

SIRCOMM

Joint Powers Board Meeting

April 25th, 2017

SIRCOMM Conf. Room

911 E Ave H, Jerome, ID 83338

Those in attendance:

- Commissioner Bolduc-Gooding County
- Commissioner Johnson-Twin Falls County
- Commissioner Howell-Jerome County
- Director Moore-Director SIRCOMM
- Mariann Schiewe-Admin. SIRCOMM
- Don Newman-Chief Deputy, Twin Falls Sheriff's Office
- Casey Kelley, Fire Chief, Shoshone Fire
- Tim Miller, Captain-Twin Falls Sheriff's Office

- **1. Public Comment: None**
- **2. Correspondence:**

SIRCOMM received a thank you note from the Jerome County Fair Board in appreciation for the pickup that was donated last month.

A letter to the editor was shared from the North Side Journal April edition from Mike & Marcia Chojnacky regarding their experience with first responders on February 20th when Mike fell thirteen feet from a tractor and the great, timely and courteous service they received from the time the 911 call was made to arrival at St. Al's in Boise.

A note of personal gratitude for all that was done during Telecommunications Week from dispatcher Destry Orth was shared with those present. He noted that dispatching can be a tough & that the small gestures of appreciation don't go unnoticed.

- **3. CAD Discussion:**

Director Moore shared that Justin, the EIS representative, that had been here on March 31st to trouble shoot the system, stated that they would get back to SIRCOMM within 48 hours after leaving with possible solutions and repair's for the issues being encountered with the CAD system. As of today there has been no correspondence from anyone at EIS. He shared that he has been in touch with two CAD vendors Zurcher and E-Force for demonstrations and has an appointment with Spillman. Zurcher will be return on the 10th of May for a comparison run with our current CAD system that morning & RMS that afternoon and he has let Twin Falls know of demonstration. He also shared that he has washed his hands with EIS.

Commissioner Johnson asked what other vendors were be considered to which Director Moore replied that he had contacted both Valor and Spillman. He has also asked for a budget quote from Zurcher and he added that they do have the text feature available.

Chief Deputy Newman stated that Twin Falls had sent a letter of intent to EIS regarding the issue they have encountered with the their EIS Cad system on April 25th and were awaiting a response. They are having serious issues with the IBR as they must report all criminal statistics to the state and are unable to do so with the EIS reporting features.

- **4. Current Fiscal Report and Invoices:**

Director Moore noted that SIRCOMM was 60% into the budget year. The % showing on the report is for monies spent.

Commissioner Howell questioned the overtime expenditures. The report shows 40% under budget and being understaffed, overtime should be up. (“When you throw it against the wall it doesn’t stick.”) Chief Deputy Newman and Capt. Miller also noted that this didn’t add up. Director Moore stated he would rework the numbers for the next meeting.

Commissioner Bolduc inquired ask to when the new Deputy Director would start, and what line item was used for the Deputy Director to which the Director replied that she would start in two weeks and the line item was 002.04.06 for her salary.

Commissioner Howell made a motion to accept the financial report as presented. Commissioner Johnson second, all in favor, motion carried.

- **5. Approval of the minutes from March and April 14th, 2017 Meetings:**

After a short review and, two typing/spelling errors were discovered and the commissioners asked that they be corrected.

A motion was made to accept the minutes with corrections from March 21st by Commissioner Johnson. Commissioner Howell second, all in favor, motion carries.

A motion was made to accept the minute with correction of time of adjournment for the executive session held on April 14th was made by Commissioner Howell. Commissioner Johnson second, all in favor, motion carries.

- **6. EIS CAD Discussion:**

Director Moore stated that he had covered everything on the CAD & EIS in item 3.

- **7. Ellen Dee Mountain/Lincoln County Communications Sites Discussion:**

Director Moore stated that though he had been instructed to focus on Lincoln County, however, he felt that SIRCOMM had funds to do both projects with New Tech purchasing spare surplus items at a reduced rate when available would greatly reduce the cost.

Commissioner Johnson asked if these were just temporary sites/repairs to which Director Moore stated they will regular sites. The commissioner asked what the life expectancy on

these sites would be top which the Director stated that it would be possibly eight or nine years. Chief Deputy Newman stated that new technology is being introduced everyday thus bringing on the need for upgrades.

Commissioner Howell and Commissioner Johnson questioned the difference in previous price quotes, asking if these were just temporary fixes and was cell phone service necessary for the new technology to work to which Director replied that yes cell phone service was needed and that they were not meant to be temporary.

Commissioner Howell then asked if it was correct that the price quote went from \$400,000 down to \$75,000 to \$100,000. Director Moore agreed with the numbers and stated that the money was available in the budget now that the remodel has been postponed.

Commissioner Johnson asked if SIRCOMM had any kind of contract or agreement in writing from Sean, the Director replied "No", as Sean does not charge SIRCOMM for installation only for parts and equipment needed for the projects.

Commissioner Bolduc questioned if the projects should be put out for bid and not sole sourced?

A discussion entailed and it was agreed upon that if they were just buying pieces and parts with the cost not going over \$25,000 there should be no issue, to which the Director stated that he would keep an eye on the costs.

Commissioner Bolduc stated that if we were not paying Sean that there possibly was not an issue.

Director Moore stated he would get actual costs. He asked for clarifications on the board's direction.

Commissioner Johnson suggested moving forward on the Lincoln County Project. Commissioner Howell suggested getting budgetary cost and putting a cap on the projects. The board asked for the actual cost before moving forward with the Ellen Dee Project and the Lincoln Co. Projects.

