

**SIRCOMM**

**Emergency Joint Powers Board Meeting**

**October 3, 2017**

**SIRCOMM Conf. Room**

**911 E Ave. H, Jerome, ID 83338**

Those in attendance:

Commissioner Bolduc-Gooding County  
Commissioner Cresley McConnell-Lincoln County  
Commissioner Charlie Howell-Jerome County  
Deputy Director Hope Lindsey  
Capt. Tim Miller  
Mariann Schiewe-Admin. SIRCOMM  
Chief Casey Kelley-Shoshone Fire  
Sean Tajkowski-United Communications Network

**Commissioner Bolduc called the meeting to order at 1408 hours**

- 1. Public Comment: None**
- 2. Correspondence: None**
- 3. Fire Frequency Meeting:** Mr. Tajkowski shared that the meeting with the Fire Chiefs was well attended and went exceptionally well. Solutions were presented and it was acknowledged that it will take a tremendous amount of co-ordination, but a plan has been put into place. It should be up and working in two to three months.

Commissioner McConnell asked exactly what issues were being addressed to which Chief Kelley shared that they have tac channel and bleed over radio issues that have been occurring for twenty years. It has become evident that it is a matter of coordination and not equipment. It may take time to gather all of the information and get all of the radio's programed, but a two to three month preparation was acceptable to all of the Fire

Chiefs now that a solution is in front of them. Mr. Tajkowski did reiterate that gathering the information and setting the time to reprogram everyone's equipment would be the challenge; however a plan has been put into motion.

Commissioner Howell asked if there was a buy in with all of the Fire Chiefs and if they understood the plan to which Chief Kelley replied that Mr. Tajkowski broke everything down and explained in simple terms what was going on, what was needed to fix the problem, and what was required of everyone to make it happen. Cost and time were also discussed and it was noted that this issue will need to be addressed in the near future, but group as a whole, was enthused with the possibilities with the changes. The cost of equipment and responsibility for the cost of the repairs was discussed with both Mr. Tajkowski and Chief Kelley volunteering to keep the board informed as the project progresses.

**DIGB4/First Net:** Commissioner McConnell and Commissioner Bolduc shared that they were at a meeting where DIGB and First Net were discussed last week and brought it to those present that it was announced that AT & T had been awarded all of the contracts for the upcoming projects. A discussion entailed on both groups and it was noted that representation from all four counties was necessary for future growth of interoperability in the region. Mr. Tajkowski did share that ESChat is similar to First Net and in an emergency situation when towers are down this will be our first line of communication. It was also brought to everyone's attention that SIRCOMM had just received requests for tower site amendments on all towers with AT&T equipment already in place and the question of it being just a coincident with the DIGB rollout & AT&T new contracts. They board agreed that the 90 day moratorium on all tower leases would stay in place.

4. **"B" Budget:** Captain Miller presented the lay out for the "B" Budget for the fiscal year 2017-2018 and stated that the numbers had come from the accountant and were rounded up or down to the nearest real number.

Commissioner Howell noted that the income from landlines was down and Captain Miller once again stated that this was the accountant's anticipation

as they have gone down in the previous two years. He also asked about the increase in the line item for dues and subscriptions? The Deputy Director stated that the previous director was the only member of APCO which sets the national standards and enrolling all dispatchers they would have the opportunity for on line classes and training. The other fee is for individual membership to International Public Safety Association. It also offers training with literature and magazines that keep the dispatchers up to date on what is new in the 911 world and what is available to them. She assured the board it was well worth the cost.

The board held a lengthy discussion regarding several line items, capital improvements, current pay scale, the 3% COLA raise, PERSI and part time guide lines, insurance, the possibility of three shifts instead of two, current overtime, dispatch floor improvements and a new cad system.

Captain Miller stated that he felt comfortable with the numbers presented on the both the A and B budgets to move forward.

Captain Miller suggested allowing part time personnel 30hrs per pay period and paying the appropriate wage for their level of training (Level 1, 2 or 3) rather than minimum that is being paid at this time and paying PERSI for part time personnel being added to changes in the employee personnel manual. This may become a recruiting tool and a retaining tool.

Captain Miller shared that he was also updating the current classification pay schedule and that a few of the dispatchers were due to move up and some that will be frozen.

**A motion was made by Commissioner McConnell to accept the "A" & "B" budgets for the fiscal year 2017-2018. Second by Commissioner Howell all in favor, motion passed.**

**A motion was made by Commissioner McConnell to amend the personnel policy to change the number of hours a part time employee may work from nineteen hours per pay period to thirty two and pay their PERSI benefit and change their wage to reflect their level of certification with changes to be reflected in the personnel manual. Commissioner Howell**

**Staff Report:** The Deputy Director shared that there were she had three resignations on the 30th. One of the new trainees chose not to move forward, one is moving across country and the third resigned.

There are still two in current training and applicants being scheduled for the Criti Call testing. The Deputy Director stated that she would like to advertise on the APCO website and possibly do an open house to attract possible new candidates bringing them in possibly on a Saturday to let them see what it is actually like. Commissioner McConnell suggested going to local job fairs and talking to CSI about doing an 8 to 12 week class in Dispatching. Commissioner Howell stated that this had been discussed and has the name of the woman who was interested in offering the class.

**Project Reports/Updates:** Captain Miller stated that the Hwy 93 project at mp-3 came to an end when the watercraft check point closed; however, he and Mr. Tajkowski are working on a project to get the radio reception in that area repaired permanently.

Mr. Hugi via conference line asked how the board would like the reports and details and how involved they want to be.

The consensus of the board was that a bullet point reports and pictures would be appreciated along with an anticipated cost to upgrade each site.

Mr. Hugi confirmed that upon inspection, with Mr. Tajkowski, at the Hagerman Tower Site both gentlemen were very concerned with the issues and possible chance of failure at that site. It was highly suggested that rather than waiting for the complete inspection of all towers to be complete, it may be in SIRCOMM's best interest to begin repair/clean up and normal maintenance work begin at the Hagerman sight immediately for safety sake.

Commissioner Bolduc shared that he was of the opinion that with the assessment still ongoing, that they would wait until it was completed before moving into the fix and repair stage prioritizing the projects. At this point, hearing Mr. Hugi's concern, it may be necessary to evaluate the situation and not wait for the evaluation to be complete.

Mr. Hugi and Tajkowski stated that three other sites had been evaluated and Hagerman is a special situation. It was suggested that the members of the board may want to take the time to go to the site themselves to confirm the seriousness of the situation. Details on antenna's, electrical issues, filth were shared at this time.

Chief Kelley added that in his opinion, this was a critical site as the Tower covers the Hagerman and all of the Gooding Valley.

Commissioner McConnell asked if this was a SIRCOMM Tower, to which the answer was, that it is not. The Tower is owned by Idaho Power, however all radio equipment and the building for the radio equipment belongs to SIRCOMM and is only available to SIRCOMM vendors and it is those vendors that have not maintained and cared for the equipment and tower site itself.

Commissioner Bolduc stated that if this is an emergency situation, it should be addressed as soon as possible. He asked if the gentlemen could draw up a quote and rather than wait until the next board meeting to move forward. Mr. Hugi suggested that a ballpark figure would be \$2000.

**The Board moved into executive session, Idaho Code 74-206 (b) at 1552 hrs.  
The Board came out of executive session at 1607hrs.**

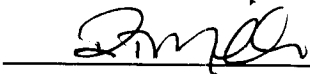
**Next Meeting Date: October 17, 2017 1400hr-1600hrs.**

Chairman Mark Bolduc

  
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Date 10/17/17

Captain Tim Miller

  
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Date 10/17/17