

<p><b>SIRCOMM</b>  <b>Joint Powers Board Meeting</b>  <b>May 16th, 2017</b>  <b>SIRCOMM Conf. Room</b>  <b>911 E Ave H, Jerome, ID 83338</b></p>
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Those in attendance:

- Commissioner Bolduc-Gooding County
- Commissioner Johnson-Twin Falls County
- Commissioner Howell-Jerome County
- Commissioner McConnell-Lincoln County
- Mariann Schiewe-Admin. SIRCOMM
- Hope Lindsey- Deputy Director, SIRCOMM
- Sean Tajkowski, United Communications Network
- Tim Miller, Captain-Twin Falls Sheriff's Office

- **1. Public Comment: None**
- **2. Correspondence: None**
- **3. Approval of the minutes from March and April 14<sup>th</sup>, 2017 Meetings:**

After reviewing the minutes and asking for typing/spelling error corrections, a **motion was made to accept the minutes with proposed changes from April 14<sup>th</sup> by Commissioner Johnson. Commissioner McConnell second, all in favor, motion carries.**

- **4. Current Fiscal Report and Invoices:**

Commissioner Bolduc noted that SIRCOMM was 62% into the budget year. Questions regarding the Workman's Comp, and the budget reports were discussed. Capt. Miller shared that he felt that it was in line and on target. It was noted that the amount from land line income line was down from last year.

Commissioner McConnell noted that there was nothing in the Line item 004.13.08, the CAN System. He shared that the original payment was from Jackie Frey as a grant and that SIRCOMM was to take over the system in three years. The system has been used several times and the question arose as to when SORCOMM funds were necessary to keep the system. The commissioners requested that Jackie Frey be contacted for future agreement/arrangements necessary to keep the CAN System up and running.

**Commissioner McConnell made a motion to accept the financial report as presented. Commissioner Johnson second, all in favor, motion carried.**

- **5. Hagerman Generator Project:**

The paperwork and emails from Intermountain Power Source regarding the Hagerman Generator Project were shared with the board including the quote, and board approval from March 21, 2017. Mariann issued a P.O. per Commissioner Bolduc for the project to begin with the parts being ordered. Bernie from Intermountain Power Source will stay in touch with SIRCOMM on progress and updates.

- **6-7. Hansen/Sunset Tower Agreements:**

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Emails and correspondence from SafeLink, T-Mobile & AT&T, and Naylor & Hales Law firm, regarding lease and equipment changes on the Hansen and Sunset Tower Sites were shared with the board.

Commissioner McConnell stated that the T-Mobile request had been addressed at a previous board meeting and possibly others also and asked what was necessary to move forward.

Mr. Tajkowski shared with the board that it was his opinion that they should research what other entities were paying as the amounts noted seemed rather low as space was limited for equipment. The Deputy Director agreed with Mr. Tajkowski and shared what the fees were at her previous dispatch center. The question was asked if these towers were property of SIRCOMM to which the answer was yes and these companies rented space for antennas and satellite dishes for their networks.

After a short discussion on the upgrade and maintenance needs of the users and fees charged by SIRCOMM, recurring contracts, Commissioner Howell suggested that it would be good to go back and look at the leases on each tower. The Deputy Director will make contact with each entity and get a comparison with other vendors to make sure the amount of rent being charged by SIRCOMM is in alignment with other providers.

After reviewing the requests the board suggested putting all tower change requests on hold until Hope could review each issue and possibly reach out to three separate vendors

**Commissioner Howell made a motion to have the Deputy Director review each of the three requests, and if she is comfortable with said request, move forward with the projects. Commissioner McConnell second the motion, all in favor, motion passed.**

• **8. MicroWave Networks:**

Information was provided that the project with Teton Communications and MicroWave Networks had been previously approved by the board, legal notice of sole source had been published and resolution no. 2017-003 had been passed. Permission was given by the board to move forward with the necessary correspondence to begin the project.

• **9. Sean Tajkowski-Project Updates, ES Chat Requests:**

Mr. Tajkowski shared with the board updates on projects that the Director had him working on and answered questions as to why he was offering his services at no charge. He also noted that he felt he was in an uncomfortable situation due to the fact that the board had not been involved in decisions and future projects that the director had an interest in pursuing. Mr. Tajkowski shared that he had never been given a budget or scope of work from the director and that a roadmap of communication/radio projects set forth. He acknowledged that there are many alternative methods in setting up communication systems; however, public safety has always been his end goal and that was one of the reasons he introduced the ES Chat to SIRCOMM.

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Commissioner Johnson asked Mr. Tajkowski for clarification on the projects and issues he was working on and shared that he appreciated the work being done in the less traveled areas such as Lincoln Co. and the Hwy 93 Project making both projects a high priority. He noted that he did not understand how a \$400,000 project, or projects, could in reality be completed for \$100,000.