Commissioner Howell made a motion that the Director provides the cost for equipment to complete each project individually with a cap being put on each project. The board will review the cost of each before moving forward. Commissioner Johnson second, all in favor, motion carried.

- **8. "A" Budget Preliminary Draft Discussion and/or Approval:**

Director Moore handed over his preliminary draft and stated that the handout showed where SIRCOMM stood at the present time percentage wise. He shared numbers on estimated income from towers and county support and the amount necessary for 16 full-time employees; however, he stated that by using the carryover of \$110,000 from savings he would not have to ask the counties for an increase.

A discussion entailed with Commissioner Johnson asking for an explanation with Commissioner Howell adding that the proposed budget was showing 1.3 million in county

revenue. Director Moore stated that he was using the numbers from last year's budget and felt he could cut overtime by one half if there was a full staff to which Commissioner Johnson shared that that may be a leap of faith and not realistic.

Commissioner Bolduc questioned as to why the proposed budget was showing total in benefits down? Director Moore stated he was using the numbers to date on the Dental Insurance.

Chief Deputy Newman noted that it was not feasible to use the history numbers on overtime as history versus anticipated will not show real overtime with mandatory overtime in the mix.

Commissioner Bolduc stated that the he believed the numbers were not correct for dental, vision or medical benefits. Director Moore agreed after the discriptions' were pointed out.

Commissioner Howell asked if the benefits numbers should be similar to the previous years to which Commissioner Johnson stated that he felt numbers for the overtime was also way off.

Director Moore stated that he would go back & rework the whole budget; however he felt he would need to ask each county for a 3% raise in order not to dip into the SIRCOMM reserves. He stated that wages come from "A" budget and funds or operating income ("B" budget) cannot be transferred between the "A" & "B" budgets. The discussion continued with Director Moore sharing that he felt raises for staff may not be available and possibly only the 3% COLA would be added. He also stated that by giving the new Deputy Director administrative responsibilities, which her wages could be split with one half coming from each budget. The mandatory overtime of eight hours each pay period for each dispatcher also came into question.

The Director stated once again he needed to rerun the numbers; however the board felt the 3% COLA and possible raise increase was a necessity for SIRCOMM to stay competitive in attracting new employees.

Director Moore stated that he would notify the county clerks that they could expect a plus or minus 3% increase would be coming this year, and he would rework the budget numbers and have it available for the next board meeting.

- **9. Deputy Director Position Discussion:**

Director Moore stated that the staff was unaware that the position had been filled and that he was waiting until she got here to tell them. He noted that her background investigation was complete and that a polygraph would be administered three months after her baby was born.

Commissioner Bolduc asked why the staff had not been told. No doing so could lead to rumors and distention among the staff. Commissioner Johnson agreed and asked why all the secrets & why was the Director not being up front with his staff?

Director Moore stated that the history he had with the staff made him uncomfortable in doing so. He was going to wait until she got here to introduce her at that time. The board asked the

Director to share with the staff the upcoming changes with the new Deputy Director. The Director stated he would do so today via email to all staff.

Director Moore stated that he had scheduled a CAD Demo for May 10th with E-Force to which Commissioner Bolduc asked if the new Deputy Director would be on site and if not, could the demo be postponed until she was here.

Capt. Miller shared that he had been in touch with Ms. Lindsey and that she had made an offer on a house and left a deposit with the property manager and would be giving her two weeks' notice this week. She would be here the 10 or 11th, however her start date is set for the 15th.

Commissioner Howell asked if the offer SIRCOMM had made with her was accepted and was working out to which Director Moore reported that the logistics for the new Deputy Director was the 15th of May and that she had been for the drug screening/hearing & vision test. She has also had her fingerprints done and they are off to BCI.

- **10 Staff Report:**

On line training has been made available to all of the staff and they have all been working to complete each months training with diligence within the mandated 30 days each month.

The issue with POST is still unknown regarding the dispatchers. Hopefully there will more answers by July 1st when the changes go into effect. It may be 40 hours training every two years. ICS and ILETS will be all new training.

Dispatcher certification did pass in the senate and the online training will be mandatory.

Two of the candidates were not able to move forward in training and were let go. One left on his own and one could not complete training and was let go. There is still one in training and one has moved on to Fire/EMS training. There is one that completed the background check and was sent for fingerprints today.

Commissioner Johnson asked for an update on where the staffing was and the Director stated that there are 11 Full Time, 3 Part Time and 2 in training. Director Moore stated that he was not sure the number 18 would necessary. The commissioners shared that they felt 18 was a good number to cover overtime, vacations and sick time and as Capt. Miller had stated overtime is also killing the morale of the staff. Director Moore shared that Capt. Miller was no longer on site and Capt. Miller noted that he had to get back to his duties in the sheriff's

11. Executive Session:

Commissioner Howell made a motion that the board move into executive session to discuss issues pertaining to Idaho Code 74-026 a & b. Commissioner Johnson second. Roll call taken, vote was unanimous. The board moved into executive session at 1401 hrs.

The Board came out of executive session at 1455 hrs.

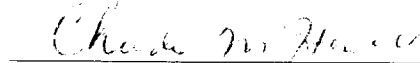
Next Meeting: TBD
Meeting adjourned at 1455 hrs.

Chairman Mark Bolduc



Date 1/11/17

Commissioner Charlie Howell



Date 2/3/17