner Bolduc asked for a priority list of action, to which Mr. Tajkowski stated that he and the Director were in the process of putting one together and will start a check off list. He felt an eighteen month time frame was realistic for the projects completion. Sean suggested that if those present were interested, he would do a short summarization outside of the board meeting on the equipment issues that have been discovered working with the manufacturers. It is very interesting and eye opening and can be done before the next board meeting. He stated that this was not his opinion, but the opinion of the manufactures.

Commissioner Bolduc suggested an hour set aside before the next board meeting which was agreeable to all present. Mr. Tajkowski shared that he had been in AVTEC training and that three people were eligible for training and possibly Twin Falls may be interested in joining with SIRCOMM to ease the fees.

Mr. Tajkowski then went over the issue of the purchase of the SCADA System from Teton Communications. The audit on the system is ongoing as it appears that it was purchased after its end of life and that there were many more sensors being issued and paid for than SIRCOMM needed. He went over more of the details of he & Mr. Hugi's findings and what the manufacturer is willing to do to correct the issues. They are comparing the fees to reprogram the current SCADA System versus a new system. The new system would not only alert the dispatchers on the floor, but also the director, Mr. Tajkowski, the propane vendor the generator administrator and the correct vendor can be set into motion.

Commissioner Johnson stated that he was extremely disappointed by what SIRCOMM was charged for versus what we are receiving. It was suggested that this be continued at a later date and in more detail.

The Director stated that the alarms from over the weekend included alarms at five different sights that included generator failure, entry alarms, fire error and a blue error and no contact from Teton Communications as to date. Over the weekend when the alarms came to light Mr. Tajkowski and Mr. Hugi were contacted. They were in contact with Ben at Stephenson's and were able to remotely access the system along with the engineers from TAIT and solve the issues without ever contacting Teton.

The Commissioner's asked for some direction as to what Mr. Tajkowski felt was the most important issue to be addressed and actions taken, so as not to get too overwhelmed. Mr. Tajkowski stated that he and the Director will have a proposal available for the next meeting. The Commissioners also stated that they would like to meet with Teton Communications in future when the audit is complete. Mr. Tajkowski stated that the equipment SIRCOMM has is state of the art and when installed properly will be the best of the best. He also shared that the engineer from TAIT stated that they are not getting rid of analog and no doubt it is the appropriate system for SIRCOMM and digital is not a fit for the SIRCOMM Dispatch Center and they are willing to put this in writing. It was also noted from TAIT that White Cloud is not a premier dealer as they stated and their best premier dealer is being asked to work with SIRCOMM. Harris is the master distributor for TAIT who is actually out of New Zealand. Mr. Tajkowski feels they are a state of the art company.

The Commissioners asked that a maintenance schedule also be put into place starting with Hagerman that is being worked on at this time.

Fire Meeting: Chief Kelly shared that there is a Fire Meeting scheduled for the 23rd at the ISP Center from 10:00 to 12:00.


7. Executive Session: None

8. Staff Update: Still have three in training and two currently in background checks. Commissioner Johnson asked how close they are to being fully staffed to which the Director replied, there are still six open spots.

Next Meeting: March 6, 2018 1400hrs

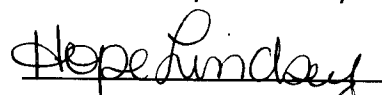
Meeting adjourned at 1500hrs

Chairman Mark Bolduc



Date March 6, 2018

Director Hope Lindsey



Date 3/6/2018