Mr. Tajkowski shared that he had access to many clearinghouse companies that had the same parts being quoted by a different vendor and a much lesser cost that were military grade and he didn't sell products, he sells solutions. He noted that his objective was to get the sites up and running and somewhere down the road he would not be able to offer his services free of charge. Up until now, he had only received reimbursement for fuel and an occasional lunch or hotel if the scope of the work could not be completed in one day. Mr. Tajkowski continued on with the long and short term projects he had proposed to the Director and enlightened the board with the proof of concept on the radio's and channels proposed by a separate vendor. He stated that he would provide the board with written estimates for all of the proposed projects and a time span for completion. He would offer solutions for SIRCOMM long term and short term projects and the plan of repurposing equipment, such as the Hwy 93 Solar Panels being moved to Lincoln County once the permanent power source was installed on Hwy 93 and other such projects. He felt that at this point in time SIRCOMM's priorities for him are the (1) Tactical Kits, (2) Hwy 93 Support and (3) Sheriff Rodriguez request up in Lincoln County which he is working on at this time.

Commissioner Johnson stated that he felt Mr. Tajkowski should move forward to complete both the Hwy 93 project and the project up in Lincoln County.

Mr. Tajkowski shared that he has not changed his path and that he plans on completing both. The Hwy 93 will become permanent and he would like to work on the Salmon Trac location. He felt the Ellen Dee project was a total waste of time and money for SIRCOMM and did not understand why it was being pursued.

Mr. Tajkowski brought the board up to speed on the fees for ES Chat and shared that he would handle issues and questions that SIRCOMM received and would continue to support new users as it has proven to be an excellent tool to all first responders. Although SIRCOMM carried the cost for the first year, agencies would start be billed for each phone at \$4.75 a month. Mr. Tajkowski is not involved in the billing or accounting part of ES Chat and that billing comes directly from the company.

Another issue Mr. Tajkowski brought to the boards attention was the need for backup solutions. He has a very good working relationship with Ben Stephenson and feels that others with IT knowledge need to be trained on the equipment. There has to be back up. One person cannot be the sole source in emergency situations.

Commissioner Johnson once again stated that he appreciated what Mr. Tajkowski was doing for SIRCOMM and the other board members agreed; however he stated he would like a road

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map of future projects, ES Chat explained more clearly, the scope of work planned and an estimate of cost of parts and services. He asked Mr. Tajkowski if he was not getting a fee for his personal services, how he made a living. Mr. Tajkowski shared his background and his involvement in the film industry, his policies and his ability to provide affordable solutions to the emergency response centers and the general public. He stated that he knows he can make a difference and that he was here to serve but at some point his time will become an issue.

• **10. Deputy Director-Comments & Concerns:**

Deputy Director Lindsey stated that across the board she was familiarizing herself with the staff, the rules that were already in place, expectations, to do list's, and the prior issue of staffing levels. Some items she would like to put into play are having a dispatcher on the interview board, bringing the SOP's up to date and consistent, reviving the EMD cards that are out of date and working with GeoComm to improve address verification issues. Quality assurance is important to her and any changes will be made slowly to allow staff to adjust. Everything will be done in small increments. Deputy Director Lindsey stated she would like to see more 911 education offered to the community and looks forward to working with all of agencies in the area.

• **11. Staff Report:**

Captain Miller gave an update on staffing levels. He stated that there are 11 Full Time, 3 Part Time, 1 in training and 1 ready to begin training. Capt. Miller noted that overtime is also killing the morale of the staff and hopefully as new dispatchers are hired and trained the schedule will allow much needed time off. He shared that the Deputy Director had spent time on the floor with each dispatcher one on one getting to know them a little better and he felt the staff had responded in a very positive manner.

Capt. Miller shared with the board the draft of the "A" budget for the coming year and the anticipated payroll with both 16 and 18 dispatchers, noting that anticipated payroll for the new fiscal year would be higher. It is believed Director Moore had already sent a letter to each county clerk advising them of a 3% increase in their fees for the coming year.

Capt. Miller drafted a letter to POST for Lindsay and he requested permission from the board for to access change SIRCOMM employee data with POST.

**Commissioner Howell made a motion that Capt. Miller & the Deputy Director be given written permission to access POST on behalf of SIRCOMM. Commissioner Johnson second, all in favor, motion passed. Letter was signed by Commissioner Bolouc**

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• 12. Executive Session:

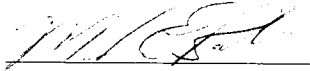
Commissioner McConnell made a motion that the board move into executive session to discuss issues pertaining to Idaho Code 74-026 a & b. Commissioner Johnson second. Roll call taken, vote was unanimous. The board moved into executive session at 1635 hrs.

The Board came out of executive session at 1710 hrs.

• 13. Next Meeting: TBD

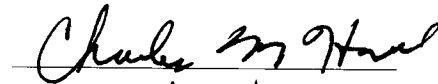
Meeting adjourned at 1710 hrs.

Chairman Mark Bolduc



Date 6/20/17

Commissioner Charlie Howell



Date 6/20/17